



## **AGENDA**

**REGULAR MEETING OF THE CITY COUNCIL  
City of Garland  
Duckworth Building, Goldie Locke Room  
217 North Fifth Street  
Garland, Texas  
September 15, 2015  
7:00 p.m.**

The City Council extends to each visitor a sincere welcome. We value your interest in your community and your participation in the meetings of this governing body. Regular meetings of the City Council are held the 1st and 3rd Tuesdays of each month, beginning at 7:00 p.m.; the City Council meets regularly in work sessions at 6:00 p.m. the Monday preceding each regular meeting.

The Duckworth Building is wheelchair accessible. Special parking is available on the north side of the building on Austin Street and may be accessed by a sloped ramp from the street to the door facing Fifth Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services must contact the City Secretary's Office at (972) 205-2404 at least two working days prior to the meeting so that appropriate arrangements can be made. **BRILLE IS NOT AVAILABLE.**

### **CITY COUNCIL GOALS 2020**

(Adopted by Resolution No. 9402 on December 20, 2005)

- **Sustainable quality development and redevelopment**
- **Financially stable government with tax base that supports community needs**
- **Defends rightful powers of municipalities**
- **Fully informed and engaged citizenry**
- **Consistent delivery of reliable City services**
- **Safe, family-friendly neighborhoods**
- **Embrace diversity**

**MAYORAL PROCLAMATIONS,  
RECOGNITIONS AND ANNOUNCEMENTS**

The Mayor may present proclamations and recognize attendees or award winners, and may make announcements regarding upcoming City events and matters of interest to citizens. There will be no Council deliberations or votes on these matters.

**CONSENT AGENDA**

All items under this section are recommended for approval by a single motion of Council, without discussion. Council has been briefed on these items at a previous work session and approval of the consent agenda authorizes the City Manager to implement each item. The Mayor will announce the agenda and provide an opportunity for members of the audience and the City Council to request that an item be removed and considered separately.

1. Consider approval of the minutes of the September 1, 2015 Regular Meeting.
  
2. Consider approval of the following bids:

a. **Spencer Unit 4 Turbine Maintenance Labor** **Bid No. 5641-15**

|                      |                            |
|----------------------|----------------------------|
| HPI, LLC             | \$331,875.00               |
| Optional Contingency | <u>82,970.00</u>           |
| <b>TOTAL</b>         | <b><u>\$414,845.00</u></b> |

*This request is to provide labor costs associated with the Spencer Unit 4 Turbine Maintenance and Overhaul. Due to the complex nature of this project, an Optional Contingency is included for any unforeseen additional work that may be required.*

b. **Professional Engineering Services** **Bid No. 5803-15**

|                         |                     |
|-------------------------|---------------------|
| R-Delta Engineers, Inc. | <b>\$146,500.00</b> |
|-------------------------|---------------------|

*This request is to provide professional surveying, geotechnical, environmental, and detailed construction plans for water line replacement along the north side of Forest Lane between Jupiter Road and State Street.*

3. **A public hearing was previously conducted for the following zoning case. Council approved the request and instructed staff to bring forth the following ordinance for consideration.**

- a. **Zoning File No. 15-29, Watson Kadira**

*Consider an ordinance amending the zoning laws of the City of Garland by approving a Specific Use Provision for truck/bus repair on a 1.85-acre tract of land zoned Industrial (IN) District and located at 4040 Forest Lane; providing for conditions, restrictions, and regulations; providing a penalty under the provisions of Sec. 10.05 of the Code of Ordinances of the City of Garland; providing a savings clause and a severability clause; and providing an effective date.*

4. **Consider an ordinance to issue Tax Notes, Series 2015.**

*At the August 31, 2015 Work Session, Council considered authorizing the issuance of tax notes in the amount of \$4 million to provide funding for street improvements plus debt issuance costs. Tax notes will not increase the General Obligation Debt Service tax rate because of savings realized from the commercial paper program.*

5. **Consider a resolution rescheduling the October 6, 2015 Regular Meeting of the City Council; and providing an effective date.**

*This year, Texas will celebrate National Night Out on Tuesday, October 6, 2015 which is also the first regularly scheduled Council meeting in October. At the September 14, 2015 Work Session, Council was scheduled to consider rescheduling the October 6 Regular Meeting to October 5 in order to allow the Mayor and Council members the opportunity to participate in local National Night Out activities in the community.*

## ITEMS FOR INDIVIDUAL CONSIDERATION

### Speaker Regulations:

Anyone wishing to speak for, against, or on agenda items must fill out a speaker card and give it to the City Secretary before speaking (cards are located at the entrance to the Council Chambers). The Mayor will recognize speakers; he may impose a time limit and may provide for rebuttal. All comments and testimony are to be presented from the podium.

### 6. Hold a public hearing regarding the 2015-16 Proposed Budget.

Section 5, Article VII, of the City Charter and Chapter 102 of the Texas Local Government Code require that a public hearing be held on the Proposed Budget for the upcoming fiscal year. The City exceeds the minimum requirements of the law by providing multiple opportunities for public hearings. At the public hearings, all interested persons shall be given an opportunity to be heard for or against any item contained in the Proposed Budget.

This budget will raise more total property taxes than last year's budget by \$4,042,100 or 5.45%, and of that amount \$564,082 is tax revenue to be raised from new property added to the tax roll this year.

### 7. Hold a public hearing regarding the Proposed 2015-16 Tax Rate.

*The Texas Property Tax Code, Section 26.05 (d), provides that a governing body may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective rate until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065. The 2015-16 Proposed Budget is based on a tax rate of 70.46 cents per \$100 of valuation, which does exceed the effective tax rate of 66.52 cents due to a 6.4% increase in taxable values. Previous public hearings were held on Tuesday, August 18, 2015 and Tuesday, September 1, 2015.*

8. **Consider an ordinance of the City of Garland approving and adopting the budget for the Fiscal Year 2015-16; providing budgetary appropriations for the various funds of the City; amending the current budget as revised; authorizing the City Manager to make adjustments; and establishing an effective date for such actions.**

*In accordance with the City Charter, the City Manager presented his recommended Budget for Fiscal Year 2015-16 to the City Council on August 4, 2015. Copies were made available for public inspection at the City libraries, at the City Secretary's Office, and on the City's website. Public hearings were held on August 18, September 1, and September 15, 2015.*

9. **Consider an ordinance fixing the tax rate and tax levy for the City of Garland for the Fiscal Year 2015-16, upon all taxable property in the City of Garland in conformity with the laws of the State of Texas and the Charter provisions and ordinances of the City of Garland; repealing all ordinances, or parts of ordinances, in conflict therewith; and providing an effective date.**

*The City Council has considered an Ad Valorem Tax Rate of 70.46 cents per \$100 of valuation for the fiscal year beginning October 1, 2015. All meetings, notices, and public hearing requirements related to the adoption of the Tax Rate have been met in accordance with State law.*

