



AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Duckworth Building, Goldie Locke Room
217 North Fifth Street
Garland, Texas
February 29, 2016
6:00 p.m.**

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

1. Written Briefings:

a. Portfolio Summary

The Portfolio Summary is provided to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolio is conducted in accordance with the City Council Policy Finance-06, Statement of Investment Policy and City Council Policy Finance-05, Statement of Investment Strategy.

b. Police Contact Data

In accordance with the Texas "Racial Profiling" statute (Texas Code of Criminal Procedure Article 2.131 through 2.138), the Garland Police Department has been collecting police contact data for the purpose of identifying and responding to concerns regarding racial profiling since the statutes implementation in 2002. In accordance with the law, the Police Department is required to submit this report to the City Council by March 1st of each year for the data from the previous calendar year.

c. Brazos Overhead Line Relocation Agreement Shiloh Road, IH635 to Kingsley Road

Council is requested to consider whether to enter into an agreement with Brazos Electric (Brazos) to relocate existing overhead electrical utilities in advance of the Shiloh Road Improvements project. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the March 15, 2016 Regular Meeting.

d. Rate Mitigation Quarterly Portfolio Report

The Rate Mitigation Portfolio Report is provided to Council each quarter. The Report presents investment information regarding the balances held in the Rate Mitigation Fund.

e. Interim Financing of Houston Import Project

The construction of Electric Utility System transmission lines require cost effective financing. A Direct Loan program provides a cost effective short-term funding mechanism for the Capital Improvement Program (CIP). Staff requests Council's authorization to implement a Direct Loan

Program for the Electric Utility System. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 19, 2016 Regular Meeting.

f. Notice of Intent to Issue Certificates of Obligation

On February 16, 2016 Council approved the 2016 Capital Improvement Program (CIP), which contemplates a Certificates of Obligation (CO) bond sale in the amount of approximately \$23 million to fund a portion of the CIP. Council will be asked to consider approving a notice of intent resolution at the March 15, 2016 Regular Meeting to provide legal authorization for the certificates. Approval of the notice of intent resolution will not obligate the City to issue debt. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the March 15, 2016 Regular Meeting.

Item	Key Person
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2. Verbal Briefings:

a. DART Quarterly Report

Thomas

Council will be updated on DART's services, activities, program and projects within Garland.

b. Transportation Update

Luedtke

Staff will provide an update on the transportation issues. Michael Morris with the North Central Texas Council of Governments will be present to provide an update on the 2040 Mobility Plan.

c. Thoroughfare Plan - Zion Road

Luedtke

Consider revising the designation of the realigned Zion Road from a type E to a type F thoroughfare on the Thoroughfare Plan. This issue was considered by Council at the December 15, 2015 Work Session.

d. Proposed Council Financial Planning and Management Policy

Cahill

Council is requested to continue discussion and deliberation on the proposed Council Financial Planning and Management Policy as drafted by the Administrative Services Committee.

3. Consider the Consent Agenda

Council

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

4. Announce Future Agenda Items

Council

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

5. Adjourn

Council



City Council Item Summary Sheet

Work Session

Date: February 29, 2016

Agenda Item

Portfolio Summary

Summary of Request/Problem

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Policy Finance-06, Statement of Investment Policy and City Council Policy Finance-05, Statement of Investment Strategy.

Recommendation/Action Requested and Justification

The December 31, 2015 Portfolio Summary is presented to inform the Council. Staff will be available to discuss the report with Council.

Submitted By:

David Schuler
Chief Financial Officer

Approved By:

Bryan L. Bradford
City Manager



GARLAND

City of Garland Portfolio Texas Compliance Summary Sorted by Investment Class October 1, 2015 - December 31, 2015

City of Garland

Investment Class		Par Value	Market Value	Book Value	Accrued Interest
> 1 Year FV	Value beginning 10/01/2015	260,190,320.36	260,387,942.23	260,246,375.14	360,945.02
	Net Change	-5,500,000.00	-6,454,043.72	-5,516,829.93	-941.10
	Value ending 12/31/2015	254,690,320.36	253,933,898.51	254,729,545.21	360,003.92
< 1 Year AC	Value beginning 10/01/2015	142,805,476.65	142,789,817.45	142,775,769.40	3,050.47
	Net Change	67,688,400.76	67,668,756.63	67,695,150.78	3,852.31
	Value ending 12/31/2015	210,493,877.41	210,458,574.08	210,470,920.18	6,902.78
Total	Value beginning 10/01/2015	402,995,797.01	403,177,759.68	403,022,144.54	363,995.49
	Net Change	62,188,400.76	61,214,712.91	62,178,320.85	2,911.21
	Value ending 12/31/2015	465,184,197.77	464,392,472.59	465,200,465.39	366,906.70

This report is prepared in compliance with Generally Accepted Accounting Principles, the Public Funds Investment Act and the Statement of Investment Strategies as approved by the City Council.

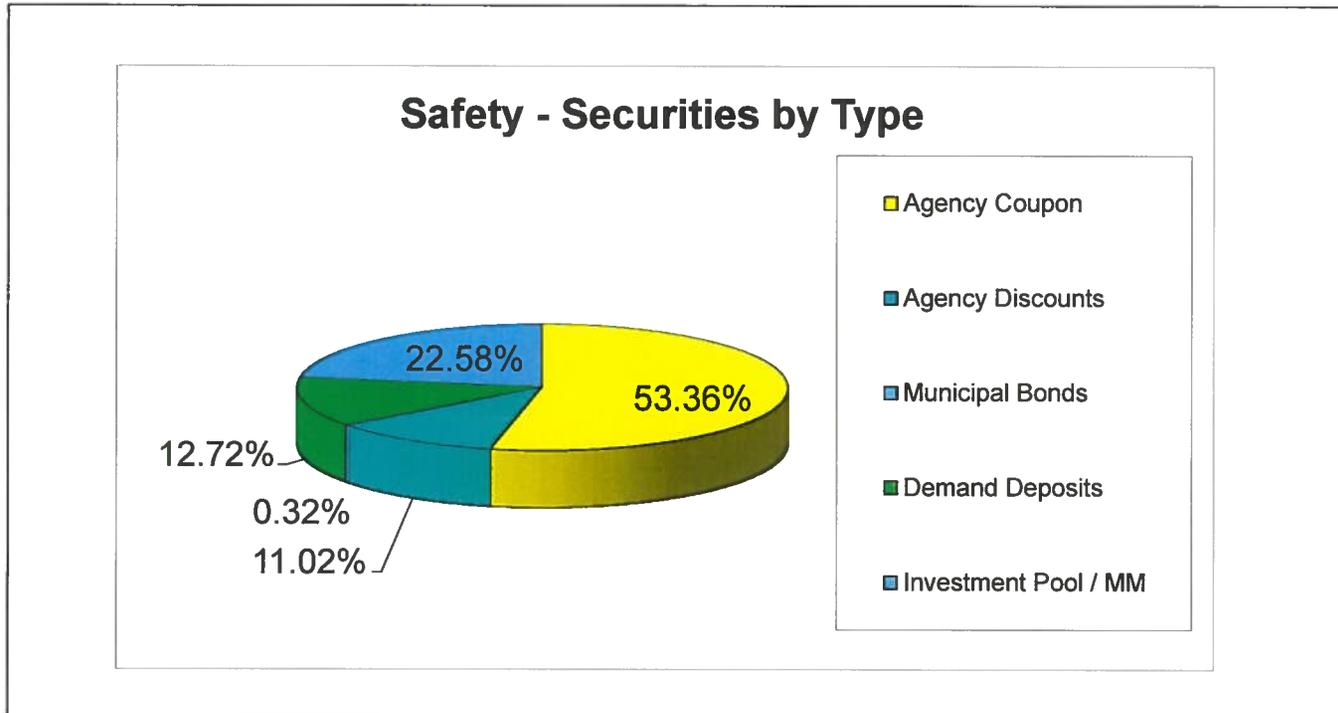

Investment & Debt
Director


Managing Director
Financial Services


Accounting Administrator

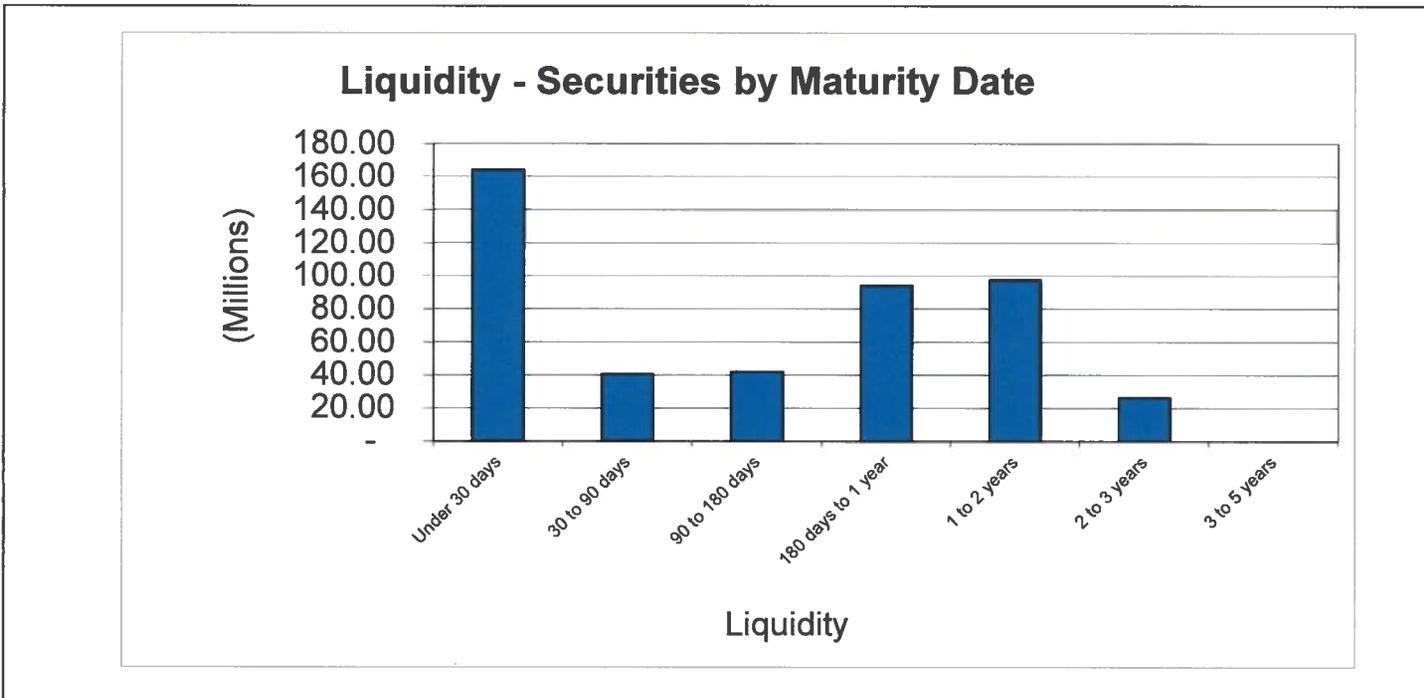
Safety - Securities by Type
City of Garland, Texas
December 31, 2015

<u>Security Type</u>	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>CMH Landfill</u>	<u>Total Book Value</u>	<u>Percent</u>
Agency Coupon	114,533,961	-	129,898,459	3,800,000	248,232,420	53.36%
Agency Discounts	22,990,783	6,967,533	15,987,024	5,312,077	51,257,417	11.02%
Municipal Bonds	-	-	1,501,751	-	1,501,751	0.32%
Demand Deposits	54,146,999	5,039,566	-	-	59,186,565	12.72%
Investment Pool / MM	60,133,987	13,651,794	30,022,233	1,214,298	105,022,312	22.58%
Total	251,805,730	25,658,893	177,409,467	10,326,375	465,200,465	100.00%



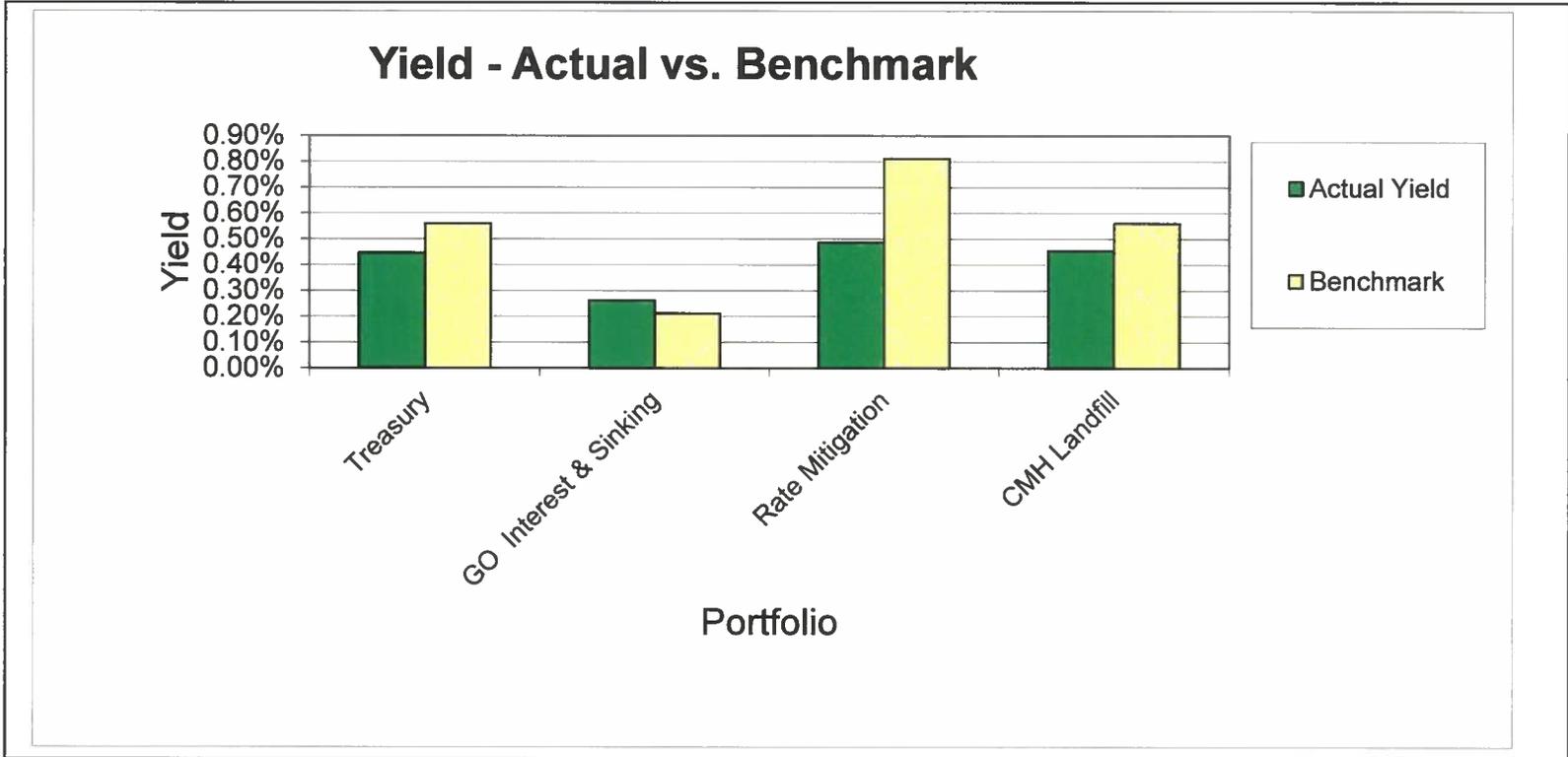
Liquidity - Securities by Maturity Date
City of Garland, Texas
December 31, 2015

