

AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
200 North Fifth Street, Garland, Texas
September 6, 2011
6:00 p.m.**

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or
to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

(6:00) 1. Written Briefings:

a. Interlocal Agreement with the City of Sachse

Council is requested to consider authorizing an interlocal agreement with the City of Sachse for the construction of water main improvements along Bunker Hill Road from SH-78 to Pleasant Valley Road. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

b. Dental Insurance Program

Council is requested to consider authorizing changing group carriers on the City of Garland dental insurance program offered to employees, retirees, and eligible dependents effective January 1, 2012.

c. Confirmation of City Health Officer

Chapter 121 of the Texas Health & Safety Code requires that a local health department (city or county) which employs a non-physician Director of Health have a licensed physician to aid the Director in the control of communicable diseases within the jurisdiction. The state law requires that the Director's appointment of the City Health Officer be confirmed by Council every two years. Dr. Timothy Lambert has served as Garland's City Health Officer since June 25, 2005. Dr. Lambert's two-year term expires on October 1, 2011. Council is requested to consider reappointing Dr. Lambert for another two-year term. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

d. City of Dallas Municipal Setting Designation Application

The City of Dallas approved a Municipal Setting Designation (MSD) ordinance for a facility located at 11344 Plano Road on June 9, 2010. Because the City of Garland is located within the half-mile buffer zone surrounding the MSD, the property owner is requesting a resolution of support for the MSD application from the City of Garland. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

e. Interlocal Agreement with the City of Sachse for Storage and Use of an Emergency Decontamination Trailer

The City of Garland Health and Fire Departments were awarded \$129,055 in Homeland Security funding to purchase a decontamination trailer for use in the cleansing of patients in the event of a hazmat or terrorist event. The trailer will require a customized truck chassis that is not in Garland's current fleet. The City of Sachse has a truck available and agreed to house, transport and provide personnel to operate the decontamination trailer when needed in the event of an emergency. The agreement is for Sachse to assist Garland response units within the northeast Texas region as part of the City of Garland's Regional Response Team. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

f. Annual Contract for Northeast Texas Library System (NETLS)

The City of Garland contracts annually with the Texas State Library and Archives Commission to operate the Northeast Texas Library System (NETLS). Council is requested to consider authorizing the approval of the State Fiscal Year 2012 NETLS Operating Grant Contract. The City will receive \$300,444 for operation of the NETLS service program, including a projected \$14,307 in indirect costs as City revenues. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

g. Technical Assistance Negotiated Grant SFY 2012 for Northeast Texas Library System

The City of Garland contracts with the Texas State Library and Archives Commission to administer the program for the Northeast Texas Library System through the Nicholson Memorial Library System. The program is fully funded by the State of Texas and the City incurs no liability for operation should funds not be appropriated by the State. Council is requested to authorize the City Manager to accept a Technical Assistance Negotiated Grant in the amount of \$84,162 for administration of the program, including \$4,008 indirect costs as City revenues. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

h. Fund Balance Policy

The Governmental Accounting Standards Board (GASB) adopted Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. A Council resolution is required to comply and implement GASB 54 requirements. If Council concurs, this item will be scheduled for formal consideration at the September 20, 2011 Regular Meeting.

Item	Key Person
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(6:10) 2. Verbal Briefings:

a. Audit Committee Report

Williams

Council Member Rick Williams, Chair of the Audit Committee, will provide a report on the following items that have been considered by the Committee:

- *GP&L IT Security Follow-up Audit*
- *IT Risk – Backup and Recovery Audit*
- *Scofflaw Audit*
- *Presentation of Draft FY 2012 Audit Plan from City Auditor*

b. Charter Review Committee

Mayor

At the August 15, 2011 Work Session, Council discussed the formation of a Charter Review Committee. Subsequently, Council Members were requested to submit a list of potential issues to be considered should the Council elect to appoint a Charter Review Committee.

c. Council Meeting Schedule for National Night Out

Mayor

Texas will celebrate National Night Out on Tuesday, October 4, 2011. The first regular Council meeting in October is also scheduled on that same night. Rescheduling this meeting to Monday, October 3, 2011, would allow the Mayor and Council Members the opportunity to participate in local National Night Out activities in the community. This item is scheduled for formal consideration at the September 6, 2011 Regular Meeting.

3. Regular Items:

**a. Discussion of 2011-12 Proposed Budget
(Contingency Only)**

Bradford

This item is posted in the event that Council wishes to continue discussions, deliberations, or staff presentations related to the 2011-12 Proposed Budget.

4. Discuss Appointments to Boards and Commissions

Council

- *Martha Melaku – Community Multicultural Commission (Mayor)*
- *Robert Eldredge Suits – Building and Fire Code (Edwards)*
- *David Vines – CENAC (Edwards)*

- *Bruce Astin – Board of Adjustment (Dodson)*
- *Fran Grove Brown – CENAC (Dodson)*
- *Ricardo Rocha – Community Multicultural Commission (Dodson)*
- *Myron Craig Wright – Cultural Arts Commission (Dodson)*
- *Barbara Chick – Library Board (Dodson)*
- *David Greer, Sr. – Parks/Tree Board (Dodson)*
- *Robert Vera – Plan Commission (Dodson)*

- *Laura McLarry – Parks/Tree Board (Williams)*

- *John McDonald – Board of Adjustment (Cahill)*
- *Sandra Ann Purdom – CENAC (Cahill)*
- *Sheri Stevens – Cultural Arts Commission (Cahill)*
- *Molly Bishop Gruver – Parks/Tree Board (Cahill)*

5. Consider the Consent Agenda

Council

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

6. Announce Future Agenda Items

Council

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

(6:45) 7. Adjourn

Council

(Estimated time to consider)