10. **Consider the following ordinances relating to rates and fees:**
  - a. **Consider an ordinance amending various sections of the Code of Ordinances of the City of Garland relating to fees for various services provided by the City; providing a savings clause, a severability clause and an effective date.**
  - b. **Consider an ordinance amending various sections of Chapter 50, "Utility Rates and Fees," of the Code of Ordinances of the City of Garland relating to fees for various services provided by the City; providing a savings clause, a severability clause, and an effective date.**

*In considering the 2015-16 Proposed Budget, Council reviewed the creation of certain rates and fees as well as adjustments to existing rates and fees. Revenue estimates included in the 2015-16 Proposed Budget are based on the proposed rates and fees.*

- 11. Consider an ordinance of the City of Garland establishing civil service classifications within the Police and Fire Departments; prescribing the number of positions in each classification; prescribing the base salary and types of pay for those classifications; and providing an effective date.**

*Pursuant to Title 5, Chapter 143 of the Local Government Code of Texas, the City Council must establish classifications in the Police and Fire Departments, the number of positions in each classification, the base salary, and the types of incentive pays for each classification.*

- 12. Consider appointments to Boards and Commissions.**

*Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience. Board members are appointed based on qualifications.*

Council Member Jim Cahill

- Joseph Schroeder – Tax Increment Finance Board - Downtown

- 13. Citizen comments.**

*Persons wishing to address issues not on the agenda may have three minutes to address Council at this time. Council is prohibited from discussing any item not posted according to the Texas Open Meetings Act.*

- 14. Adjourn.**

*All Regular Council meetings are broadcast live on CGTV, Time Warner Cable Channel 16, and Verizon FIOS TV 44. Meetings are rebroadcast at 9:00 a.m. and 7:00 p.m. on Wednesday-Sunday and at 7:30 p.m. on Thursday. Live streaming and on-demand videos of the meetings are also available online at [www.garlandtx.gov](http://www.garlandtx.gov). Copies of the meetings can be purchased through the City Secretary's Office – audio CD's are \$1 each and DVD's are \$3 each.*

The City Council of the City of Garland convened in regular session at 7:00 p.m. on Tuesday, September 1, 2015, in the Goldie Locke Room at The Duckworth Building, 217 North Fifth Street, Garland, Texas, with the following members present:

**COUNCIL PRESENT:**

|                      |                       |
|----------------------|-----------------------|
| Mayor                | Douglas Athas         |
| Mayor Pro Tem        | B. J. Williams        |
| Deputy Mayor Pro Tem | Lori Dodson           |
| Council Member       | Marvin 'Tim' Campbell |
| Council Member       | Anita Goebel          |
| Council Member       | Stephen Stanley       |
| Council Member       | Billy Mack Williams   |
| Council Member       | Scott LeMay           |
| Council Member       | James Cahill          |

**STAFF PRESENT:**

|                |                   |
|----------------|-------------------|
| City Manager   | Bryan L. Bradford |
| City Attorney  | Brad Neighbor     |
| City Secretary | Eloyce René Dowl  |

**CALL TO ORDER:**

The meeting was called to order by Mayor Douglas Athas. Council Member Campbell led the invocation. Boy Scout Troop 100 presented the colors and led the Pledge of Allegiance.

**CEREMONIALS:**

Mayor Athas presented a proclamation to the Leukemia and Lymphoma Society naming September as Leukemia and Lymphoma month. Boy Scout Troop 100 received special recognition in celebration of the 30<sup>th</sup> anniversary of their troops' establishment on September 1, 1985.

The Mayor also recognized Boy Scout Troop 57.

**CONSENT AGENDA:**

All items marked with asterisks (\*\*) on the Consent Agenda were voted on at the beginning of the meeting. Mayor Athas read those items into the record. Motion was made by Council Member Campbell, seconded by Council Member Stanley, to approve items 1, 2a, 2b, 2c, 2d, 2e, 2f, 2g, 2h, 2i, 2j, 3, 4, and 5. Motion carried, 9 ayes, 0 nays.

**1. APPROVED\*\***

Approval of the Minutes of the August 18, 2015 Regular Meeting.

2a. APPROVED\*\*

Bid No. 5312-15 to Weaver Consultants in the amount of \$262,387.00 for Professional Engineering and Monitoring.

This request is to provide Professional Services for general engineering, ground water monitoring, and perimeter gas probe monitoring for environmental waste disposal operation projects. This is a term contract with four optional renewals.

2b. APPROVED\*\*

Bid No. 5716-15 to Caldwell Country Ford in the amount of \$172,732.14 for various pickup trucks for Garland Power & Light.

This request is to purchase four service trucks to be used by Garland Power & Light in their daily operations. These vehicles are being provided through the BuyBoard Purchasing Cooperative Contract 430-13.

2c. APPROVED\*\*

Bid No. 5730-15 to Bruckner Truck Sales, Inc. in the amount of \$178,194.00 for a roll-off truck.

This request is to purchase one replacement roll-off truck to be used by the Wastewater Department in their daily operations.

2d. APPROVED\*\*

Bid No. 5733-15 to Freightliner of Austin in the amount of \$954,813.00 for heavy duty trucks.

This request is to purchase six heavy duty trucks to be used by the Water Department; Parks, Recreation and Cultural Arts Department; and Garland Power & Light in their daily operations.

2e. APPROVED\*\*

Bid No. 5745-15 to Holt Cat in the amount of \$164,367.14 to purchase a leased excavator.

This request is to purchase a 320E Caterpillar excavator for Garland Power & Light to be used in their daily operations.



2f. APPROVED\*\*

Bid No. 5747-15 to Altec Industries, Inc. in the amount of \$145,307.00 for an aerial bucket truck.

This request is to provide one aerial bucket truck to be used by Garland Power & Light in their daily operations.

2g. APPROVED\*\*

Bid No. 5765-15 to Techline, Inc. in the amount of \$187,627.20 which includes an optional contingency of \$19,000.00 for a total of \$206,627.20 for line vibration damper material.

This request is to purchase vibration damper material for the Bakersfield to N. McCamey to Odessa 345 kV CREZ Transmission Line. This purchase is made as part of a settlement agreement between Garland Power & Light and Techline, Inc., regarding the replacement of corona rings on the CREZ Transmission Line. Due to the complex nature of the project, an optional contingency is included for any unforeseen additional work that may be required.

2h. APPROVED\*\*

Bid No. 5666-15 to Lyon Construction Company in the amount of \$114,000.00 which include an optional contingency of \$6,000.00 for a total of \$120,000.00.

This request is to provide new construction of a single-family home at 309 Washington Street. The construction will occur on a City-owned lot utilizing Home Infill Grant Funding. Due to the complex nature of this project, an optional contingency is included for any unforeseen additional work that may be required.