	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>CMH Landfill</u>	<u>Total Par Value</u>	<u>Percent</u>
Under 30 days	114,280,986	18,691,360	30,022,233	1,214,298	164,208,877	35.30%
30 to 90 days	28,000,000	-	8,000,000	4,500,000	40,500,000	8.71%
90 to 180 days	8,000,000	6,970,000	27,000,000	-	41,970,000	9.02%
180 days to 1 year	30,500,000	-	62,890,320	815,000	94,205,320	20.25%
1 to 2 years	51,000,000	-	43,000,000	3,800,000	97,800,000	21.02%
2 to 3 years	20,000,000	-	6,500,000	-	26,500,000	5.70%
3 to 5 years	-	-	-	-	-	0.00%
	<u>251,780,986</u>	<u>25,661,360</u>	<u>177,412,553</u>	<u>10,329,298</u>	<u>465,184,197</u>	<u>100.00%</u>
Weighted Average Maturity Days	243	13	284	280		



Yield - Interest Income
City of Garland, Texas
December 31, 2015

<u>Portfolio</u>	<u>Interest Income Fiscal YTD</u>	<u>Current Yield</u>	<u>Benchmark Yield</u>	<u>Unrealized Gain (Loss)</u>
Treasury	\$252,662	0.445%	0.560%	(\$416,033)
GO Interest & Sinking	\$6,292	0.261%	0.211%	\$383
Rate Mitigation	\$214,339	0.487%	0.812%	(\$381,398)
CMH Landfill	\$10,880	0.455%	0.560%	(\$10,944)
Total Portfolios	\$484,173			(\$807,992)





GARLAND

City of Garland Portfolios Texas Compliance Details Sorted by Investment Class December 31, 2015

City of Garland

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3133EDQW5	2088	100	Federal Farm Credit Bank	FAC	3,000,000.00	01/21/2016		0.290	100.001	12/31/2015	3,000,033.00	3,000,000.00
3133EDQW5	2089	214	Federal Farm Credit Bank	FAC	2,000,000.00	01/21/2016		0.290	100.001	12/31/2015	2,000,022.00	2,000,000.00
313384TD1	2258	100	FHLB DISC CORP	AFD	10,000,000.00	02/16/2016		0.330	99.970	12/31/2015	9,997,010.00	9,995,783.33
3130A2Y75	2104	100	Federal Home Loan Bank	FAC	2,000,000.00	03/10/2016		0.400	100.000	12/31/2015	2,000,018.00	2,000,114.34
3130A3C93	2105	100	Federal Home Loan Bank	FAC	2,000,000.00	04/20/2016		0.430	99.993	12/31/2015	1,999,878.00	2,000,000.00
3133EDZ88	2108	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/27/2016		0.250	99.953	12/31/2015	2,998,605.00	2,999,428.38
3133EDZ88	2109	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/27/2016		0.250	99.953	12/31/2015	1,999,070.00	1,999,618.92
3130A3E67	2106	100	Federal Home Loan Bank	FAC	3,000,000.00	05/11/2016		0.320	99.942	12/31/2015	2,998,263.00	2,999,993.01
3130A3E67	2107	214	Federal Home Loan Bank	FAC	2,000,000.00	05/11/2016		0.320	99.942	12/31/2015	1,998,842.00	1,999,995.34
3133EDM66	2066	214	Federal Farm Credit Bank	FAC	4,000,000.00	05/27/2016		0.390	99.760	12/31/2015	3,990,408.00	3,999,756.67
3133EDM66	2067	214	Federal Farm Credit Bank	FAC	4,000,000.00	05/27/2016		0.390	99.760	12/31/2015	3,990,408.00	3,999,756.67
3130A5GD5	2176	100	Federal Home Loan Bank	FAC	2,000,000.00	06/30/2016		0.320	99.896	12/31/2015	1,997,938.00	2,000,000.00
3130A5GD5	2177	214	Federal Home Loan Bank	FAC	3,000,000.00	06/30/2016		0.320	99.896	12/31/2015	2,996,907.00	3,000,000.00
3130A5K57	2184	100	Federal Home Loan Bank	FAC	3,000,000.00	06/30/2016		0.330	99.993	12/31/2015	2,999,793.00	3,000,000.00
3130A5K57	2185	214	Federal Home Loan Bank	FAC	2,000,000.00	06/30/2016		0.330	99.993	12/31/2015	1,999,862.00	2,000,000.00
3132X0AZ4	2189	100	Farmer Mac	FAC	2,500,000.00	07/01/2016		0.400	99.897	12/31/2015	2,497,430.00	2,500,000.00
3132X0AZ4	2190	214	Farmer Mac	FAC	2,000,000.00	07/01/2016		0.400	99.897	12/31/2015	1,997,944.00	2,000,000.00
882723FH7	2014	214	State Bonds	MUN	1,500,000.00	08/01/2016		0.802	100.200	12/31/2015	1,503,000.00	1,501,751.16
3130A65P8	2209	214	Federal Home Loan Bank	FAC	4,000,000.00	08/03/2016		0.375	99.934	12/31/2015	3,997,396.00	3,999,385.29
3130A45N8	2148	214	Federal Home Loan Bank	FAC	2,000,000.00	08/09/2016		0.450	99.932	12/31/2015	1,998,656.00	2,000,000.00
3133EE4G2	2193	100	Federal Farm Credit Bank	FAC	3,000,000.00	08/11/2016		0.400	99.841	12/31/2015	2,995,242.00	3,000,000.00
3133EE4G2	2194	214	Federal Farm Credit Bank	FAC	2,000,000.00	08/11/2016		0.400	99.841	12/31/2015	1,996,828.00	2,000,000.00
3130A5ZA0	2195	100	Federal Home Loan Bank	FAC	3,000,000.00	08/16/2016		0.390	99.882	12/31/2015	2,996,463.00	3,000,000.00
3130A5ZA0	2196	214	Federal Home Loan Bank	FAC	2,000,000.00	08/16/2016		0.390	99.882	12/31/2015	1,997,642.00	2,000,000.00
3133EDMBS	2065	214	Federal Farm Credit Bank	FAC	2,000,000.00	08/23/2016		0.500	99.919	12/31/2015	1,998,384.00	2,000,000.00
3135G0YE7	2054	214	Fed National Mort Assoc	FAC	5,000,000.00	08/26/2016		0.625	100.005	12/31/2015	5,000,255.00	5,004,049.27
3133EFBT3	2213	214	Federal Farm Credit Bank	FAC	3,000,000.00	09/01/2016		0.420	99.893	12/31/2015	2,996,802.00	3,000,000.00
3130A2DK9	2079	100	Federal Home Loan Bank	FAC	2,000,000.00	09/12/2016		0.590	99.970	12/31/2015	1,999,400.00	1,999,913.34
3130A2DK9	2080	214	Federal Home Loan Bank	FAC	4,000,000.00	09/12/2016		0.590	99.970	12/31/2015	3,998,800.00	3,999,826.68
3134G4XW3	2032	214	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/26/2016		0.600	99.885	12/31/2015	2,996,559.00	3,000,000.00
3130A6JU2	2225	214	Federal Home Loan Bank	FAC	2,000,000.00	09/30/2016		0.375	99.804	12/31/2015	1,996,086.00	2,000,000.00
3133EEYT1	2168	214	Federal Farm Credit Bank	FAC	2,000,000.00	10/20/2016		0.510	100.000	12/31/2015	2,000,012.00	2,000,000.00

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Portfolio CITY
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CM (PRF_CM) 7.1.1
Report Ver. 7.3.3b

City of Garland Portfolios
Texas Compliance Details
December 31, 2015

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3130A6PZ4	2247	100	Federal Home Loan Bank	FAC	3,000,000.00	10/28/2016		0.400	99.763	12/31/2015	2,992,905.00	3,000,000.00
3130A6PZ4	2248	214	Federal Home Loan Bank	FAC	2,000,000.00	10/28/2016		0.400	99.763	12/31/2015	1,995,270.00	2,000,000.00
3133ECNT7	1969	214	Federal Farm Credit Bank	FAC	2,000,000.00	11/07/2016		0.540	99.716	12/31/2015	1,994,330.00	2,000,000.00
3135G0WY5	1970	214	Fed National Mort Assoc	FAC	2,000,000.00	11/14/2016		0.550	99.872	12/31/2015	1,997,450.00	1,999,950.32
3134G5RS6	2120	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	11/28/2016		0.600	99.852	12/31/2015	2,995,575.00	3,000,000.00
3134G5RS6	2121	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	11/28/2016		0.600	99.852	12/31/2015	1,997,050.00	2,000,000.00
313381BG9	1928	214	Federal Home Loan Bank	FAC	1,390,320.36	11/28/2016		0.625	99.819	12/31/2015	1,387,813.61	1,390,152.95
3133EFLN5	2237	100	Federal Farm Credit Bank	FAC	3,000,000.00	11/28/2016		0.450	99.760	12/31/2015	2,992,809.00	3,000,000.00
3133EFLN5	2238	214	Federal Farm Credit Bank	FAC	2,000,000.00	11/28/2016		0.450	99.760	12/31/2015	1,995,206.00	2,000,000.00
3134G3Z37	1902	214	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	12/05/2016		0.625	99.691	12/31/2015	2,990,751.00	2,999,304.17
3130A5EW5	2181	214	Federal Home Loan Bank	FAC	3,000,000.00	12/15/2016		0.540	99.817	12/31/2015	2,994,510.00	3,000,000.00
3130A5UB3	2187	100	Federal Home Loan Bank	FAC	3,000,000.00	12/16/2016		0.550	99.759	12/31/2015	2,992,794.00	3,000,000.00
3130A5UB3	2188	214	Federal Home Loan Bank	FAC	2,000,000.00	12/16/2016		0.550	99.759	12/31/2015	1,995,196.00	2,000,000.00
3130A0C65	2047	100	Federal Home Loan Bank	FAC	3,000,000.00	12/28/2016		0.625	99.780	12/31/2015	2,993,424.00	2,997,675.61
3130A0C65	2048	214	Federal Home Loan Bank	FAC	2,000,000.00	12/28/2016		0.625	99.780	12/31/2015	1,995,616.00	1,998,450.40
3130A3N42	2124	214	Federal Home Loan Bank	FAC	2,000,000.00	12/30/2016	12/30/2016	0.650	99.814	12/31/2015	1,996,292.00	2,000,000.00
3133EE3Y4	2191	100	Federal Farm Credit Bank	FAC	3,000,000.00	01/13/2017		0.500	99.918	12/31/2015	2,997,549.00	3,000,000.00
3133EE3Y4	2192	214	Federal Farm Credit Bank	FAC	2,000,000.00	01/13/2017		0.500	99.918	12/31/2015	1,998,366.00	2,000,000.00
3130A4TD4	2164	214	Federal Home Loan Bank	FAC	2,000,000.00	02/01/2017		0.625	99.804	12/31/2015	1,996,092.00	2,000,000.00
3130A4AQ5	2152	100	Federal Home Loan Bank	FAC	2,000,000.00	02/13/2017		0.750	99.740	12/31/2015	1,994,806.00	2,000,000.00
3133EFLM7	2235	100	Federal Farm Credit Bank	FAC	3,000,000.00	03/27/2017		0.520	99.561	12/31/2015	2,986,851.00	3,000,000.00
3133EFLM7	2236	214	Federal Farm Credit Bank	FAC	2,000,000.00	03/27/2017		0.520	99.561	12/31/2015	1,991,234.00	2,000,000.00
3133EEZR4	2169	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/21/2017		0.600	99.491	12/31/2015	2,984,745.00	3,000,000.00
3133EEZR4	2170	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/21/2017		0.600	99.491	12/31/2015	1,989,830.00	2,000,000.00
3133EFKR7	2250	214	Federal Farm Credit Bank	FAC	4,000,000.00	04/21/2017		0.500	99.347	12/31/2015	3,973,900.00	3,998,800.75
3134G6UC5	2172	100	Federal Home Loan Mort. Corp.	FAC	4,000,000.00	04/28/2017	04/28/2016	0.700	99.431	12/31/2015	3,977,252.00	4,000,000.00
3133EEN48	2174	100	Federal Farm Credit Bank	FAC	2,000,000.00	05/22/2017		0.625	99.489	12/31/2015	1,989,788.00	2,000,000.00
3133EEN48	2175	214	Federal Farm Credit Bank	FAC	3,000,000.00	05/22/2017		0.625	99.489	12/31/2015	2,984,682.00	3,000,000.00
3133EFBS5	2215	214	Federal Farm Credit Bank	FAC	3,000,000.00	07/03/2017		0.680	99.433	12/31/2015	2,982,993.00	3,000,000.00
3133EE4K3	2199	100	Federal Farm Credit Bank	FAC	3,000,000.00	07/21/2017		0.720	99.566	12/31/2015	2,987,004.00	3,000,000.00
3133EE4K3	2200	214	Federal Farm Credit Bank	FAC	2,000,000.00	07/21/2017		0.720	99.566	12/31/2015	1,991,336.00	2,000,000.00
3130A5ZU6	2203	100	Federal Home Loan Bank	FAC	3,000,000.00	07/27/2017		0.800	99.677	12/31/2015	2,990,337.00	3,000,000.00
3130A5ZU6	2204	214	Federal Home Loan Bank	FAC	2,000,000.00	07/27/2017		0.800	99.677	12/31/2015	1,993,558.00	2,000,000.00
3130A5XK0	2201	100	Federal Home Loan Bank	FAC	3,000,000.00	07/28/2017	07/28/2016	0.800	99.693	12/31/2015	2,990,799.00	3,000,000.00
3130A5XK0	2202	214	Federal Home Loan Bank	FAC	2,000,000.00	07/28/2017	07/28/2016	0.800	99.693	12/31/2015	1,993,866.00	2,000,000.00
3133EE5T3	2207	100	Federal Farm Credit Bank	FAC	3,000,000.00	08/03/2017		0.750	99.512	12/31/2015	2,985,366.00	3,000,000.00