2i. APPROVED\*\*

Bid No. 5766-15 to Xylem Water Solutions in the amount of \$207, 288.81 for the raw water lift pump replacement.

This request is to replace the raw water lift pump used by Duck Creek Wastewater Treatment Plant for pumping raw water through the treatment system.

2j. APPROVED\*\*

Bid No.5619-15 to The Fishel Company in the amount of \$678,251.60 which includes an optional contingency of \$67,825.17 for a total of \$746,076.77 for line vibration and damper material.

This request is to provide for the installation of corona rings and vibration dampers on the Bakersfield to N. McCamey to Odessa 345 kV CREZ Transmission Line. Due to the complex nature of this project, an optional contingency is included for any unforeseen additional work that may be required.

3. APPROVED\*\*

Ordinance No. 6798 amending the tax roll of the City of Garland and providing an effective date.

At the August 17, 2015 Work Session, Council considered approving an ordinance to amend the tax roll of the City of Garland for ad valorem tax amounts that have remained uncollected for a period of at least four years (two years for bankruptcy settlements).

4. APPROVED\*\*

Ordinance No. 6799 amending Chapter 33, "Transportation;" providing a penalty under the provisions of Sec. 10.05 of the Code of Ordinances of the City of Garland; providing a savings clause and a severability clause; and providing an effective date.

At the August 17, 2015 Work Session, Council considered approving the adoption of the proposed amendments to the Code of Ordinances, Chapter 33, "Transportation."

5. APPROVED\*\*

Minute action by the Council authorizing the reappointment of Dr. Timothy Lambert.

At the August 17, 2015 Work Session, Council considered the reappointment of Dr. Timothy Lambert for a two-year term as Garland Health Officer.

6. Minute action authorizing the City Manager to execute a Consultation Services Retainer Agreement with Dean International, Inc. for transportation consulting services.

This item was discussed by Council at the August 31, 2015 Work Session.

Mayor Athas opened the discussion. Speakers on this item were: Raymond Johnson, Gail Belton, Frances Hiner, former Council Member Randall Dunning, and Greg Yearsley.

Motion was made by Mayor Pro Tem B. J. Williams to postpone and direct staff to consult with Dean International to present a revised scope of services, with pricing, for consideration in two weeks. A vote was cast and the motion failed to pass 3 ayes (Mayor Pro Tem B. J. Williams, Deputy Mayor Pro Tem Dodson, and Council Member Stanley), 6 nays (Mayor Athas, Council Member Goebel, Council Member Billy Mack Williams, Council Member LeMay, and Council Member Cahill).

Motion was made by Council Member LeMay to terminate the consultation service contract with Dean International, allowing it to expire on September 30, 2015. Seconded by Council Member Cahill, motion passed 5 ayes (Mayor Athas, Council Member Goebel, Council Member Billy Mack Williams, Council Member Scott LeMay, and Council Member Cahill), 4 nays (Mayor Pro Tem B. J. Williams, Deputy Mayor Pro Tem Dodson, Council Member Campbell, and Council Member Stanley).

7. Consider the application of Watson Kadira requesting approval of a Specific Use Provision for Truck/Bus Repair on a property zoned Industrial (IN) District. This property is located at 4040 Forest Lane. (File No. 15-29, District 6).

The applicant requests approval of a Specific Use Provision to operate a truck/bus repair shop from an existing building located on a 1.85 acre site.

Mayor Athas opened the public hearing at 7:59 p.m. The speakers on this item were Will Guerin, Planning Director, Peggy Guthrie, in opposition to the request, and the applicant Watson Kadira. Motion to approve was made by Deputy Mayor Pro Tem Dodson to approve as presented by staff and Plan Commission direction, seconded by Council Member LeMay to close the public hearing and approve at 8:07 p.m. Motion to approve carried with 9 ayes and 0 nays.

#### 8. PUBLIC HEARING

Mayor Athas opened the public hearing at 8:08 p.m. to receive comment regarding the 2015-2016 Proposed Budget. The speakers on this item were: Joseph Schroeder, Florence Smith, Diane Kerss, and Joline Tate (in opposition but did not testify). Kiet Phan, Sinh Q. Le, John Johnson, Thomas Nguyen, Kim D. Wells, Hiep Pham, Le Hong Phan, and Xuan Nguyen (in favor but did not testify), Paul Zimmerman and former Council Member Randall Dunning.

Mayor Athas closed the public hearing at 8:59 p.m.

A previous public hearing was held on Tuesday, August 18, 2015.

#### 9. PUBLIC HEARING HELD:

Mayor Athas opened the public hearing at 9:00 p.m. to receive comment regarding the Proposed 2015-2016 Tax Rate. The speakers on this item were Greg Yearsley and Paul Zimmerman.

Mayor Athas closed the public hearing at 9:12 p.m. noting that "the tax rate is scheduled for adoption on Tuesday, September 15, 2015 at 7:00 p.m. in the Duckworth Building, Goldie Locke Room, 217 North Fifth Street, Garland, Texas."

A previous public hearing was held on Tuesday, August 18, 2015.

10. APPOINTMENTS: A vote was cast and the motion carried 9 ayes, 0 nays as the following names were placed in nomination:

Mayor Douglas Athas

- John Kaiwi – Board of Adjustment
- Sal Liberto – Building and Fire Code
- Ken Risser – Citizens Environmental and Neighborhood Advisory Committee
- Charles Pickett – Community Multicultural Committee
- James Gallegos – Community Multicultural Committee
- Genai Walker Macklin–Community Multicultural Committee
- Albert Kraft – Housing Standards
- Robert Smith – Parks & Recreation
- Stan Luckie – Plan Commission
- Shirley Robnett – Senior Citizens Advisory Committee

Council Member Stephen W. Stanley

- Jerry DeFeo – Board of Adjustment
- Edward Moore – Community Multicultural Committee
- Reta Day – Cultural Arts
- Allen McCorstin – Library
- Paul Cross – Parks & Recreation
- Wayne Dalton – Plan Commission

Mayor Pro Tem B. J. Williams

- Weldon Bradley – Building and Fire Code

Deputy Mayor Pro Tem Lori Barnett Dodson

- Bruce Astin – Board of Adjustment
- Rick Wyatt – Building and Fire Code
- Douglas Williams – Housing Standards
- Don Starkey – Parks & Recreation
- Robert Vera – Plan Commission

Council Member Scott LeMay

- Susan Nye – Board of Adjustment
- Reba Collins – Citizens Environmental and Neighborhood Advisory Committee
- Terri Chepregi – Library
- Laura McLarry – Parks & Recreation
- Maxwell Fisher – Plan Commission
- Charlotte Piercy – Senior Citizens Advisory Committee

Council Member Jim Cahill

- John McDonald – Board of Adjustment
- Ronnie Smith – Building & Fire Code
- Sheri Stevens – Cultural Arts
- Molly Bishop – Parks & Recreation
- Christopher Ott – Plan Commission

11. COMMENTS:

None

12. ADJOURN:

There being no further business to come before the City Council, Mayor Athas adjourned the meeting at 9:15 p.m.

CITY OF GARLAND, TEXAS

/s/ Douglas Athas, Mayor

/s/ Eloyce René Dowl, City Secretary



## Purchasing Report

### SPENCER UNIT 4 TURBINE MAINTENANCE LABOR OPEN MARKET

**PURCHASE JUSTIFICATION:**

The purpose of this contract is to provide labor costs associated with the Spencer Unit 4 Turbine Maintenance and Overhaul. Due to the complex nature of this project, an Optional Contingency is included for any unforeseen additional work that may be required. Expenditures will not exceed appropriated funds.

**AWARD RECOMMENDATION:**

| <u>Vendor</u>        | <u>Item</u>   | <u>Amount</u>       |
|----------------------|---------------|---------------------|
| HPI, LLC             | All           | \$331,875.00        |
| Optional Contingency |               | 82,970.00           |
|                      | <b>TOTAL:</b> | <b>\$414,845.00</b> |

**BASIS FOR AWARD:**

**Best Value**

Submitted by:

Reviewed by:

Gary L. Holcomb, CPPO, C.P.M.  
\_\_\_\_\_  
Director of Procurement

Bryan L. Bradford  
\_\_\_\_\_  
City Manager

Date: 09/02/15

Date: 09/09/15

| <b><u>FINANCIAL SUMMARY:</u></b>  |          |
|---|----------|
| Total Project/Account: \$   | 807,575  |
| Expended/Encumbered to Date:  | -0-      |
| Balance: \$   | 807,575  |
| This Item:  | 414,845  |
| Proposed Balance: \$  | 392,730  |
| Trent Schulze   | 09/02/15 |
| Budget Analyst  | Date     |
| Ron Young   | 09/02/15 |
| Budget Director   | Date     |
| <b>Operating Budget:</b> <input checked="" type="checkbox"/> <b>CIP:</b> <input type="checkbox"/> <b>Year:</b> <u>FY 2015-16</u><br><b>Document Location:</b> <u>Page D-62</u><br><b>Account #:</b> 211-3457-7111<br><br><b>Fund/Agency/Project – Description:</b><br>Electric Operating Budget – Spencer Plant<br><br><b>Comments:</b><br>This work is to begin in October 2015 and will be funded in the FY 2015-16 Operating Budget. |          |

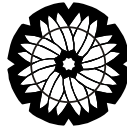
|  |  |  |          |                                 |                      |              |                                |
|--|--|--|----------|---------------------------------|----------------------|--------------|--------------------------------|
| CITY OF GARLAND - BID RECAP SHEET<br>OPENED: 8/4/15<br>REQ. NO. PR 34917<br>BID NO. 5641-15<br>PAGE: 1 of 1<br>BUYER: R.Berger |  |  | HPI, LLC | Reliable Turbine Services, Inc. | Power Plant Services | Trubine Pros | Mechanical Dynamics & Analysis |
|--|--|--|----------|---------------------------------|----------------------|--------------|--------------------------------|

| ITEM | QTY | UNIT | DESCRIPTION                 | UNIT PRICE    | TOTAL        | UNIT PRICE | TOTAL        | UNIT PRICE | TOTAL        | UNIT PRICE | TOTAL        | UNIT PRICE | TOTAL        |
|------|-----|------|-----------------------------|---------------|--------------|------------|--------------|------------|--------------|------------|--------------|------------|--------------|
| 1    | 1   | Lot  | Evaluation price            |               | \$331,875.00 |            | \$359,495.00 |            | \$327,984.00 |            | \$451,235.87 |            | \$673,935.00 |
|      |     |      | Evaluation Criteria:        |               |              |            |              |            |              |            |              |            |              |
|      |     |      | Price                       | Maximum = 40  | 40           |            | 37           |            | 40           |            | 29           |            | 20           |
|      |     |      | Range of Services           | Maximum = 25  | 25           |            | 25           |            | 20           |            | 25           |            | 25           |
|      |     |      | Reputation & Experience     | Maximum = 25  | 25           |            | 20           |            | 20           |            | 20           |            | 25           |
|      |     |      | Compliance to specification | Maximum = 10  | 10           |            | 10           |            | 5            |            | 10           |            | 2            |
|      |     |      | Total Score:                | Maximum = 100 | 100          |            | 92           |            | 85           |            | 84           |            | 72           |

|                   |              |              |              |              |              |
|-------------------|--------------|--------------|--------------|--------------|--------------|
| TOTAL GROSS PRICE | \$331,875.00 | \$359,495.00 | \$327,984.00 | \$451,235.87 | \$673,935.00 |
| CASH DISCOUNT     |              |              |              |              |              |
| TOTAL NET PRICE   | \$331,875.00 | \$359,495.00 | \$327,984.00 | \$451,235.87 | \$673,935.00 |
| F.O.B.            | DELIVERED    | DELIVERED    | DELIVERED    | DELIVERED    | DELIVERED    |
| DELIVERY          |              |              |              |              |              |

|           |              |                             |   |
|-----------|--------------|-----------------------------|---|
| NEXT LOW: | \$359,678.00 | 475 # BidSync Notifications | All bids submitted for the designated project are reflected on this bid tab sheet. However, the listing of a bid on this sheet should not be construed as a comment on the responsiveness of such bid or as any indication that the city accepts such bid as responsive. <u>The City will notify the successful bidder upon award of the contract and, according to the law, all bids received will be available for inspection at that time.</u> |
| LOW:      | \$331,875.00 | 34 # BidSync HUBS           |   |
| SAVINGS:  | \$27,803.00  | 3 # Direct Contact HUBS     |   |
|           |              | 1 # HUBS Responded          |   |





# **GARLAND**

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## **PURCHASING**

### **Executive Summary** **Bid 5641-15** **Spencer Unit 4 Turbine Maintenance Labor**

**Recommended Vendor:**

HPI, LLC

**Total Recommended Award:**

\$414,845.00

**Basis for Award:**

Best Value

**Purpose:**

The purpose of this contract is to provide labor costs associated with the Spencer Unit 4 Turbine maintenance and overhaul.

**Evaluation:**

Requests for bids were issued in accordance with Purchasing procedures. Five (5) bids were received and evaluated on the published criteria of: price; vendor's range of services available; reputation and experience; compliance to specification. HPI LLC received the highest evaluated score, offering the best value for the City.

**Recommendation:**

Staff recommends awarding the contract to HPI LLC as the best value provider.

**Funding Information:**

Spencer Power Plant Operating Account 211-3457-7111

**Department Director:**

Dan Bailey, GP&L Energy Services Director, 972-205-2203



## Purchasing Report

### PROFESSIONAL ENGINEERING SERVICES OPEN MARKET

**PURCHASE JUSTIFICATION:**

The purpose of this contract is to provide professional surveying, geotechnical, environmental, and detailed construction plans for water line replacement along the north side of Forest Lane between Jupiter Road and State Street. This is an approved Capital Improvement project, and expenditures will not exceed appropriated funds.