City of Garland Portfolios
Texas Compliance Details
December 31, 2015

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3133EE5T3	2208	214	Federal Farm Credit Bank	FAC	2,000,000.00	08/03/2017		0.750	99.512	12/31/2015	1,990,244.00	2,000,000.00
3133EEG53	2173	214	Federal Farm Credit Bank	FAC	3,000,000.00	08/04/2017		0.800	99.333	12/31/2015	2,980,017.00	2,999,892.02
3134G7MJ7	2197	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	08/25/2017		0.750	99.552	12/31/2015	2,986,569.00	3,000,000.00
3134G7MJ7	2198	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	08/25/2017		0.750	99.552	12/31/2015	1,991,046.00	2,000,000.00
3133EFEM5	2222	100	Federal Farm Credit Bank	FAC	3,000,000.00	09/25/2017		0.900	99.769	12/31/2015	2,993,082.00	3,009,360.00
3133EFEM5	2223	214	Federal Farm Credit Bank	FAC	2,000,000.00	09/25/2017		0.900	99.769	12/31/2015	1,995,388.00	2,006,240.00
3136G0J28	2163	100	Fed National Mort Assoc	FAC	2,000,000.00	09/27/2017		1.250	100.287	12/31/2015	2,005,742.00	2,012,074.84
3133EFHY6	2243	100	Federal Farm Credit Bank	FAC	3,000,000.00	10/13/2017		0.650	99.265	12/31/2015	2,977,956.00	2,996,917.31
3133EFHY6	2244	214	Federal Farm Credit Bank	FAC	2,000,000.00	10/13/2017		0.650	99.265	12/31/2015	1,985,304.00	1,997,944.87
3130A4TR3	2165	635	Federal Home Loan Bank	FAC	3,800,000.00	10/16/2017		0.875	99.761	12/31/2015	3,790,948.40	3,800,000.00
3133EFKM8	2245	100	Federal Farm Credit Bank	FAC	3,000,000.00	10/20/2017	10/20/2016	0.710	99.235	12/31/2015	2,977,065.00	2,998,088.50
3133EFKM8	2246	214	Federal Farm Credit Bank	FAC	2,000,000.00	10/20/2017	10/20/2016	0.710	99.235	12/31/2015	1,984,710.00	1,998,725.67
3134G73X7	2240	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	10/27/2017	04/27/2016	0.720	99.462	12/31/2015	1,989,254.00	2,000,000.00
3133EFPH4	2252	100	Federal Farm Credit Bank	FAC	3,000,000.00	11/17/2017		0.930	99.634	12/31/2015	2,989,044.00	3,000,000.00
3133EFPH4	2253	214	Federal Farm Credit Bank	FAC	2,000,000.00	11/17/2017		0.930	99.634	12/31/2015	1,992,696.00	2,000,000.00
3134G6S38	2178	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	11/27/2017	05/27/2016	0.950	99.543	12/31/2015	2,986,290.00	3,000,000.00
3133EE6J4	2211	100	Federal Farm Credit Bank	FAC	2,000,000.00	12/07/2017		0.875	99.472	12/31/2015	1,989,458.00	2,000,000.00
3133EEFP0	2129	214	Federal Farm Credit Bank	FAC	2,000,000.00	12/18/2017		1.200	100.001	12/31/2015	2,000,024.00	2,000,000.00
313381ME2	1918	214	Federal Home Loan Bank	FAC	2,500,000.00	12/28/2017		0.600	97.883	12/31/2015	2,447,097.50	2,500,000.00
3134G34W7	1927	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	01/30/2018		1.250	100.173	12/31/2015	2,003,472.00	2,006,200.06
313378A43	2224	100	Federal Home Loan Bank	FAC	2,000,000.00	03/09/2018		1.375	100.314	12/31/2015	2,006,282.00	2,022,626.99
3133EEN55	2180	100	Federal Farm Credit Bank	FAC	2,000,000.00	06/01/2018	06/01/2016	1.120	99.951	12/31/2015	1,999,028.00	2,000,000.00
3134G73Q2	2241	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	07/27/2018	04/27/2016	1.000	99.102	12/31/2015	2,973,075.00	3,000,000.00
3134G73Q2	2242	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	07/27/2018	04/27/2016	1.000	99.102	12/31/2015	1,982,050.00	2,000,000.00
3136G1AK5	2221	100	Fed National Mort Assoc	FAC	2,000,000.00	07/30/2018		1.000	99.317	12/31/2015	1,986,358.00	1,999,674.35
3133EE6G0	2210	100	Federal Farm Credit Bank	FAC	2,000,000.00	08/06/2018		1.150	99.469	12/31/2015	1,989,388.00	2,000,000.00
3136G2R58	2249	100	Fed National Mort Assoc	FAC	4,000,000.00	10/26/2018	10/26/2016	1.040	99.030	12/31/2015	3,961,236.00	4,000,000.00
3136G2PF8	2239	100	Fed National Mort Assoc	FAC	2,000,000.00	10/29/2018	04/29/2016	1.125	99.238	12/31/2015	1,984,766.00	2,000,000.00
3135G0G72	2251	100	Fed National Mort Assoc	FAC	3,000,000.00	12/14/2018		1.125	99.166	12/31/2015	2,975,007.00	2,998,094.00
Subtotal					254,690,320.36						253,933,898.51	254,729,545.21
Investment Class: < 1 Year AC												
TEXSTAR	1822	100	TXSTAR	RRP	5,000,124.49			0.187	100.000	12/31/2015	5,000,124.49	5,000,124.49
TREASURY	1825	100	TEXPOOL Investement Pool	RRP	45,905,706.76			0.250	100.000	12/31/2015	45,905,706.76	45,905,706.76
FICA1	1944	100	Federally Insured Cash Account	RR2	45,097,794.12			0.180	100.000	12/31/2015	45,097,794.12	45,097,794.12
ICSA	1991	100	Insured Cash Shelter Account	RR2	9,049,205.00			0.260	100.000	12/31/2015	9,049,205.00	9,049,205.00

City of Garland Portfolios
Texas Compliance Details
December 31, 2015

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: < 1 Year AC												
ICSA	1945	111	Insured Cash Shelter Account	RR2	5,039,566.14			0.260	100.000	12/31/2015	5,039,566.14	5,039,566.14
DEBTSVC	1814	111	TEXPOOL Investement Pool	RRP	13,651,793.95			0.250	100.000	12/31/2015	13,651,793.95	13,651,793.95
RATE	1815	214	TEXPOOL Investement Pool	RRP	30,022,232.81			0.250	100.000	12/31/2015	30,022,232.81	30,022,232.81
LANDFILL	1812	635	TEXPOOL Investement Pool	RRP	1,214,298.49			0.250	100.000	12/31/2015	1,214,298.49	1,214,298.49
CP-GO	1823	601	Fidelity Investments	RRP	9,228,155.65			0.010	100.000	12/31/2015	9,228,155.65	9,228,155.65
313396SY0	2231	100	Freddie Mac Discount Notes	AFD	5,000,000.00	02/11/2016		0.160	99.973	12/31/2015	4,998,680.00	4,999,088.82
313588TD7	2217	111	FNMA DISCOUNT	AFD	700,000.00	02/16/2016		0.250	99.970	12/31/2015	699,790.70	699,776.39
313384TD1	2254	111	FHLB DISC CORP	AFD	6,270,000.00	02/16/2016		0.280	99.970	12/31/2015	6,268,125.27	6,267,756.72
313384TD1	2261	100	FHLB DISC CORP	AFD	8,000,000.00	02/16/2016		0.400	99.970	12/31/2015	7,997,608.00	7,995,910.87
313396TE3	2232	214	Federal Home Loan Mortgage Cor	AFD	6,000,000.00	02/17/2016		0.170	99.969	12/31/2015	5,998,164.00	5,998,668.34
313396TE3	2233	635	Federal Home Loan Mortgage Cor	AFD	4,500,000.00	02/17/2016		0.170	99.969	12/31/2015	4,498,623.00	4,499,001.25
313312WS5	2228	214	Federal Home Loan Mortgage Cor	AFD	10,000,000.00	05/11/2016		0.320	99.850	12/31/2015	9,985,070.00	9,988,355.56
3130A6JW8	2227	214	Federal Home Loan Bank	FAC	5,000,000.00	06/15/2016		0.300	99.841	12/31/2015	4,992,075.00	5,000,409.13
313312E97	2234	635	Federal Home Loan Mortgage Cor	AFD	815,000.00	09/07/2016		0.340	99.578	12/31/2015	811,560.70	813,075.69
				Subtotal	210,493,877.41						210,458,574.08	210,470,920.18
				Total	465,184,197.77						464,392,472.59	465,200,465.39



Meeting: Work Session

Date: February 29, 2016

Policy Report

Police Contact Data

ISSUE:

In accordance with the Texas “Racial Profiling” statute (Texas Code of Criminal Procedure Article 2.131 through 2.138), the Garland Police Department has been collecting police contact data for the purpose of identifying and responding to concerns regarding racial profiling since the statute’s implementation in 2002. In accordance with the law, the Police Department is required to submit this report to the City Council by March 1st of each year for the data from the previous calendar year.

OPTIONS:

For discussion purposes only. No action is required by City Council.

RECOMMENDATION:

Staff recommends that the City Council accept the report as submitted.

COUNCIL GOAL:

Fully informed and engaged citizenry

BACKGROUND:

Chapter 2 of the Texas Code of Criminal Procedure includes a prohibition of “racial profiling” by peace officers. It requires that law enforcement agencies adopt a detailed written policy on racial profiling, and implement a process by which an individual may file a complaint if the individual believes that a police officer engaged in racial profiling with respect to that individual. In addition, the statute requires, among other things, that the department provide public education relating to the agency’s complaint process.

The Code of Criminal Procedure Article 2.131 – 2.138 requires all agencies to report racial profiling data to the Texas Commission on Law Enforcement (TCOLE) as well as to their “governing body” (City Council).

The Garland Police Department has met all the requirements related to policies, procedures, and reporting requirements related to Racial Profiling.

ATTACHMENTS:

GPD General Order #20.08-Racial Profiling
Police Contact Data Reports
Racial Profiling Complaint Summary

Submitted By:

Approved By:

Mitch Bates
Chief of Police

Bryan L. Bradford
City Manager

Date: February 29, 2016

Date: February 29, 2016

RACIAL PROFILING



General Order # 20.08

Issued: December 31, 2001

Revised: February 26, 2010

- I. **PURPOSE:** The purpose of this policy is to unequivocally state that racial and ethnic profiling in law enforcement are totally unacceptable, to provide guidelines for officers to prevent such occurrences, and to protect our officers when they act within the dictates of the law and policy from unwarranted accusations.

- II. **DEFINITIONS:**
 - A. **Racial Profiling** - a law enforcement initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.
 - B. **Reasonable Suspicion** - also known as articulable suspicion. Suspicion that is more than a mere hunch, but is based on a set of articulable facts and circumstances that would warrant a person of reasonable caution in believing that an infraction of the law has been committed, is about to be committed, or is in the process of being committed, by the person or persons under suspicion. This can be based on the observations of a police officer combined with his or her training and experience, and/or reliable information received from credible outside sources.
 - C. **Acts Constituting Racial Profiling** - are acts initiating law enforcement action, such as a traffic stop, a detention, a search, issuance of a citation, or an arrest based upon an individual's race, ethnicity, national origin or on the basis of racial or ethnic stereotypes, rather than upon the individual's behavior, information identifying the individual as having possibly engaged in criminal activity, or other lawful reasons for the law enforcement action.
 - D. **Race or Ethnicity** - means of a particular descent, including Caucasian, African, Hispanic, Asian, Native American, or Middle Eastern descent.
 - E. **Motor Vehicle Stop** means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

20.08

III. POLICY:

It is the policy of the Garland Police Department to patrol in a proactive manner, to aggressively investigate suspicious persons and circumstances, and to actively enforce the motor vehicle laws, while insisting that citizens will only be stopped or detained when there exists reasonable suspicion to believe they have committed, are committing, or are about to commit, an infraction of the law. Racial Profiling by Garland Police Officers is totally unacceptable and is strictly prohibited in all areas, including traffic contacts, field contacts and in asset seizure and forfeiture efforts.

IV. PROCEDURES:

- A. No person shall be detained without reasonable suspicion except where otherwise provided for in the law, e.g. detaining those who present an immediate danger to themselves to prevent injury.
- B. All motor vehicle stops will be recorded using the audio/video equipment provided in each vehicle regularly used to stop traffic (Motorcycles may use audio equipment only), see also, General Order 30.14 "Mobile Video & Audio Recording Equipment".
- C. In each motor vehicle stop in which a citation is issued and/or an arrest is made the following information shall be recorded on the citation or in the Jail record keeping system (JMS) as appropriate: the race or ethnicity of the individual detained; and whether a search was conducted and, if so, whether the individual detained consented to the search, and whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual.
- D. In the absence of a specific, credible report containing a physical description, a person's race, ethnicity, or national origin shall not be a factor in determining reasonable suspicion for a stop.

V. COMPLAINTS OF RACIAL PROFILING:

- A. Any person may file a complaint with the Internal Affairs Unit of the department if they feel they have been stopped or searched based on racial profiling, and no person shall be discouraged, intimidated, or coerced from filing such a complaint, or discriminated against because they have filed such a complaint.
- B. Any officer or supervisor contacted by a person who wishes to file such a complaint shall refer the person to the Internal Affairs Unit by providing the name and phone number of the Internal Affairs Unit supervisor. The officer or supervisor shall also obtain the name and phone number of the person making the complaint, if they will provide it, and forward this information to the Internal Affairs Unit supervisor.

- C. The Internal Affairs Unit shall investigate complaints of racial profiling in the same manner as other complaints. If a complaint involves a stop in which a mobile video or audio recording was made, a copy of the recording will be promptly provided to the police officer who is the subject of the complaint on written request of the officer to the Chief of Police. A copy of the video and audio or audio record of the stop will be maintained until final disposition of the complaint. The Internal Affairs Unit will report the findings of the investigation in writing along with recommendations for disciplinary action or changes in policy, training, or tactics to the Chief of Police.
- D. Any officer found to have engaged in racial profiling in violation of this policy would be subject to corrective disciplinary action up to and including removal from the classified service of the City.

VI. REVIEW PROCESS:

A sample of the video recordings made by officers will be reviewed quarterly by Lieutenants and Captains. Each Lieutenant from the Department will review one randomly selected tape made during the previous 90 days. These tapes will be reviewed in their entirety and each reviewing Lieutenant will complete a Tape Review Worksheet. Of these reviewed tapes, seven will be randomly selected and reviewed by each Captain of the Department, except one captain who will be responsible for coordinating the review process. Each reviewing captain will also complete a Tape Review Worksheet for each tape reviewed. The worksheets will be forwarded to the Chief of Police for review. Any concerns raised in reference to racial profiling by this review process shall be forwarded to the Internal Affairs Unit for investigation. An annual administrative review of agency practices, including citizen concerns, will be conducted at the direction of the Chief of Police.