**AWARD RECOMMENDATION:**

| <u>Vendor</u>           | <u>Item</u> | <u>Amount</u>       |
|-------------------------|-------------|---------------------|
| R-Delta Engineers, Inc. | All         | \$146,500.00        |
| <b>TOTAL:</b>           |             | <u>\$146,500.00</u> |

**BASIS FOR AWARD:**

**Most Qualified**

Submitted by:

Reviewed by:

Gary L. Holcomb, CPPO, C.P.M.  
\_\_\_\_\_  
Director of Procurement

Bryan L. Bradford  
\_\_\_\_\_  
City Manager

Date: 09/04/15

Date: 09/09/15

| <b><u>FINANCIAL SUMMARY:</u></b>  |                |
|---|----------------|
| Total Project/Account: \$   | 1,000,000      |
| Expended/Encumbered to Date:  | 500,089        |
| Balance: \$   | <u>499,911</u> |
| This Item:  | 146,500        |
| Proposed Balance: \$  | <u>353,411</u> |
| Operating Budget: <input type="checkbox"/> CIP: <input checked="" type="checkbox"/> Year: <u>2015</u> |                |
| Document Location: <u>Page W01</u>  |                |
| Account #: 220-4049-3019000-7101<br>(CW-190-CP-3-7101 – 50%)<br>(CW-190-CP-5-7101 – 50%)              |                |
| Fund/Agency/Project – Description:<br>Water CIP / Transmission Mains (16-Inch and Above)              |                |
| Budget Analyst  | Date           |
| Ron Young   | 09/08/15       |
| Budget Director   | Date           |
| <b>Comments:</b>  |                |

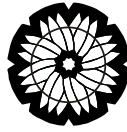
|  |                         |  |  |  |
|--|-------------------------|--|--|--|
| CITY OF GARLAND - BID RECAP SHEET<br>OPENED: 00/00/00<br>REQ. NO.<br>BID NO. 5803-15<br>PAGE: 1 of 1<br>BUYER: Teresa Dabney | R-Delta Engineers, Inc. |  |  |  |
|--|-------------------------|--|--|--|

| I<br>T<br>E<br>M  | QTY | U<br>N<br>I<br>T | DESCRIPTION                       | DU<br>L<br>I<br>S<br>O<br>N |              | M<br>U<br>E<br>L<br>L<br>E<br>R |       | D<br>E<br>L<br>I<br>V<br>E<br>R<br>E<br>D |       | D<br>E<br>L<br>I<br>V<br>E<br>R<br>E<br>D |       |
|-------------------|-----|------------------|-----------------------------------|-----------------------------|--------------|---------------------------------|-------|---|-------|---|-------|
|                   |     |                  |                                   | UNIT PRICE                  | TOTAL        | UNIT PRICE                      | TOTAL | UNIT PRICE                                | TOTAL | UNIT PRICE                                | TOTAL |
|                   |     |                  | Professional Engineering Services |                             | \$146,500.00 |                                 |       |   |       |   |       |
|                   |     |                  |                                   |                             |              |                                 |       |   |       |   |       |
|                   |     |                  |                                   |                             |              |                                 |       |   |       |   |       |
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|                   |     |                  |                                   |                             |              |                                 |       |   |       |   |       |
|                   |     |                  |                                   |                             |              |                                 |       |   |       |   |       |
| TOTAL GROSS PRICE |     |                  |                                   |                             | \$146,500.00 |                                 |       |   |       |   |       |
| CASH DISCOUNT     |     |                  |                                   |                             |              |                                 |       |   |       |   |       |
| TOTAL NET PRICE   |     |                  |                                   |                             | \$146,500.00 |                                 |       |   |       |   |       |
| F.O.B.            |     |                  |                                   | DELIVERED                   |              | DELIVERED                       |       | DELIVERED                                 |       | DELIVERED                                 |       |
| DELIVERY          |     |                  |                                   |                             |              |                                 |       |   |       |   |       |

**NEXT LOW:** \_\_\_\_\_  
**LOW:** \_\_\_\_\_  
**SAVINGS:** **\$0.00**

?? # BidSync Notifications  
 ?? # BidSync HUBS  
 ?? # Direct Contact HUBS  
 ?? # HUBS Responded

All bids submitted for the designated project are reflected on this bid tab sheet. However, the listing of a bid on this sheet should not be construed as a comment on the responsiveness of such bid or as any indication that the city accepts such bid as responsive. The City will notify the successful bidder upon award of the contract and, according to the law, all bids received will be available for inspection at that time.



# **GARLAND**

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## **PURCHASING**

### **Executive Summary** **Bid 5803-15** **Professional Engineering Services**

**Recommended Vendor:**

R-Delta Engineers

**Total Recommended Award:**

\$146,500.00

**Basis for Award:**

Most Qualified

**Purpose:**

The purpose of this contract is to provide professional surveying, geotechnical, environmental, and detailed construction plans for water line replacement along the north side of Forest Lane between Jupiter Road and State Street.

**Evaluation:**

R-Delta Engineers, Inc. was selected as the most qualified firm for this project from the short list of engineers evaluated and ranked by the published criteria in RFQ 3617-13.

**Recommendation:**

Staff recommends award of contract for Professional Engineering Services to R-Delta Engineers, Inc.

**Funding Information:**

CW-190-CP-3-7101 (50%)

CW-190-CP-5-7101 (50%)

**Department Director:**

Michael C. Polocek, P.E., Director of Engineering, 972-205-2178



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 3 - Zoning Ordinance

### Summary of Request/Problem

Zoning Ordinance Z 15-29 Watson Kadira

### Recommendation/Action Requested and Justification

Consider adoption of attached ordinance.

**Submitted By:**

**Will Guerin**  
Director of Planning

**Approved By:**

**Bryan L. Bradford**  
City Manager

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE ZONING LAWS OF THE CITY OF GARLAND, TEXAS, BY APPROVING A SPECIFIC USE PROVISION FOR TRUCK/BUS REPAIR ON A 1.85-ACRE TRACT OF LAND ZONED INDUSTRIAL (IN) DISTRICT AND LOCATED AT 4040 FOREST LANE; PROVIDING FOR CONDITIONS, RESTRICTIONS, AND REGULATIONS; PROVIDING A PENALTY UNDER THE PROVISIONS OF SEC. 10.05 OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS; PROVIDING A SAVINGS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, at its regular meeting held on the 10<sup>th</sup> day of August, 2015, the City Plan Commission did consider and make recommendations on a certain request for approval of Specific Use Provision made by **Watson Kadira**; and

WHEREAS, the City Council, after determining all legal requirements of notice and hearing have been met, has further determined the following amendment to the zoning laws would provide for and would be in the best interest of the health, safety, morals, and general welfare:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS, THAT:

**Section 1**

The Garland Development Code is hereby amended by approving a Specific Use Provision for Truck/Bus Repair on a 1.85-acre tract of land zoned Industrial (IN) District and located at 4040 Forest Lane and being more particularly described in Exhibit A, attached hereto and made a part hereof.

**Section 2**

Development shall be in conformance with the conditions, restrictions, and regulations set forth in Exhibit B, attached hereto and made a part hereof.

**Section 3**

That a violation of this Ordinance shall be a misdemeanor punishable in accordance with Section 10.05 of the Code of Ordinances, City of Garland, Texas.

**Section 4**

That the Garland Development Code, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

**Section 5**

That the terms and provisions of this Ordinance are severable and are governed by Sec. 10.06 of the Code of Ordinances of the City of Garland, Texas.

**Section 6**

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF GARLAND, TEXAS**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary

**Published:**

**EXHIBIT A**

**LEGAL DESCRIPTION**

**Zoning File 15-29**

Being an approximate 1.85-acre tract of land and identified as a portion of Lot 1, Block A, U.S. Steel Subdivision, an addition to the City of Garland according to the final plat recorded in Volume 76109, Page 24, Plat Records of Dallas County, Texas. The subject property is located at 4040 Forest Lane, Garland, TX.



**SPECIFIC USE PROVISION CONDITIONS**

**ZONING FILE 15-29**

**4040 Forest Lane**

- I. Statement of Purpose:** The purpose of this Specific Use Provision is to permit a Truck/Bus Repair subject to conditions.
- II. Statement of Effect:** This Specific Use Provision shall not affect any regulation found in the Garland Development Code, Ordinance No. 6773, as amended prior to adoption of this ordinance, except as specifically provided herein.
- III. General Regulations:** All regulations of the Industrial (IN) District as set forth in Chapter 2 of the Garland Development Code are included by reference and shall apply, except as otherwise specified by this ordinance.
- V. Specific Regulations:**
- A. Time Period: The Specific Use Provision shall be in effect for period of twenty (20) years.
- B. Applicability: The Specific Use Provision shall only apply to the 1.85-acre lease area (subject property).
- C. Site Plan: Development shall be in general conformance with the site plan labeled Exhibit C.
- D. Outdoor Parking: Outdoor parking of vehicles waiting to be repaired or to be collected shall not exceed a period of ninety calendar days.





# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 4 - Issue Tax Notes, Series 2015

### Summary of Request/Problem

At the August 31, 2015 Work Session, Council considered authorizing the issuance of tax notes in the amount of \$4 million to provide funding for street improvements plus debt issuance costs. Tax notes will not increase the General Obligation Debt Service tax rate because of savings realized from the commercial paper program.

### Recommendation/Action Requested and Justification

Approve an ordinance to issue Tax Notes, Series 2015.

**Submitted By:**

**David Schuler**  
Chief Financial Officer

**Approved By:**

**Bryan L. Bradford**  
City Manager



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 5 - Rescheduling of October 6 City Council Meeting

### Summary of Request/Problem

This year, Texas will celebrate National Night Out on Tuesday, October 6, 2015 which is also the first regularly scheduled Council meeting in October. At the September 14, 2015 Work Session, Council was scheduled to consider rescheduling the October 6 Regular Meeting to October 5 in order to allow the Mayor and Council members the opportunity to participate in local National Night Out activities in the community.

### Recommendation/Action Requested and Justification

Approve a resolution rescheduling the October 6, 2015 Regular Meeting of the City Council to October 5, 2015.

Submitted By:

Approved By:

**Bryan L. Bradford**  
City Manager

**RESOLUTION NO.**

**A RESOLUTION RESCHEDULING THE OCTOBER 6, 2015 REGULAR MEETING OF THE CITY COUNCIL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Sec. 8, Article III of the City Charter requires the City Council to prescribe by ordinance or resolution the time for its regular meetings; and

**WHEREAS**, Sec. 10.14 of the Code of Ordinances provides that regular meetings of the City Council shall be held on the first and third Tuesdays of each month; and

**WHEREAS**, in order to allow the members of the City Council to participate in the National Night Out Against Crime, the usual schedule for the meeting of the City Council that would be held on October 6, 2015 is impracticable;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:**

**Section 1**

That the City Council hereby establishes October 5, 2015 as the date of its first regular meeting for the month of October, 2015.

**Section 2**

That this Resolution shall be and become effective immediately upon and after its adoption and approval.

**PASSED AND APPROVED** this the \_\_\_\_\_ day of September, 2015.

**CITY OF GARLAND, TEXAS**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 6 - Public Hearing – 2015-16 Proposed Budget

### Summary of Request/Problem

Section 5, Article VII, of the City Charter requires that a Public Hearing be held on the Proposed Budget for the coming fiscal year. At the Public Hearing, all interested persons shall be given an opportunity to be heard for or against any proposed item in the Budget. The Proposed Budget for 2015-16 has been available for public inspection in the City libraries, in the City Secretary's Office, and on the City's website since August 5, 2015.

Previous Public Hearings were held on August 18 and September 1, 2015.

### Recommendation/Action Requested and Justification

Open Public Hearing on Proposed Budget for 2015-16.

Take citizens' comments.

Close public hearing.

**Submitted By:**

**Ron Young**  
Director of Budget & Research

**Approved By:**

**Bryan L. Bradford**  
City Manager



# City Council Item Summary Sheet

Work Session

Date: 9/15/15

Agenda Item

## Item 7 - Public Hearing on Proposed 2015-16 Tax Rate

### Summary of Request/Problem

The Texas Property Tax Code, Section 26.05 (d), provides that a governing body may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective rate until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065. The 2015-16 Proposed Budget is based on a tax rate of 70.46 cents per \$100 of valuation, which does exceed the effective tax rate of 66.52 cents due to a 6.4% increase in taxable values.

This budget will raise more total property taxes than last year's budget by \$4,042,100 or 5.45%, and of that amount, \$564,082 is tax revenue to be raised from new property added to the tax roll this year.

Previous public hearings were held on August 18 and September 1, 2015.

#### Proposed Tax Rate (Cents per \$100 Value)

|                | <u>Current</u> | <u>Change</u> | <u>Proposed</u> |
|----------------|----------------|---------------|-----------------|
| O&M            | 39.40          | 0.00          | 39.40           |
| Debt Service   | <u>31.06</u>   | <u>0.00</u>   | <u>31.06</u>    |
| Total Tax Rate | <u>70.46</u>   | <u>0.00</u>   | <u>70.46</u>    |

#### Mayor should read the following:

The tax rate is scheduled for adoption this evening, Tuesday, September 15<sup>th</sup>, 2015.

### Recommendation/Action Requested and Justification

Open public hearing.  
Take public comments.  
Close public hearing and Mayor read statement above.