VII. TRAINING OF ENFORCEMENT PERSONNEL:

The Garland Police Department shall meet the educational requirements related to racial profiling in the Occupations Code Section 1701.253 and 1701.402, established by the Texas Commission on Law Enforcement Officer Standards and Education (T.C.L.E.O.S.E.) and all other mandated training. The Garland Police Academy will incorporate training on the issue of racial profiling in conjunction with the Basic Academy and mandated "Cultural Diversity" training for in-service personnel.

VIII. PUBLIC EDUCATION:

The Garland Police Department shall provide written material, in English and Spanish, detailing the department's complaint process. The material shall be available in the lobby of the police building and through the office of Internal Affairs. The department will periodically highlight the complaint process through use of its community access cable television program and through general mailings in conjunction with utility billing.

20.08

IX. REPORT TO CITY COUNCIL AND TEXAS COMMISSION ON LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION:

An annual report relating to motor vehicle stops in which a citation is issued and to arrests resulting from those stops, including information relating to: the race or ethnicity of the individual detained; and whether a search was conducted and, if so, whether the individual detained consented to the search and whether the Peace Officer knew the race or ethnicity of the individual detained before detaining that individual will be submitted to the City Council and Texas Commission on Law Enforcement Officer Standards and Education by no later than March 1 of each year for the preceding calendar year.

X. PRIOR ORDERS:

From and after the effective date of this order, it shall be in full force and effect and shall govern the operations of this department with regard to its subject matter. Former orders, policies, directives and memoranda relating to the subject matter are hereby specifically revoked and they shall be of no force and effect from and after the date of issuance of this order.

Mitchel L. Bates
Chief of Police

Index As: Pedestrian Stop / Profiling
 Profiling
 Traffic Stop / Profiling



Garland Police Department
Citation, Arrest and Search Profile Data
01/01/2015...12/31/2015
All Stops

Number of motor vehicle stops: 1. 33994 Citation Only
2. 858 Arrest Only
3. 449 Both
4. 35301 Total

Race or Ethnicity: 5. 7352 African
6. 1959 Asian
7. 15396 Caucasian
8. 10531 Hispanic
9. 1 Middle Eastern
10. 62 Native American
11. 35301 Total

Race or Ethnicity Known prior to stop?: 12. 978 Yes
13. 34323 No
14. 35301 Total

Search Conducted?: 15. 749 Yes
16. 34552 No
17. 35301 Total

Was Search Consented?: 18. 172 Yes
19. 577 No
20. 749 Total



Garland Police Department
 Citation, Arrest and Search Profile Data
 01/01/2015...12/31/2015
 All Stops

Ethnicity	Total Traffic Stops	Race Known Prior to Stop	Traffic Stops Resulting in a Citation	Traffic Stops Resulting in an Arrest	Searched	Searched by Consent	Searched by Probable Cause
Total Asian	1959 5.5%	38 0.1%	1944 5.6%	15 1.7%	11 1.5%	3 1.7%	8 1.4%
Total Black	7352 20.8%	267 0.8%	7114 20.7%	238 27.7%	220 29.4%	41 23.8%	179 31.0%
Total Hispanic	10531 29.8%	319 0.9%	10146 29.5%	385 44.9%	326 43.5%	64 37.2%	262 45.4%
Total Middle Eastern	1 0.0%	0 0.0%	1 0.0%	0 0.0%	0 0.0%	0 0.0%	0 0.0%
Total Native American	62 0.2%	2 0.0%	60 0.2%	2 0.2%	0 0.0%	0 0.0%	0 0.0%
Total White	15396 43.6%	352 1.0%	15178 44.1%	218 25.4%	192 25.6%	64 37.2%	128 22.2%
TOTAL	35301	978	34443	858	749	172	577

Garland Police Department

2015 Racial Profiling Complaint Summary

During the calendar year of 2015 the Garland Police Department Internal Affairs Division received and investigated zero (0) citizen complaints of racial profiling.

<u>Case #</u>	<u>*Contact</u>	<u>Race</u>	<u>Allegation</u>	<u>*Case Disposition</u>
N/A				

* Contact Type

Traffic – Officer initiated contact of motorist

Pedestrian – Officer initiated contact of individuals not in vehicles

Call – Contact with citizens in response to reported incidents (not self-initiated)

* Case Disposition

Sustained – Allegation was true

Not Sustained – Not enough evidence to determine if incident occurred or not

Exonerated – Incident occurred but the officer's actions were justified

Unfounded – Allegation was without merit or false



Garland Police Department
 Citation, Arrest and Search Profile Data
 01/01/2015...12/31/2015
 GARLAND Residents

Ethnicity	Total Traffic Stops	Race Known Prior to Stop	Traffic Stops Resulting in a Citation	Traffic Stops Resulting in an Arrest	Searched	Searched by Consent	Searched by Probable Cause
Total Asian	962 5.8%	22 0.1%	955 6.0%	7 1.4%	9 2.0%	3 2.9%	6 1.8%
Total Black	2902 17.6%	137 0.8%	2774 17.3%	128 26.1%	110 24.9%	23 21.9%	87 25.9%
Total Hispanic	6223 37.8%	178 1.1%	5985 37.4%	238 48.6%	222 50.3%	46 43.8%	176 52.4%
Total Middle Eastern	1 0.0%	0 0.0%	1 0.0%	0 0.0%	0 0.0%	0 0.0%	0 0.0%
Total Native American	24 0.1%	0 0.0%	24 0.2%	0 0.0%	0 0.0%	0 0.0%	0 0.0%
Total White	6370 38.6%	158 1.0%	6253 39.1%	117 23.9%	100 22.7%	33 31.4%	67 19.9%
TOTAL	16482	495	15992	490	441	105	336



Meeting: Work Session

Date: February 29, 2016

Policy Report

BRAZOS OVERHEAD LINE RELOCATION AGREEMENT SHILOH ROAD, IH635 TO KINGSLEY ROAD

ISSUE

Consider whether to enter into an agreement with Brazos Electric (Brazos) to relocate existing overhead electrical utilities in advance of the Shiloh Road Improvements project.

OPTIONS

- A. Approve the agreement
- B. Take no action

RECOMMENDATION

Approve Option 1. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the March 15, 2016 Regular Meeting.

COUNCIL GOAL

Sustainable Quality Development and Redevelopment
Safe, Family-Friendly Neighborhoods

BACKGROUND

In June 1983 the City and Brazos entered into an Agreement for Relocation of Transmission Line and Joint Right-of-Way Use where the City is responsible for reimbursing Brazos for any electric transmission line relocations when necessary due to a City improvement project.

The Shiloh Road project includes widening of the existing four lane divided thoroughfare to a six lane divided thoroughfare, sidewalks, utility and drainage improvements. Two transmission stub guy poles owned by Brazos are in conflict with the proposed widening of Shiloh Road and require relocation. Per the 1983 agreement, the City is financially responsible for these relocations.

The estimated cost to perform the transmission line relocations is \$115,571.00.

CONSIDERATION

1. Council action is required to authorize the City Manager to sign the Reimbursement Agreement with Brazos Electric.
2. The agreement has been reviewed by the City Attorney's Office.

ATTACHMENTS

- A. Location Map
- B. Reimbursement Agreement
- C. Engineers Estimate
- D. Agreement for Relocation of Transmission Line and Joint Right-Of-Way Use

Submitted By:

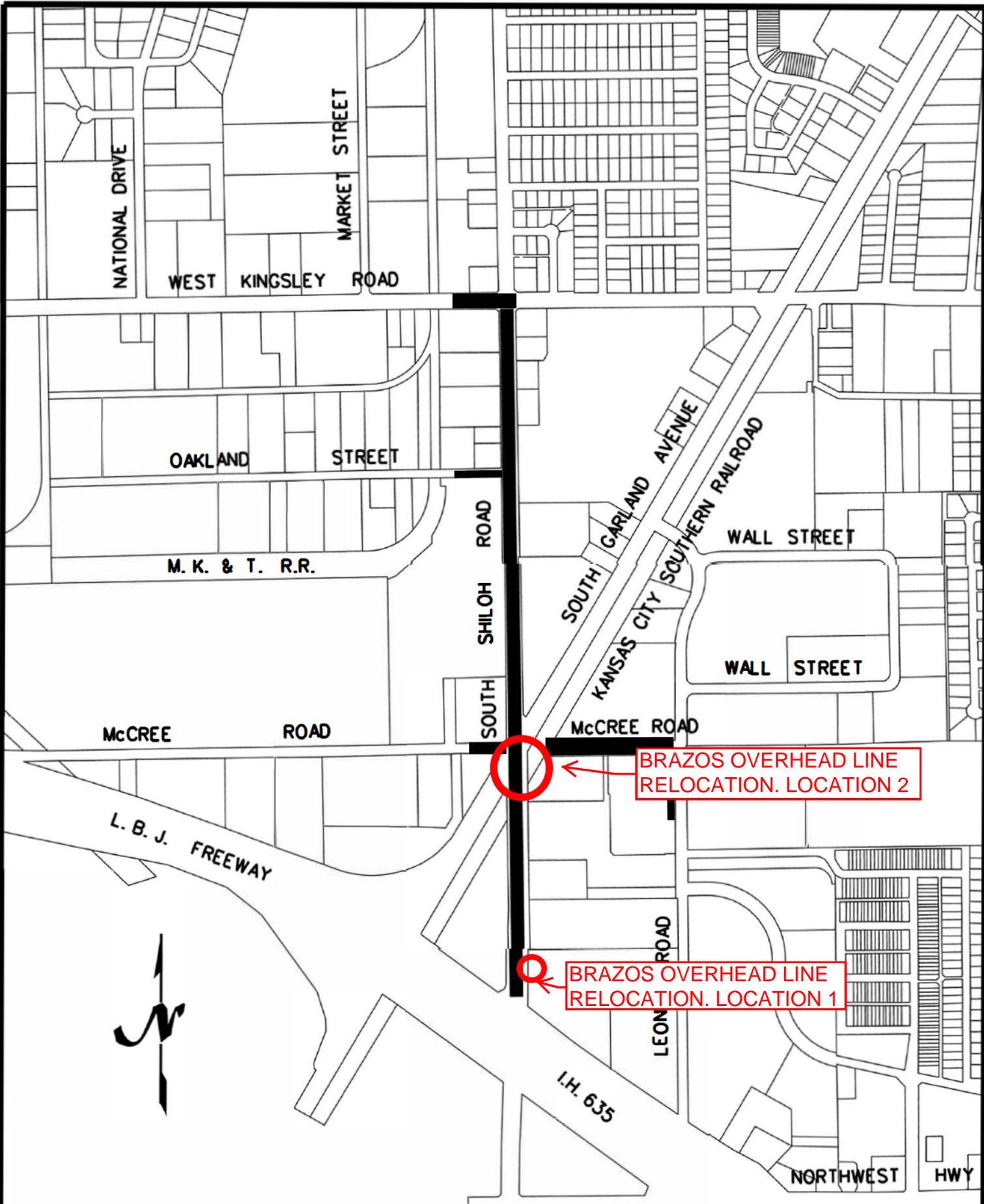
Approved By:

Michael C. Polocek, P.E.
Director of Engineering

Bryan L. Bradford
City Manager

Date: February 18, 2016

Date: February 18, 2016



County: Dallas
ROW CSJ No.:
Const. CSJ No.:
Highway: Shiloh Road
Limits: I-635 to McCree Road

REIMBURSEMENT AGREEMENT

THIS REIMBURSEMENT AGREEMENT (“*Agreement*”), made and entered into as of the last date set forth below (the “*Effective Date*”), by and between Brazos Electric Power Cooperative, Inc., with principal offices at 7616 Bagby Ave., Waco, TX 76712 (hereinafter referred to as “*Brazos Electric*”), and the City of Garland (hereinafter referred to as “*City*”) whose mailing address is 800 Main Street Garland, TX 75046-9002.

WITNESSETH THAT:

WHEREAS, City is in the process of developing and constructing a highway expansion project identified as Shiloh Road Widening (hereinafter referred to as the “*Project*”), which affects an electric transmission line and associated structures owned by Brazos Electric (hereinafter referred to as “*Facilities*”); and

WHEREAS, City has undertaken the obligation of coordinating the protection of existing utilities impacted by the Project; and

WHEREAS, City has requested that Brazos Electric relocate two (2) existing transmission line stub guy poles to accommodate the Project, as generally set out on Exhibit A attached hereto and made a part hereof for all purposes (the “*Work*”); and

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements hereinafter set forth, it is agreed by and between the parties hereto as follows:

1. The parties have agreed to enter into this Agreement to assure the payment by City of all like kind costs established by Brazos Electric.
2. City shall pay Brazos Electric 100% of Brazos Electric’s like-kind costs incurred in connection with the Work contemplated by this Agreement. City will be responsible for additional Work, design and/or construction costs necessitated by design changes to the Project, upon the terms specified herein.
3. The cost of the like-kind reimbursement is \$115,571.00 as shown in the detailed estimate attached as Exhibit B hereto and made a part hereof for all purposes, which amount shall be invoiced by Brazos Electric to City and paid to Brazos Electric upon completion of the Project. Invoices shall be submitted to City and shall be paid by City within 45 business days of receipt.

4. Brazos Electric or its contractor will perform the construction necessary for the Work. Brazos Electric's contractor will coordinate with City where feasible and practicable. Brazos Electric shall obtain all necessary permits for the Work, and City shall cooperate in that process as needed. Brazos Electric shall commence its construction for the Work as permitted by the ERCOT System and the availability of materials. Brazos Electric shall notify City prior to commencing construction of the Work.

5. This Agreement does not in any way, and shall not be construed to, create a principal/agent or joint venture relationship between the parties hereto and under no circumstances shall Brazos Electric or City be considered as or represent itself to be an agent of the other.

6. City shall provide traffic control or reimburse Brazos Electric for traffic control made necessary by the Work performed by either City or Brazos Electric pursuant to this Agreement, in compliance with the requirements of the Texas Manual on Uniform Traffic Control Devices.

7. This Agreement shall inure and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date last written below.

“City Of Garland”

"Brazos Electric"
Brazos Electric Power Cooperative, Inc

By: _____

By: _____

Name (Print) : _____

Name (Print) : _____

Title : _____

Title: _____

Date: _____

Date: _____

BID TABS: October, 2015
 PROJECT: C5 SHILOH ROAD WIDENING PROJECT
 WORK ORDER # 723971

BIDDER: ENGINEER'S ESTIMATE
 TOTAL BID: \$115,571.03

UNIT NO	NO OF UNITS	LABOR	MATERIALS OFM	CFM	LABOR & MAT'L	EXTENDED PRICE
<u>TRANSMISSION CONSTRUCTION UNITS</u>						
<u>SEC. 1 STEEL POLE UNITS</u>						
N/A						
<u>TOTAL SEC. 1</u>						<u>0.00</u>
<u>SEC. 2 CONCRETE POLE UNITS</u>						
TUSC-45P(90) 50'	1	30,000.00	30,000.00	0.00	60,000.00	60,000.00
TUSC-45P(10) 50'	1	15,000.00	15,000.00	0.00	30,000.00	30,000.00
<u>TOTAL SEC. 2</u>						<u>30,000.00</u>
<u>SEC. 5 FOUNDATION UNITS</u>						
N/A						
<u>TOTAL SEC. 5</u>						<u>0.00</u>
<u>SEC. 6 CONDUCTOR ASSEMBLY UNITS</u>						
N/A						
<u>TOTAL SEC. 6</u>						<u>0.00</u>
<u>SEC. 7 GUY ASSEMBLY UNITS</u>						
BGP-1	1	1,000.00	200.00		1,200.00	1,200.00
BGP-1A	1	2,000.00	1,000.00		3,000.00	3,000.00

BTG-24.1(E7)	6	600.00	600.00		1,200.00	7,200.00
7/16 EHS	600	2.00	2.00		4.00	2,400.00
TOTAL SEC. 7						13,800.00

SEC. 8 ANCHOR ASSEMBLY UNITS

N/A						
TOTAL SEC. 8						0.00

SEC. 9 MISC ASSEMBLY UNITS

BTM-601A	2	25.00	6.06	0.00	31.06	62.12
BTM-10AS	2	25.00	85.00	0.00	110.00	220.00
BCP-32	2	200.00	237.35	0.00	437.35	874.70
BTG-G-CAP	2	350.00	0.00	400.00	750.00	1,500.00
BTM-103C (6.0)	2	5,000.00	5,000.00		10,000.00	20,000.00
DE-MOB/RE-MOB CHARGE	1	10,000.00	0.00	0.00	10,000.00	10,000.00
UG WATER/FIBER LOCATE & PROTECTION	1	5,000.00	0.00	0.00	5,000.00	5,000.00
TOTAL SEC. 9						37,656.82

SEC. 10 RIGHT OF WAY UNITS

N/A						
TOTAL SEC. 10						0.00

SEC. 14 RIGHT OF WAY CLEARING UNITS

N/A						
TOTAL SEC. 14						0.00

TOTAL TRANSMISSION CONSTRUCTION

81,456.82

TRANSMISSION REMOVAL UNITS

SEC 1R POLE UNITS

40' STUB	1	1,000.00	0.00	0.00	1,000.00	<u>1,000.00</u>
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AGREEMENT FOR RELOCATION OF TRANSMISSION LINE
AND JOINT RIGHT-OF-WAY USE

THE STATE OF TEXAS |
 |
COUNTY OF DALLAS |

This agreement, made and entered into on this the 20 day of June, 1983, by and between the City of Garland (hereinafter referred to as "Garland") and Brazos Electric Power Cooperative, Inc. (hereinafter referred to as "Brazos") is as follows:

WHEREAS, Brazos is the owner of certain right-of-way easement rights across tracts of land located in the City of Garland, Dallas County, Texas, adjacent to Shiloh Road between Interstate 635 (LBJ Freeway) and McCree Road upon which a 69 KV electric transmission line is located, said transmission line paralleling and crossing Shiloh Road as illustrated by the drawings and plats attached hereto and marked Exhibit "A"; and

WHEREAS, Garland desires to widen and resurface Shiloh Road between Interstate 635 and McCree Road, said project being planned in such a way as to displace and require relocation of the said transmission line, also illustrated on Exhibit "A"; and

WHEREAS, Garland recognizes its legal duty to replace the right-of-way which it is taking from Brazos by this project; and

WHEREAS, Brazos has agreed to relocate the transmission line roughly in the location set out in Exhibit "A" attached hereto and made a part hereof, and under the terms and conditions as hereinafter set forth;

NOW, THEREFORE, for and in consideration of the mutual and reciprocal covenants and agreements herein contained, by and between the parties hereto, Garland and Brazos agree as follows:

Brazos agrees to plan the removal, relocation, design and reconstruction of the transmission line and to advertise for, accept and award bids for the construction of the replacement transmission line and to, upon request, provide Garland with copies of plans and specifications and bid documents covering the costs of construction, materials and contracted services, along with records

of any other costs which are passed along to Garland under the terms of this agreement.

Brazos will convey to Garland all right, title and interest to that portion of the right-of-way abandoned and no longer necessary to Brazos' operations.

Garland agrees to convey to Brazos easement rights across that property owned or controlled by Garland, employing the form attached hereto and marked Exhibit "B".

Garland further agrees to pay Brazos as and when hereinafter specified the actual cost of rerouting the transmission line, which includes the labor and material for the removal and construction of the transmission line, engineering, overhead, and any expense of necessary land acquisition, including, but not limited to costs of right-of-way easements, cost to purchase, plus any costs of attorneys' fees incurred in condemnation of said easement rights and incurred condemnation of said easement rights and damages to property assessed by a board of Special Commissioners, a court, or jury, or any settlement or compromise of such action. Brazos shall have sole control over land acquisition procedures, litigation procedures, and any settlement compromise of a condemnation hearing or lawsuit arising therefrom. Brazos will make the determination as to the reasonableness of the cost to purchase right-of-way easements.

Brazos and Garland agree to share and jointly use the right-of-way upon which the transmission line is relocated, as said right-of-way will form a portion of the Shiloh Road roadway.

Should it become necessary to again relocate the transmission line, at the request of Garland or other governmental entity, onto public or private property, Garland agrees to pay all of Brazos' expenses, if any, of relocation of the transmission line at such time, said expenses including, but not limited to, those set out above.

Garland will not allow any utility, underground or overhead, within ten feet of the transmission centerline without first notifying and obtaining approval from Brazos.

Garland shall indemnify and save harmless Brazos and its agents and employees from all suits, actions, or claims of any character, type, or description brought or made for or on account of any injury or damages received or sustained by any person or persons or property arising out of, or occasioned by the acts of Garland or its agents or employees in the execution or performance of its duties or activities which may be performed or take place upon or about the easement and right-of-way granted to Brazos by Garland on or about the 20 day of June, 1983, as a right-of-way for Brazos' electric transmission line upon and across Garland's property in Dallas County, Texas.

Garland further agrees not to disturb or damage the electrical facilities located on or about the right-of-way easement, and will compensate Brazos for any damages caused in the execution or performance of its duties or activities on or about the granted easement.

Wiley W. D.
6-16-83
BRAZOS ELECTRIC POWER COOPERATIVE, INC.

By *Richard E. McCaskill*
Richard E. McCaskill
Executive Vice President &
General Manager

CITY OF GARLAND

By *[Signature]*

Approved as to form
Mills & Riley
By *PDM*



City Council Item Summary Sheet

Work Session

Date: February 29, 2016

Agenda Item

Rate Mitigation Quarterly Portfolio Report

Summary of Request/Problem

The Rate Mitigation Portfolio Report is provided to Council each quarter. The Report presents investment information regarding the balances held in the Rate Mitigation Fund.

Recommendation/Action Requested and Justification

The December 31, 2015 Rate Mitigation Quarterly Portfolio Report is presented to inform the Council. Staff will be available to discuss the report with Council.

Submitted By:

David Schuler
Chief Financial Officer

Approved By:

Bryan L. Bradford
City Manager

Rate Mitigation Fund
 Quarterly Portfolio Report
 December 31, 2015

Portfolio Book Value - October 1, 2015		\$177,203,499
Interest income:		
October 1 - December 31	\$214,338	
January 1 - March 31	-	
April 1- June 30	-	
July 1- September 30	-	
Total interest income recognized - fiscal year-to-date	214,338	
Adjustment for beginning and ending accruals	(8,370)	
Total interest income received - fiscal year-to-date		205,968
Portfolio Book Value - December 31, 2015		\$177,409,467

Portfolio Book Value is the value of the entire portfolio that is recorded in the financial records. The interest income received in each quarter increases the portfolio book value. The adjustment for the beginning and ending accruals is an accounting entry.

Portfolio Book Value - December 31, 2015		\$177,409,467
Future interest income to be earned		3,086
Portfolio Par Value - December 31, 2015		\$177,412,553

Portfolio Par Value is the face value, at maturity, of the various securities held in the portfolio. The variance between Book Value and Par Value is one component of future income that will be earned as each security matures. Unlike Book Value, Par Value is not recorded in the financial records. It is reported for informational purposes only.

Portfolio Book Value - December 31, 2015		\$177,409,467
Unrealized gain (loss)		(381,398)
Portfolio Market Value - December 31, 2015		\$177,028,069

Portfolio Market Value is the current Fair Market Value of the various securities in the portfolio. Generally, Fair Market Value of a fixed income security will decline as interest rates rise. Conversely, as interest rates fall, the Fair Market Value of a fixed income security will increase. Governmental financial reporting standards require that Fair Market Value and the changes in Fair Market Values be reported in year-end financial statements.

It should be noted that declines of Fair Market Value below Book Value are reported as Unrealized Losses for informational purposes. The City does not realize investment losses because securities are held to maturity.



Meeting: Work Session

Date: February 29, 2016

Policy Report

INTERIM FINANCING OF HOUSTON IMPORT PROJECT

ISSUE

The construction of Electric Utility System transmission lines require cost effective financing. A Direct Loan program provides a cost effective short-term funding mechanism for the Capital Improvement Program (CIP). Staff requests Council's authorization to implement a Direct Loan program for the Electric Utility System.

OPTIONS

1. Authorize a Direct Loan program.
2. Do not authorized a Direct Loan program

RECOMMENDATION

Staff requests the authorization of a Direct Loan program. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 19, 2016 Regular Meeting.

COUNCIL GOAL

Sustainable Quality Development and Redevelopment
Financially Stable Government with Tax Base that Supports Community Needs

Approval of this request will enable staff to fund a portion of the 2016 CIP.

BACKGROUND

A Direct Loan program is a variable rate, short-term debt instrument that can be used to efficiently fund a portion of the Electric Utility CIP. The Electric Utility 2016 CIP includes the construction of a 345 kV transmission line from the Limestone to Gibbons Creek Substation. This project, known as the Houston Import Project, is a joint venture with Cross Texas Transmission. Upon completion, this project will allow Garland Power & Light to receive additional transmission revenue.

The Direct Loan program will be placed with a qualified financial institution. A qualified financial institution will be selected through a competitive bid process. The financial institution that is selected will establish a line of credit sufficient to fund construction of the Houston Import Project. Total construction costs are approximately \$125 million. Periodic drawdowns will made from the Direct Loan program to fund construction expenditures as they are incurred.

Interest rates for the Direct Loan program will be indexed to the three (3) month LIBOR (London InterBank Offered Rate). LIBOR interest rates are variable and the interest rate will reset quarterly.

CONSIDERATION

The benefits from the implementation of a Direct Loan program include:

- Principal and interest debt service are deferred until fixed rate long-term debt is issued at project completion;
- Periodic drawdowns will be made to meet construction cash flow requirements;
- Three month LIBOR interest rates are much lower than fixed rate long-term debt;
- Establishing a program eliminates the need for a credit rating and the issuance of an offering memorandum.

ATTACHMENT(S)

None

Submitted By:

Approved By:

David Schuler
Chief Financial Officer

Bryan L. Bradford
City Manager

Date: February 29, 2016

Date: February 29, 2016



Meeting: Work Session

Date: February 29, 2016

Policy Report

NOTICE OF INTENT TO ISSUE CERTIFICATES OF OBLIGATION

ISSUE

On February 16, 2016 Council approved the 2016 Capital Improvement Program (CIP), which contemplates a Certificates of Obligation (CO) bond sale in the amount of approximately \$23 million to fund a portion of the CIP. Council will be asked to consider approving a notice of intent resolution at the March 15, 2016 Regular Meeting to provide legal authorization for the certificates. Approval of the notice of intent resolution will not obligate the City to issue debt.

OPTIONS

1. Consider approval of a notice of intent resolution on March 15, 2016 to meet the legal requirements for issuing certificates of obligation in an amount of approximately \$23 million to fund a portion of the CIP and pay related issuance costs of approximately \$150,000.
2. Do not approve a funding source for a portion of the CIP.

RECOMMENDATION

Unless otherwise directed by Council, this item will be scheduled for formal consideration at the March 15, 2016 Regular Meeting.

COUNCIL GOAL

Sustainable Quality Development and Redevelopment
Financially Stable City Government with Tax Base that Supports Community Needs

Approval of this request will enable staff to fund a portion of the 2016 CIP.

BACKGROUND

City management reviewed the proposed CIP in January and February 2016, and ensured that the projects and fiscal impacts were aligned with the assumptions and priorities established by Council. The City Manager formally submitted the proposed CIP to Council at the Regular Meeting on January 19, 2016 and staff made copies of the proposed CIP available for public inspection and review the next day in libraries and the City Secretary's Office. Council held a public hearing of the proposed CIP at the Special Budget Work Session on January 23, 2016. Continued deliberations of the

proposed CIP were held at the February 1st and the February 15th Council Work Sessions. The 2016 Capital Improvement Program was approved by Council on February 16, 2016 by Ordinance No. 6823.

The adopted CIP is a \$261.6 million work program for 2016. The work program will require the issuance of Certificates of Obligation. The COs will fund \$16.6 million tax-supported projects and \$6 million revenue and internal service projects.

In compliance with City Council Policy FIN-04, Financial Policy, Certificate of Obligation debt is issued so that debt maturities are aligned with the useful lives of the capital improvements being funded. CO principal maturities range from 3 years to 20 years. CO's require approval by Council and publication of a notice of intention for issuance.

CONSIDERATION

Legal

Council approval of a resolution to publish a notice of intent to issue certificates of obligation will meet the legal requirements for debt issuance but will not obligate the City to issue the debt. Legally, a notice of intention must be published in a newspaper of general circulation at least twice during the 30-day period preceding a certificate of obligation bond sale.

Financial

Since neither cash nor voter authorized bonds are available to fund a portion of the adopted 2016 CIP, staff requests Council to consider the issuance of Certificates of Obligation. Based on information from the City's Financial Advisors, First Southwest Company, the proposed certificates of obligation can be sold at an estimated interest rate of 2.13% in the current interest rate environment. At this interest rate, the City will incur additional debt service (principal and interest payments) for the certificates of approximately \$2.7 million per year for fiscal years 2017 to 2021, approximately \$1.5 million per year for fiscal years 2022 to 2026, approximately \$600,000 for fiscal years 2027 to 2031 and approximately \$150,000 for fiscal years 2032 to 2036. The actual interest rate, annual debt service and issue costs will be finalized at the time of the bond sale. The Interest and Sinking debt service tax rate is not impacted as a result of this debt issuance.