#### Submitted By:

**Ron Young**  
Director of Budget & Research

#### Approved By:

**Bryan L. Bradford**  
City Manager



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 8 - Adoption of 2015-16 Budget

### Summary of Request/Problem

Adoption of the Budget for 2015-16. In accordance with the City Charter, the City Manager presented his recommended Budget for fiscal year 2015-16 to the City Council on August 4, 2015. Copies were made available for public inspection at the City libraries, at the City Secretary's Office, and on the City's website. Public hearings were held on August 18, September 1, and September 15, 2015.

An ordinance reflecting final decisions regarding the Budget for 2015-16 and revised budgets will be prepared for the Mayor's signature upon final direction from the City Council.

Two votes are required. See Attachment (A) for process and wording.

### Recommendation/Action Requested and Justification

Approve the Budget for the City of Garland for fiscal year 2015-16.

See specific process in Attachment (A) – two votes required.

**Submitted By:**

**Ron Young**  
Director of Budget & Research

**Approved By:**

**Bryan L. Bradford**  
City Manager



## ORDINANCE NO. XXXX

**AN ORDINANCE OF THE CITY OF GARLAND, TEXAS, APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR 2015-16; PROVIDING BUDGETARY APPROPRIATIONS FOR THE VARIOUS FUNDS OF THE CITY; AMENDING THE CURRENT BUDGET AS REVISED; AUTHORIZING THE CITY MANAGER TO MAKE ADJUSTMENTS; AND ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS.**

**WHEREAS**, on August 4, 2015, the City Manager submitted a Proposed Budget for the City of Garland for the year beginning October 1, 2015, and ending September 30, 2016; and

**WHEREAS**, such Budget contains anticipated receipts and proposed expenditures of the City, a summary of the budget, and a budget message containing the need for the requested appropriations, in the form prescribed; and

**WHEREAS**, the Proposed Budget was made available for public inspection; and

**WHEREAS**, following due notice, public hearings were held on the Proposed Budget on August 18, September 1, and September 15, 2015, at which time all interested persons were given an opportunity to be heard for or against the estimates or any item therein; and

**WHEREAS**, upon full consideration of the matter, Council made such changes to the Proposed Budget which in their judgment are warranted and in the best interests of the taxpayers of the city of Garland;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:**

### **Section 1**

#### **Appropriations and Transfers**

That subject to the applicable provisions of State law and the City Charter, the Budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016, as submitted by the City Manager and adjusted by the City Council, containing estimates of resources and revenues for the year from all sources and the detailed estimates of expenditures desired for each project and operation proposed to be undertaken, together with estimated amounts of all other proposed expenditures, is hereby approved and adopted, as follows:

A. Operating Appropriations:

|   |               |
|---|---------------|
| 1) General Fund                             | \$139,530,089 |
| 2) Electric Utility Fund                    | 259,218,873   |
| 3) Water Utility Fund                       | 52,927,573    |
| 4) Wastewater Utility Fund                  | 33,442,721    |
| 5) Environmental Waste Services Fund        | 10,895,336    |
| 6) Infrastructure Repair & Replacement Fund | 11,219,763    |
| 7) Stormwater Management Fund               | 3,701,056     |
| 8) Firewheel Fund                           | 2,609,055     |
| 9) Recreation Performance Fund              | 1,123,831     |
| 10) Hotel/Motel Tax Fund                    | 1,009,007     |
| 11) Heliport Fund                           | 7,700         |
| 12) SafeLight Fund                          | 1,214,457     |
| 13) Economic Development Fund               | 2,234,573     |
| 14) Housing Reinvestment Fund               | 415,000       |
| 15) Summer Nutrition Fund                   | 419,307       |
| 16) HOME Grant Fund                         | 567,296       |
| 17) CASA Fund                               | 128,005       |
| 18) Fair Housing Grant Fund                 | 432,103       |
| 19) Community Development Block Grant Fund  | 1,819,170     |
| 20) Community Development Rehab Fund        | 142,186       |
| 21) Housing Assistance Fund                 | 11,266,754    |
| 22) Public Safety Grant Fund                | 228,594       |
| 23) Public Health / Immunization Grant Fund | 951,168       |
| 24) Narcotic Seizure Fund                   | 302,000       |
| 25) Equipment Replacement Fund              | 2,452,117     |
| 26) Self Insurance Fund                     | 6,317,042     |
| 27) Group Health Insurance Fund             | 33,202,079    |
| 28) Long Term Disability Fund               | 506,000       |
| 29) General Obligation Debt Service Fund    | 73,371,295    |

B. Transfers to Self Insurance Fund:

|   |           |
|---|-----------|
| 1) From General Fund                      | 3,411,064 |
| 2) From Electric Utility Fund             | 2,197,798 |
| 3) From Water Utility Fund                | 170,739   |
| 4) From Wastewater Utility Fund           | 287,046   |
| 5) From Environmental Waste Services Fund | 351,099   |
| 6) From Stormwater Management Fund        | 51,554    |
| 7) From Equipment Replacement Fund        | 99,360    |

C. Transfers to Capital Improvement Funds:

|                               |            |
|-------------------------------|------------|
| 1) From Electric Utility Fund | 11,000,000 |
| 2) From SafeLight Fund        | 100,000    |

|    |  |              |
|----|--|--------------|
| D. | Transfer to Landfill Interest & Sinking Fund:          |              |
|    | From General Fund                                      | \$ 1,208,230 |
| E. | Transfers to Infrastructure Repair & Replacement Fund: |              |
|    | 1) From General Fund                                   | 6,057,587    |
|    | 2) From Water Utility Fund                             | 749,609      |
|    | 3) From Wastewater Utility Fund                        | 749,609      |
| F. | Transfers to GO Bond Debt Service Fund:                |              |
|    | 1) From Electric Utility Fund                          | 26,787,420   |
|    | 2) From Water Utility Fund                             | 1,452,914    |
|    | 3) From Wastewater Utility Fund                        | 3,836,029    |
|    | 4) From Environmental Waste Services Fund              | 2,205,365    |
|    | 5) From Stormwater Management Fund                     | 79,697       |
|    | 6) From Customer Service Fund                          | 2,195,606    |
|    | 7) From Fleet Services Fund                            | 133,805      |
|    | 8) From Information Technology Fund                    | 1,127,354    |
|    | 9) From Warehouse Fund                                 | 6,375        |
| G. | Transfers to General Fund:                             |              |
|    | 1) From Electric Utility Fund                          | 23,030,781   |
|    | 2) From Water Utility Fund                             | 5,603,844    |
|    | 3) From Wastewater Utility Fund                        | 5,976,204    |
|    | 4) From Environmental Waste Services Fund              | 1,772,139    |
|    | 5) From Environmental Waste Services - Disposal Fee    | 3,729,931    |
|    | 6) From Stormwater Management Fund                     | 210,354      |
|    | 7) From Recreation Performance Fund                    | 121,194      |
|    | 8) From Hotel/Motel Tax Fund                           | 45,799       |
|    | 9) From SafeLight Fund                                 | 287,678      |
|    | 10) From Housing Assistance Fund                       | 110,000      |
|    | 11) From Self Insurance Fund                           | 72,912       |
|    | 12) From Group Health Insurance Fund                   | 135,101      |
|    | 13) From Customer Service Fund                         | 924,961      |
|    | 14) From Facilities Management Fund                    | 288,720      |
|    | 15) From Fleet Services Fund                           | 303,420      |
|    | 16) From Information Technology Fund                   | 796,929      |
|    | 17) From Warehouse Fund                                | 75,059       |
| H. | Transfers to Economic Development Fund:                |              |
|    | 1) From Electric Utility Fund                          | 1,047,338    |
|    | 2) From Water Utility Fund                             | 465,000      |
|    | 3) From Hotel/Motel Tax Fund                           | 50,000       |
|    | 4) From Economic Development Reserve                   | 251,250      |