Submitted By:

Approved By:

David Schuler
Chief Financial Officer

Bryan L. Bradford
City Manager

Date: February 29, 2016

Date: February 29, 2016



City Council Item Summary Sheet

Work Session

Agenda Item

Date: February 29, 2016

DART Quarterly Update

Summary of Request/Problem

Council will be updated on DART's services, activities, programs and projects within Garland and the DART service area.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

Bryan L. Bradford
City Manager

DART Report to the Garland City Council February 2016

DART currently is engaged in several initiatives and activities that affect the city of Garland. We appreciate your interest in DART and hope this update addresses those topics.

DART Passenger Service in Garland

Estimated ridership in Garland for the first quarter of FY 2016 (October-December 2015) was 758,974 riders. There were 553,273 bus riders and 205,701 light rail riders at the two stations serving Garland, which equates to an average of 7,540 bus riders and 2,650 light rail riders each weekday.

The ridership on Route 378 – which connects Downtown Garland Station, Lake Ray Hubbard Transit Center and South Garland Transit Center – averages 1,377 riders each weekday. It is one of the most heavily used transit center feeder routes in the DART System, as well as one of the best performing.

During the first quarter, Downtown Garland Station averaged 1,714 daily riders, ranking it 17th among DART's 62 light rail stations.

South Garland Transit Center averages 1,503 bus riders each weekday and Lake Ray Hubbard Transit Center averages between 828 and 850 riders each weekday.

As requested, see APPENDIX 1 for a comparison of Garland's bus ridership with that of Plano and Richardson.

Posting Video of DART Board Meetings

To provide more transparency to government proceedings, the Texas Legislature recently amended the Open Meetings Act to require metropolitan rapid transit authorities like DART – as well as regional transportation authorities, large counties and cities, and school boards of districts with more than 10,000 students – to video open board meetings and post the videos on the Internet.

In January 2016, DART began posting online video of its open board meetings within seven days following the meeting, and will archive the videos for at least two years. Board meeting videos can be found on DART.org in the About DART: DART Board Information section at:

<http://www.dart.org/about/board/boardvideo.asp>

New Open Carry Law – Impact on DART

Consistent with state law, DART has long allowed the concealed carry of handguns by those with a Concealed Handgun License (CHL) on its vehicles. In the previous session, the Texas Legislature changed the law, allowing handgun license holders to openly carry their handgun in a shoulder or belt holster as of January 1, 2016. These new guidelines are posted on DART's website at: www.DART.org/OpenCarry.

Support of Storm Recovery Efforts

Following the tornados that struck North Texas on Dec. 26, DART provided the following assistance to the cities of Garland and Rowlett in their storm recovery efforts.

- **Garland:** From Jan. 1-4, DART operated a free bus shuttle between the Disaster Resource Center at Garland's Granger Recreation Center and the Living Hope Baptist Church, which is close to the impact zone of the tornado damage. The shuttle operated approximately every 60 minutes between 9:30 a.m. and 6:30 p.m. Additionally, DART provided 100 transit day pass vouchers to storm victims via the Disaster Resource Center.
- **Rowlett:** From Dec. 31-Jan. 4, DART provided a free bus shuttle between Herfuth Elementary School in Rowlett and Granger Recreation in Garland. That service ran approximately every 30 minutes between 8 a.m. and 6:45 p.m.

Safety and Security (Provided by DART Police)

Uniform Crime Reporting Part I Offenses committed at Garland's rail stations and bus transit centers totaled six (6) in the first quarter of FY 2016. There were three (3) offenses classified as Part II Offenses in the Uniform Crime Reporting System. Part II Offenses are generally less serious offenses like drunkenness and trespassing.

Crime statistics at Garland transit facilities have remained low or decreased during Q1 FY 2016 compared to those in FY 2015. (See Attachment 1 and Attachment 2.)

2016 Service Changes

In September 2015, DART held a public hearing – preceded by a series of community meetings in Dallas, Garland, Irving, Richardson, Farmers Branch, Carrollton and Rowlett – to receive comments on proposed bus service changes. Based on input gathered at the meetings and public hearing, the DART Board of Directors approved the Early 2016 service change. The service change will take effect on Monday, March 14.

The changes to Garland-area routes are:

- Route 385 – Extend from Roan/Waterhouse to Dexham/Brookline through Downtown Rowlett on eastbound a.m. trips and westbound p.m. trips.
- Route 463 – Extend Sunday service from Spring Valley Station to Downtown Garland Station and improve midday weekday service from hourly to every 40-45 minutes.

In early February, DART announced another public hearing, which also will be preceded by a series of community meetings, to receive comments on proposed service changes planned for Late 2016. Implementation dates will be determined later, based on anticipated completion of the Dallas Streetcar and SOC-3 Blue Line rail expansions. More information is available online: www.DART.org/meetings.

Brookdale Club Hill Senior Living

DART was asked to assess the current bus service to Brookdale Club Hill senior living facility in Garland. This facility is near, but not directly on, a bus route and is located in a residential neighborhood, a little more than a quarter-mile from the nearest bus stop. The closest stops to this location are on Route 378, at the intersection of Broadway and Colonel (northbound and southbound) and both have shelters, trash cans, solar lights and bus schedule boxes.

After first meeting with the facility's management, DART offered a program on Jan. 20, 2016, to Brookdale Club Hill residents. Agency representatives educated residents on DART's transportation services, demonstrated trip planning tools, and assisted residents in applying for paratransit services. DART will return to Brookdale Club Hill to further assist residents in learning how to ride DART's fixed-route service via the Travel Ambassador Program.

Service to Parkside at Firewheel Apartments

In July 2015, DART received a request from a Garland citizen asking if Bus Route 513 could be modified to serve the newly constructed Parkside at Firewheel apartments, located near Firewheel Town Center. Since then, DART staff has been regularly contacting both the mall's property management company, Simon Property Group, and the apartment community's property management company, Lincoln Properties, to determine who owns the road near the property and to get permission to operate buses on that street.

DART has determined that River Fern Avenue is owned by the apartments' management company, but also that Lincoln Properties has recently sold the complex to Waterton Residential. Staff has continued contacting the new property managers for permission to operate buses along River Fern Avenue to no avail. Until DART receives permission from the owner, we cannot operate on River Fern Avenue.

No Smoking Zones and New Signage

DART staff is in the process of installing new "No Smoking Beyond This Point" signs at DART light rail platforms and bus transit centers to augment existing "no smoking" signs. Other new signs will remind patrons that security cameras are in use. The agency also will update the pylon signs with new facility maps that outline the no-smoking zone.

The numerous and prominent signs will reinforce DART's no-smoking policy, make it easier for DART Police to enforce the rule, and reduce maintenance costs associated with cleaning up discarded cigarette butts.

Garland Christmas on the Square

During Garland's Christmas on the Square event, held on Dec. 3, the agency allowed attendees to park in the Downtown Garland Station parking lot and assigned four DART Police officers to help people cross the rail tracks safely.

Rosa Parks Celebration

DART recently commemorated the 60th anniversary of Rosa Parks' decision to keep her seat on a Montgomery, Ala. city bus. Parks' non-violent action on Dec. 1, 1955, led to the Montgomery Bus Boycott that culminated a year later with a U. S. Supreme Court ruling guaranteeing access to public transportation.

On Nov. 30, the agency unveiled two new plaques located next to the life-size bronze statue of Parks sitting on a bus bench, which highlights DART's Rosa Parks Plaza in Downtown Dallas. U.S. Rep. Eddie Bernice Johnson and officials from the city of Dallas and DART were on hand for the ceremony. On Dec. 1, DART reserved a front seat on each of its more than 500 buses to remind all passengers of Park's brave act 60 years ago.

Miller Lite Free Rides on New Year's Eve

DART, MillerCoors and Andrews Distributing partnered to help ring in 2016 safely. Through the Miller Lite Free Rides program, all DART buses and trains and the Trinity Railway Express (TRE) were free to ride from 6 p.m. on Dec. 31 to 2:30 a.m. on Jan. 1. This is the first year Miller Lite Free Rides was offered in the Dallas area. Since its inception 28 years ago, the program has provided safe rides to more than 5 million people in 21 cities across the country.

Comprehensive Operations Analysis and 2040 Transit System Plan

Over the past year, DART has been conducting a Comprehensive Operations Analysis (COA) of the agency's bus operations. The agency has held numerous sessions to solicit public input and conducted extensive field-level analysis to better appreciate the customer's experience with the system. DART knows the riders' perspective is critical to optimizing service levels. The study has given planners a greater understanding of the service environment by identifying passenger facility limitations and assessing accessibility.

Recommendations from the COA effort will be documented in the Moving You Forward 10-Year Service Plan. This plan will guide potential service change opportunities through the year 2025. The COA and 10-Year Service Plan are the first phase of updating the Transit System Plan to the year 2040. During the second phase, DART will evaluate longer-term projects and programs that will address current and future regional mobility needs, as well as how the agency will finance each. The 2040 Plan must be approved by the DART Board of Directors. Board action is scheduled for later this year. For more information, visit www.DART.org/2040.

DART Platform Extensions

At the busiest times, all four rail lines operate at 15-minute intervals, which equates to 16 trains per hour in each direction. Factoring the time needed to move trains through the two junctions located at either end of the corridor, DART has maximized the number of trains that can effectively go through downtown without compromising schedule reliability. Since the agency cannot increase train frequency along the current infrastructure, DART needs to be able to make each train longer.

The Platform Extensions Project will update platforms at 28 Blue Line and Red Line stations constructed before 2004, including Forest/Jupiter Station and Downtown Garland Station. Modifications include extending platforms and/or raising portions of the platform to permit level boarding. With longer platforms, the agency can operate three-car trains on all rail lines, increasing the number of vehicles – and therefore passengers – that DART can move through downtown per hour.

Agency staff are determining how to schedule construction to minimize the impact on customers. DART hopes to begin construction in summer 2018 with completion by 2020.

D2: Dallas Central Business District Second Light Rail Alignment

DART is working on plans to construct a second rail corridor through downtown Dallas, which would add both capacity and operational flexibility to the DART Rail System. Currently, if there is a situation along the rail corridor that blocks the tracks, the incident affects rail service – not just downtown, but throughout the entire 90-mile network.

The Green and Orange lines would shift to the new set of tracks, which will be located in a new corridor in the right of way of one of more streets south of Commerce Street. If an incident or malfunction disrupts service along one corridor, trains could be diverted to the other corridor to keep the system operating.

The agency has applied to the Federal Transit Agency (FTA) for a \$325 million Capital Investment Grant for Core Capacity to support the project. On Nov. 5, 2015, FTA authorized DART to begin the project development phase as part of the extensive, multistep federal funding process.

DART staff have begun developing more detailed preliminary engineering (PE) on the locally preferred alternative route, leading to an environmental impact statement (EIS). The PE/EIS effort will refine the preferred alternative, solicit stakeholder and public input, and evaluate routing options.

More information about the project is available at **DART.org/D2**.

ATTACHMENT 1

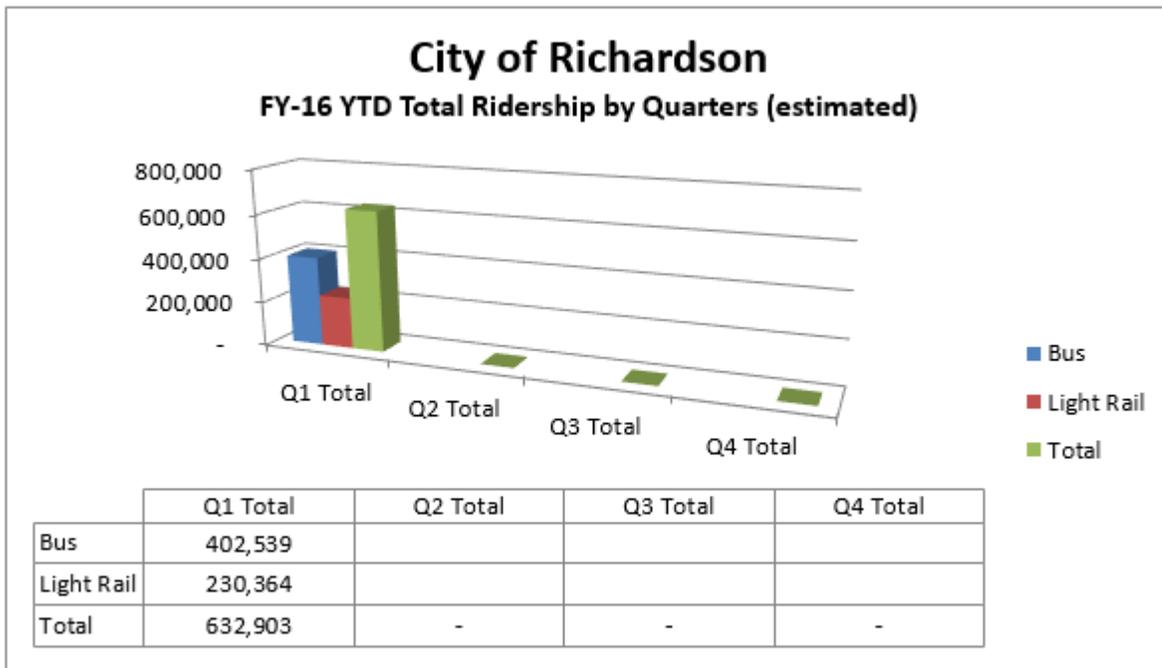
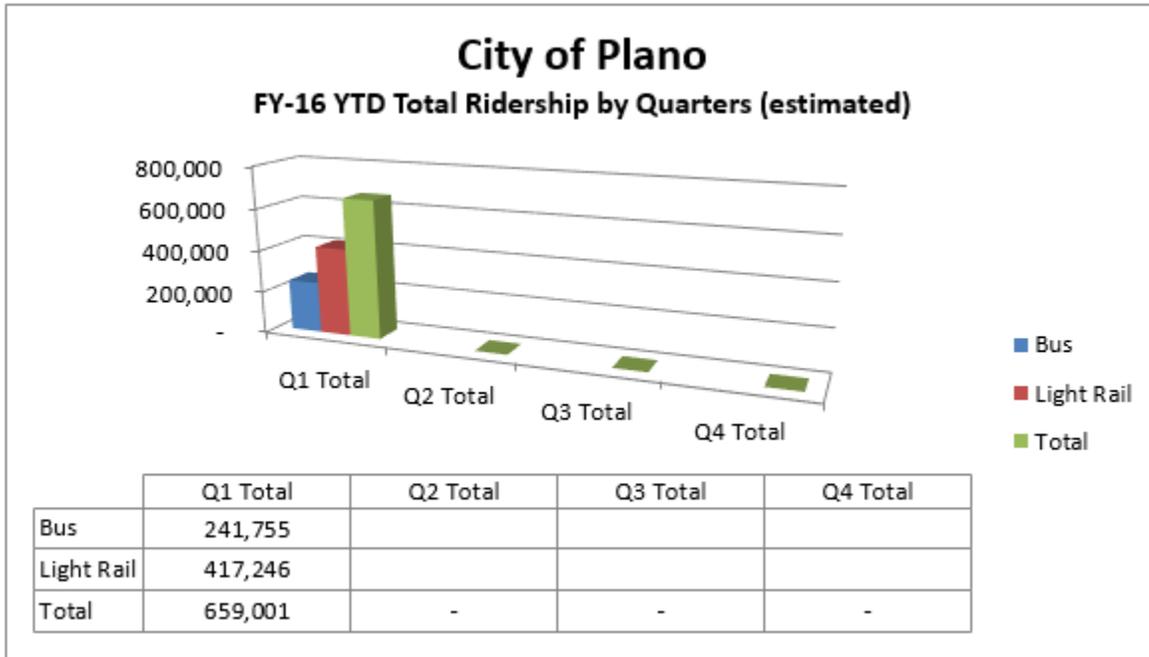
Part 1 Offenses

Quarter 1 (October – December 2015)	Criminal Homicide	Forcible Rape	Robbery	Aggravated Assault	Burglary	Larceny-Theft	Motor-Vehicle Theft	Arson	Total : Q1 2016	Total: Q1 2015
Lake Ray Hubbard	0	0	1	0	0	0	0	0	1	1
South Garland Transit Center	0	0	0	0	0	0	0	0	0	0
Forest/Jupiter	0	0	0	0	0	2	0	0	2	3
Downtown Garland	0	0	0	0	0	1	2	0	3	1

APPENDIX 1

Fiscal Year 2016 Quarter One Estimated Ridership

City of Plano and City of Richardson





Briefing to the Garland City Council

**Gary C. Thomas
President/Executive Director
DART**

February 29, 2016



Agenda

- Garland Ridership/Amenities Update
- March 2016 Service Changes
- Garland Storm Recovery Efforts
- Brookdale Club Hill Outreach
- Blue Line Platform Extensions
- No Smoking Signage
- D2 Status Update
- DART 2040 Plan
- Service Outside the DART Service Area

FY 15 Garland Ridership Comparison

Garland Ridership	Q1	Q2	Q3	Q4	Total
Bus	553,273	-	-	-	-
Light Rail	205,701	-	-	-	-
Total	758,974	-	-	-	-

Plano Ridership	Q1	Q2	Q3	Q4	Total
Bus	241,755	-	-	-	-
Light Rail	417,246	-	-	-	-
Total	659,001	-	-	-	-

Richardson Ridership	Q1	Q2	Q3	Q4	Total
Bus	402,539	-	-	-	-
Light Rail	230,364	-	-	-	-
Total	632,903	-	-	-	-

Garland Shelter Comparison

<u>Garland Bus Shelters</u>	
Total Garland Bus Stops	868
Total Garland Stops with Shelters	37*
Non Shelter Benches at Bus Stops	89**

<u>Plano</u>	
Total Plano Bus Stops	577
Total Plano Stops with Shelters	13*
Non Shelter Benches at Bus Stops	49**

<u>Richardson</u>	
Total Richardson Bus Stops	484
Total Richardson Stops with Shelters	20*
Non Shelter Benches at Bus Stops	49**

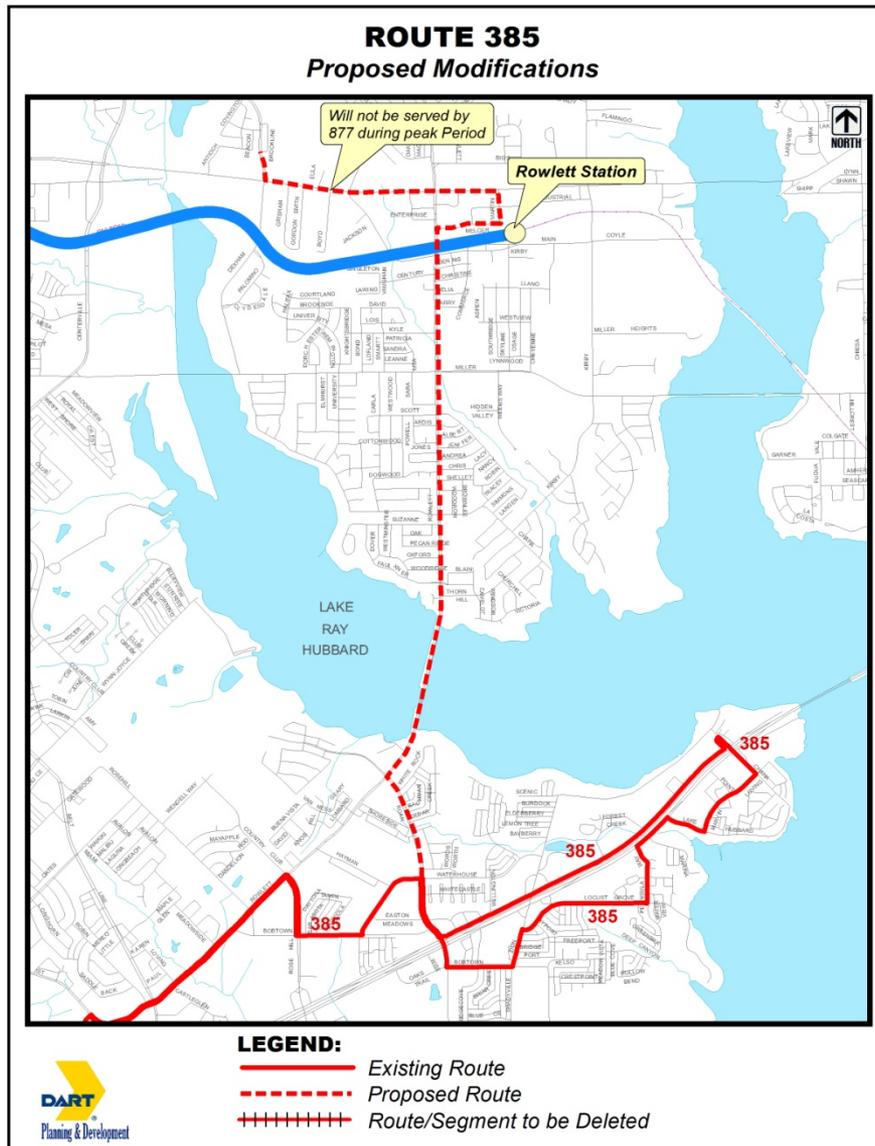
* Excluding shelters at Rail or Transit Centers

** All shelters also include benches

Proposed Service Changes

- A public hearing, preceded by a series of community meetings, was held to receive comments on proposed bus service changes.
- The proposed changes near Garland are:
 - Route 385 - Extend route coverage to new destinations in Rowlett on a route that originates in Garland
 - Route 463 - Extend Sunday service from Spring Valley to Downtown Garland
- Changes will be implemented in March, 14 2016

Proposed Extension – Route 385



Extend from Roan/Waterhouse to Dexham/Brookline through DT Rowlett on eastbound AM trips (to Chaha) and westbound PM trips (to Lake Ray Hubbard T.C.)

Route north of Rowlett Station modified after public hearing to be consistent with 887 and serve same bus stops

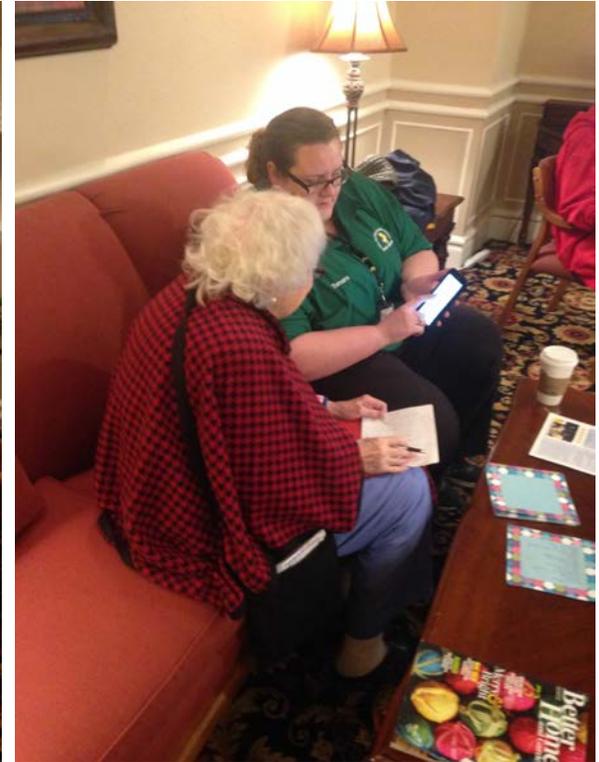
North Texas Storm Recovery Efforts

- Following the tornados that struck North Texas on Dec. 26, DART provided the following assistance to the cities of Garland and Rowlett in their storm recovery efforts.
- Garland:
 - From Jan. 1-4, DART operated a free bus shuttle between the Disaster Resource Center at Garland's Granger Recreation Center and the Living Hope Baptist Church.
 - The shuttle operated approximately every 60 minutes between 9:30 a.m. and 6:30 p.m.
 - DART provided 100 transit day pass vouchers to storm victims via the Disaster Resource Center.
- Rowlett:
 - From Dec. 31-Jan. 4, DART provided a free bus shuttle between Herfuth Elementary School in Rowlett and Granger Recreation in Garland. That service ran approximately every 30 minutes between 8 a.m. and 6:45 p.m.

Brookdale Club Hill Outreach

- On Jan. 20, 2016, DART representatives traveled to Brookdale Club Hill in Garland.
- DART Staff educated residents on DART's transportation services, demonstrated trip planning tools, and assisted residents in applying for paratransit services.
- DART will return to Brookdale Club Hill to further assist residents in learning how to ride DART's fixed-route service via the Travel Ambassador Program.

Brookdale Club Hill Outreach



Platform Extensions

- President Obama's Fiscal Year 2017 budget includes \$49 million for construction of DART's Red and Blue Line Platform Extensions Project.
- 28 Platform Extensions along the Red and Blue Lines
- Forrest/Jupiter and Downtown Garland Station
- Project Schedule
 - Project Development 2015
 - Engineering (final design) 2015-2016
 - Construction 2016-2018
 - Completion between 2018 and 2020
- Anticipated Council Briefing and Project Schedule in Spring, 2016

No Smoking Signage

- DART staff is in the process of installing new "No Smoking Beyond This Point" signs at DART light rail platforms and bus transit centers.
- Other new signs will remind patrons that security cameras are in use.
- The agency also will update the pylon signs with new facility maps that outline the no-smoking zone.



Status of D-2 Second Alignment

- DART submitted its application for Core Capacity funding to FTA on September 30, 2015 for the D2 Locally Preferred Alternative (LPA) along Lamar, Young and Jackson Streets.
- DART conducted Public Meetings in December 2015 to kickoff the Supplemental Draft Environmental Impact Statement (SDEIS) work.
- FTA released ratings in February for projects seeking investment from the Capital Investment Grant Program. The D2 project was rated with a Medium-High rating.
- DART is continuing Project Development efforts.

DART 2040 Plan

- DART initiated Phase 1 of the 2040 Transit System Plan effort in mid-2014.
 - Phase 1 entailed a Comprehensive Operations Analysis (COA) of the bus system.
- Phase 2 of the 2040 effort has begun and will focus on the longer-term vision for DART
- A key element of the 2040 plan will also be integrating some or all of the COA Bus Service Plan recommendations.
- A series of 7 community meetings will be held in late March to bring this information to the public and get their feedback as well.
- DART will be soliciting feedback and recommendations from the City of Garland this spring.

Service Outside the DART Service Area

- Board Policy III.07 governs DART Service outside of the DART Service Area
- On December 8, 2015, the DART Board modified III.07 abolishing the 4 year election requirement
- Cities must work with DART to develop a system plan, financial plan, and a plan for membership in the DART Service Area



214.979.1111
www.DART.org



City Council Item Summary Sheet

Work Session

Date: February 29, 2016

Agenda Item

Transportation Update

Summary of Request/Problem

Staff will provide an update on the transportation issues. Michael Morris with the North Central Texas Council of Governments will be present to provide an update on the 2040 Mobility Plan.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Paul Luedtke
Director of Transportation

Approved By:

Bryan L. Bradford
City Manager



Meeting: Work Session

Date: February 29, 2016

Policy Report

THOROUGHFARE PLAN - ZION ROAD

ISSUE

Consider revising the designation of the realigned Zion Road from a type E to a type F thoroughfare on the Thoroughfare Plan. This issue was considered by Council at the December 15, 2015 Work Session.

OPTIONS

- A. Change thoroughfare plan designation from E to F
- B. Take no action

RECOMMENDATION

Staff recommends changing the designation from E to F. Unless otherwise directed by Council, staff will place this on a future agenda to amend the Thoroughfare Plan.

COUNCIL GOAL

Sustainable Quality Development and Redevelopment
Financially Stable Government with Tax Base that Supports Community Needs
Consistent Delivery of Reliable City Services
Safe, Family-Friendly Neighborhoods

BACKGROUND

Discussion took place at the December 15, 2015 Work Session to consider amending the designation of Zion Road on the Thoroughfare Plan. No action was taken at that time by the Council. Since that time staff has been in discussions with the city's thoroughfare consultant and discovered that the computer model for Zion Road was not updated to reflect the realignment of Zion Road due to the President George Bush Turnpike interchange construction.

After correcting the model to reflect current conditions, the 2035 forecasted volume on the roadway dropped from 6037 vehicles per day to 3200 vehicles per day. These revised volumes do not support the upgrade of the current roadway beyond the current two lane configuration.

CONSIDERATION

- A type F roadway is designated as 60 feet of right of way with a street cross section of 2 lane undivided
- A type E roadway is designated as 80 feet of right of way with a street cross section of 4 lane undivided
- An 80 ft right of way width would also accommodate a 3 lane cross section with a bike lane in each direction
- The City of Garland Bike Masterplan includes a bikeway along Zion Road
- Zion road has been designated as a type E roadway since the 1979 thoroughfare plan update
- Some of the right of way needed to expand the roadway to a type E has already been dedicated by past developments on the south side.
- Current roadway network configuration and travel forecasts suggest that a type F would be sufficient
- Revised projected 2035 volumes are 3,200 vehicles per day
- In 2035 with type F roadway the revised projected level of service is B

ATTACHMENTS

Area Map
Thoroughfare Plan
Bike Masterplan

Submitted By:

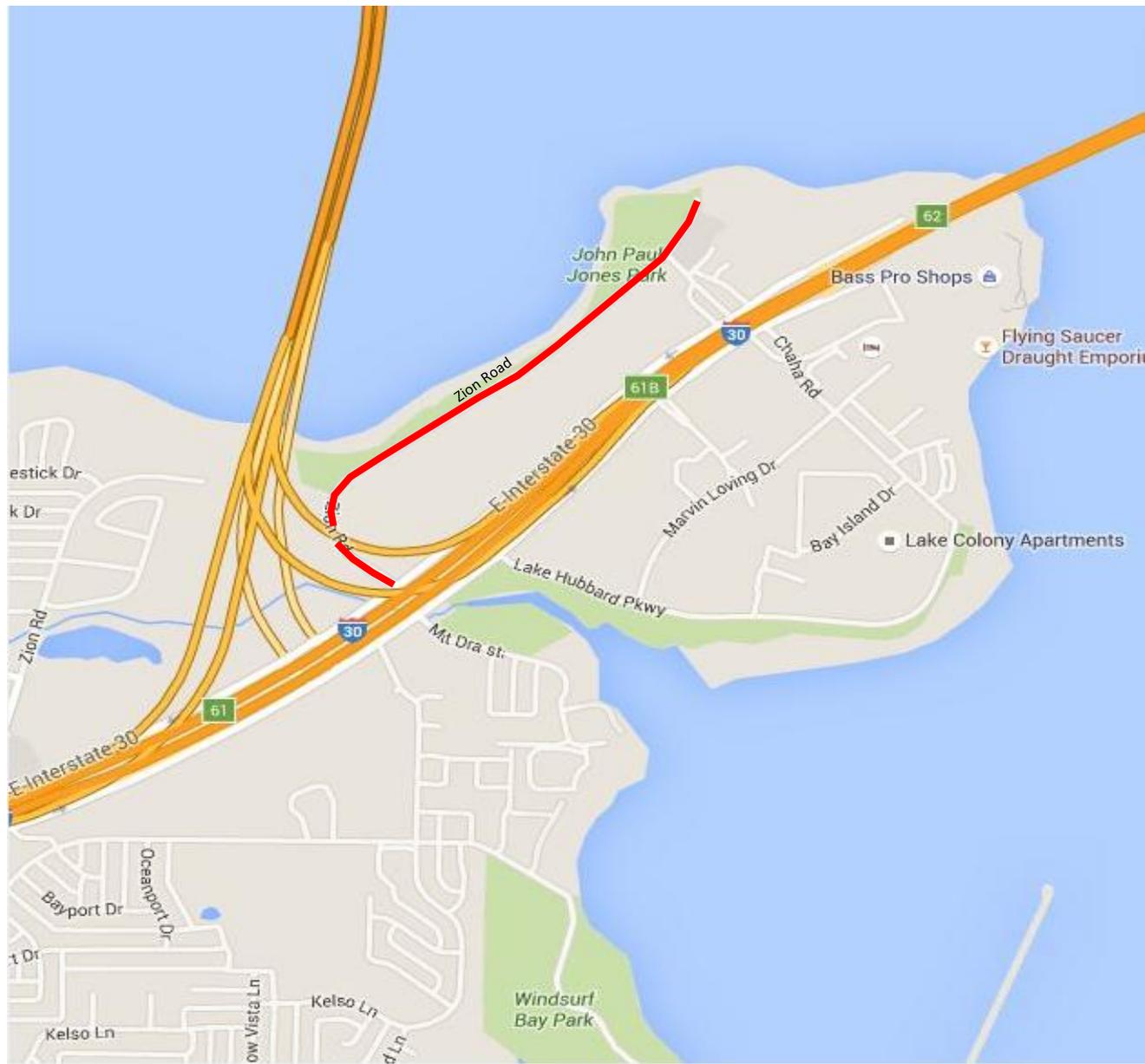
Approved By:

Paul Luedtke
Director of Transportation

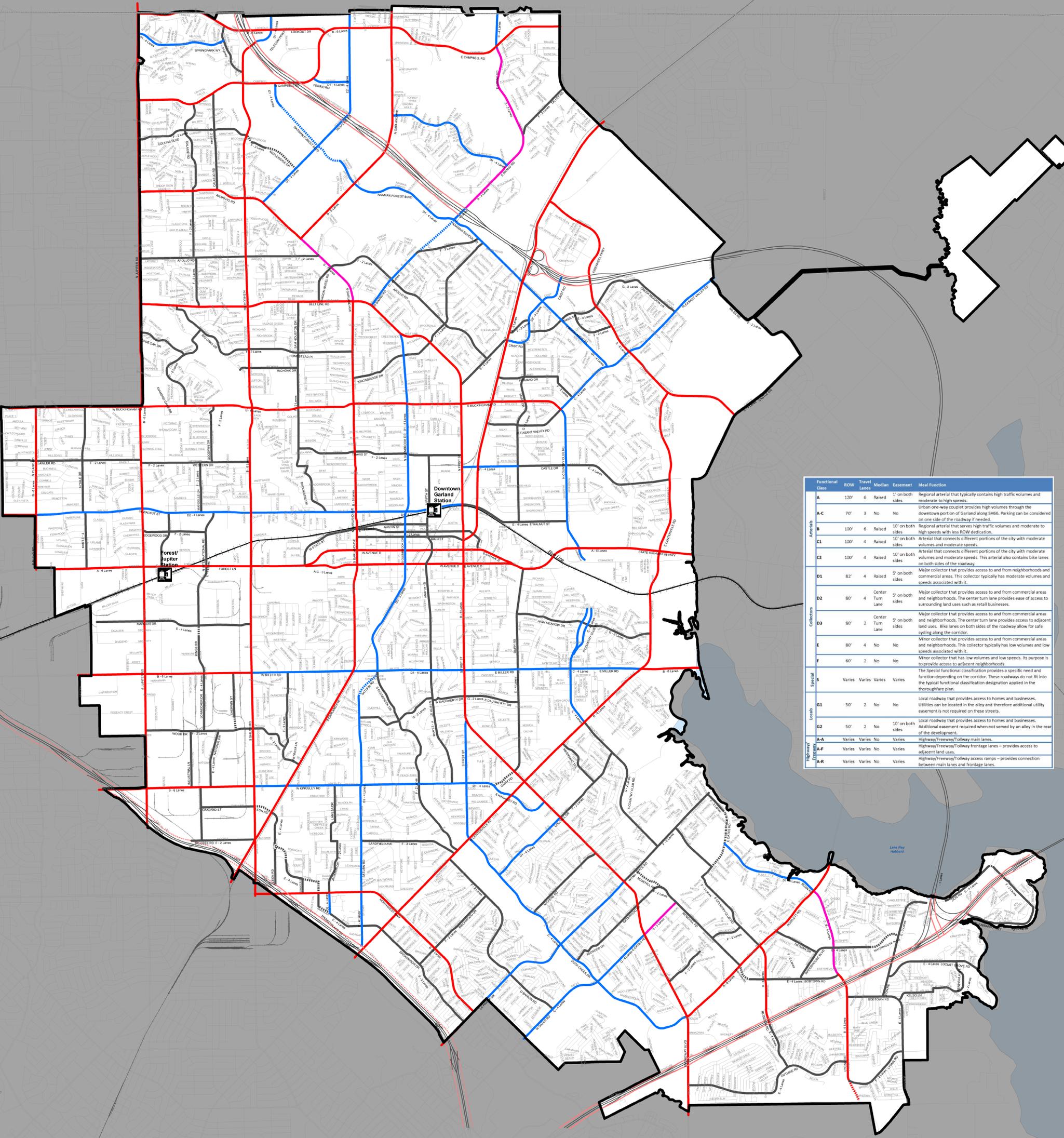
Bryan L. Bradford
City Manager

Date:

Date: February 25, 2016



Area Map



Functional Class	ROW	Travel Lanes	Median	Easement	Ideal Function	
Arterials	A	120'	6	Raised	1' on both sides	Regional arterial that typically contains high traffic volumes and moderate to high speeds.
	A-C	70'	3	No	No	Urban one-way couplet provides high volumes through the downtown portion of Garland along 9466. Parking can be considered on one side of the roadway if needed.
	B	100'	6	Raised	10' on both sides	Regional arterial that serves high traffic volumes and moderate to high speeds with less ROW dedication.
	C1	100'	4	Raised	10' on both sides	Arterial that connects different portions of the city with moderate volumes and moderate speeds.
	C2	100'	4	Raised	10' on both sides	Arterial that connects different portions of the city with moderate volumes and moderate speeds. This arterial also contains bike lanes on both sides of the roadway.
	Collectors	D1	82'	4	Raised	5' on both sides
D2		80'	4	Center Turn Lane	5' on both sides	Major collector that provides access to and from commercial areas and neighborhoods. The center turn lane provides ease of access to surrounding land uses such as retail businesses.
D3		80'	2	Center Turn Lane	5' on both sides	Major collector that provides access to and from commercial areas and neighborhoods. The center turn lane provides access to adjacent land uses. Bike lanes on both sides of the roadway allow for safe cycling along the corridor.
E		80'	4	No	No	Minor collector that provides access to and from commercial areas and neighborhoods. This collector typically has low volumes and low speeds associated with it.
F		60'	2	No	No	Minor collector that has low volumes and low speeds. Its purpose is to provide access to adjacent neighborhoods.
Special		S	Varies	Varies	Varies	Varies
	Locals	G1	50'	2	No	No
G2		50'	2	No	10' on both sides	Local roadway that provides access to homes and businesses. Additional easement required when not served by an alley in the rear of the development.
Highway/Expressway	A-A	Varies	Varies	No	Varies	Highway/Freeway/Tollway main lanes.
	A-F	Varies	Varies	No	Varies	Highway/Freeway/Tollway frontage lanes - provides access to adjacent land uses.
	A-R	Varies	Varies	No	Varies	Highway/Freeway/Tollway access ramps - provides connection between main lanes and frontage lanes.

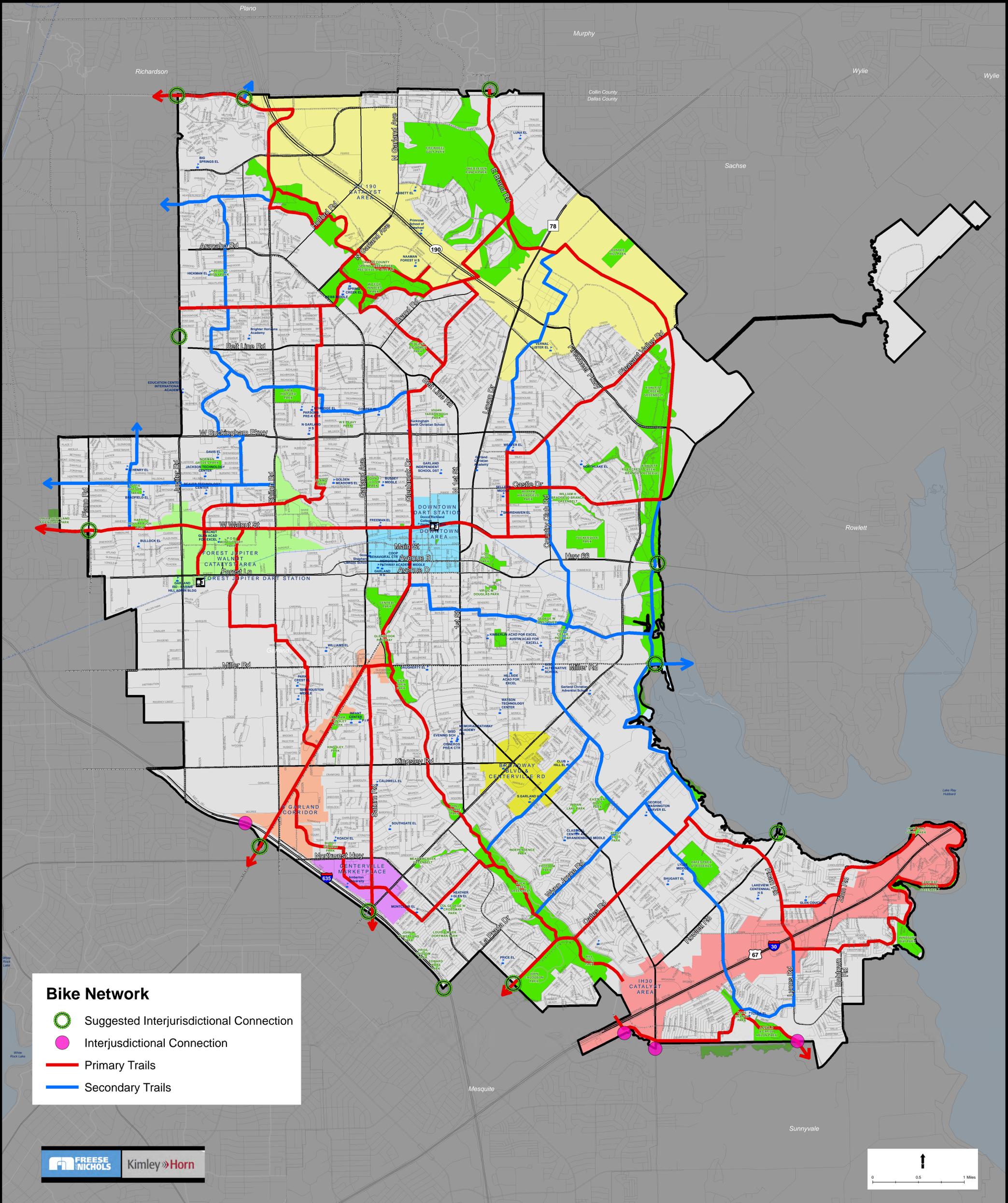
Garland Thoroughfare Plan - October 27, 2015

- A-A - Highway Mainlanes
- A-R - Highway Ramp
- A-F - Highway Frontage
- A-C - 70' One-way Couplet
- A - 120' 6-Lane Divided
- B - 100' 6-Lane Divided
- C1 - 100' 4-Lane Divided
- C2 - 100' 4-Lane Divided
- D1 - 82' 4-Lane Divided
- D2 - 80' 4-Lane w/ Center Turn
- D3 - 80' 2-Lane w/ Center Turn
- E - 80' 4-Lane Undivided
- F - 60' 2-Lane Undivided
- G - 50' Local
- S - Special Thoroughfare

Kimley»Horn



Garland Non-Motorized Transportation



Bike Network

-  Suggested Interjurisdictional Connection
-  Interjurisdictional Connection
-  Primary Trails
-  Secondary Trails



City Council Item Summary Sheet

Work Session

Date: February 29, 2016

Agenda Item

Proposed Council Financial Planning and Management Policy

Summary of Request/Problem

Council is requested to continue discussion and deliberation on the proposed Council Financial Planning and Management Policy as drafted by the Administrative Services Committee.

Recommendation/Action Requested and Justification

Council discussion and direction.

Submitted By:

Approved By:

**Bryan L. Bradford
City Manager**