|    |  |            |
|----|--|------------|
| I. | Transfers to Housing Reinvestment Fund:                            |            |
|    | From Economic Development Reserve                                  | \$ 500,000 |
| J. | Transfers to Long Term Disability Fund:                            |            |
|    | 1) From General Fund   | 173,369    |
|    | 2) From Electric Utility Fund                                      | 37,741     |
|    | 3) From Water Utility Fund   | 9,623      |
|    | 4) From Wastewater Utility Fund                                    | 14,886     |
|    | 5) From Environmental Waste Services Fund                          | 13,082     |
|    | 6) From Infrastructure Repair & Replacement Fund                   | 10,826     |
|    | 7) From Stormwater Management Fund                                 | 3,609      |
|    | 8) From Firewheel Fund   | 2,406      |
|    | 9) From Hotel/Motel Tax Fund                                       | 601        |
|    | 10) From SafeLight Fund  | 150        |
|    | 11) From Economic Development Fund                                 | 752        |
|    | 12) From Fair Housing Grant Fund                                   | 451        |
|    | 13) From Community Development Block Grant Fund                    | 752        |
|    | 14) From Community Development Rehab Fund                          | 301        |
|    | 15) From Housing Assistance Fund                                   | 2,406      |
|    | 16) From Public Safety Grant Fund                                  | 150        |
|    | 17) From Public Health / Immunization Grant Fund                   | 1,203      |
|    | 18) From Self Insurance Fund                                       | 752        |
|    | 19) From Group Health Insurance Fund                               | 1,654      |
|    | 20) From Customer Service Fund                                     | 14,285     |
|    | 21) From Facilities Management Fund                                | 5,263      |
|    | 22) From Fleet Services Fund                                       | 5,263      |
|    | 23) From Information Technology Fund                               | 9,172      |
|    | 24) From Warehouse Fund  | 1,504      |
| K. | Transfer to Electric Utility Fund:                                 |            |
|    | From Rate Mitigation Fund  | 7,500,000  |
| L. | Transfer to Summer Nutrition Fund:                                 |            |
|    | From General Fund  | 20,000     |
| M. | Transfer to Garland Foundation for Development Corporation:        |            |
|    | From Firewheel Fund  | 865,000    |
| N. | Transfer to Garland Healthcare Facilities Development Corporation: |            |
|    | From General Fund  | 20,000     |

|    |   |            |
|----|---|------------|
| O. | Transfer to Group Health Insurance Fund:                |            |
|    | From Self Insurance Fund                                | \$ 273,455 |
| P. | Transfers to Other Post Employment Benefits Trust Fund: |            |
|    | 1) From Electric Utility Fund                           | 358,571    |
|    | 2) From Water Utility Fund                              | 92,857     |
|    | 3) From Wastewater Utility Fund                         | 140,000    |
|    | 4) From Environmental Waste Services Fund               | 124,286    |
|    | 5) From Stormwater Management Fund                      | 34,286     |
| Q. | Transfers to Debt Reserve                               |            |
|    | 1) From Water Utility Fund                              | 414,936    |
|    | 2) From Wastewater Utility Fund                         | 430,440    |

## Section 2

### 2014-15 Budget Amended

That the Budget for 2014-15 is hereby amended as revised in the 2015-16 Budget document submitted by the City Manager and adjusted by the City Council.

## Section 3

### Revised Budget for 2013-14 – Post-Audit

That the Budget for 2013-14 is hereby amended as revised based on final year-end 9/30/14 audited financial statements.

|    |                                |            |
|----|--------------------------------|------------|
| A. | Operating Appropriations:      |            |
|    | 1) Fair Housing Grant Fund     | \$ 408,034 |
|    | 2) Group Health Insurance Fund | 30,500,244 |

## Section 4

### Authority of City Manager

That specific authority is given to the City Manager to make adjustments within fund appropriations, including:

- (1) Reduction of allowed expenditures of a department under the City Manager if and when, in the judgment of the City Manager, actual or probable receipts are less than the amount estimated for expenditure.
- (2) Transfer of appropriations within funds.

**Section 5**

**Effective Date for Budget Adoption and Appropriation**

That this Ordinance shall take effect on October 1, 2015.

**PASSED AND APPROVED** this 15<sup>th</sup> day of September, 2015.

**THE CITY OF GARLAND, TEXAS**

By: \_\_\_\_\_  
Douglas Athas, Mayor

**ATTEST:**

\_\_\_\_\_  
Rene Dowl, City Secretary



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 9 - Adoption of 2015-16 Property Tax Rate

### Summary of Request/Problem

The City Council has considered an Ad Valorem Tax Rate of 70.46 cents per \$100 of valuation for the fiscal year beginning October 1, 2015. All meetings, notices, and public hearing requirements related to the adoption of the Tax Rate have been met in accordance with State law.

**Proposed Tax Rate**  
(Cents per \$100 Value)

|                | <b><u>Current</u></b> | <b><u>Change</u></b> | <b><u>Proposed</u></b> |
|----------------|-----------------------|----------------------|------------------------|
| O&M            | 39.40                 | 0.00                 | 39.40                  |
| Debt Service   | <u>31.06</u>          | <u>0.00</u>          | <u>31.06</u>           |
| Total Tax Rate | <u>70.46</u>          | <u>0.00</u>          | <u>70.46</u>           |

Public hearings were held on the Proposed Tax Rate on August 18, September 1, and September 15, 2015.

### Recommendation/Action Requested and Justification

Approve an ordinance setting the Ad Valorem Tax Rate at 70.46 cents per \$100 of valuation for 2015-16. **(Required motion wording is included in Attachment (B).)**

Vote on above motion.

**Submitted By:**

**Ron Young**  
Director of Budget & Research

**Approved By:**

**Bryan L. Bradford**  
City Manager

**ORDINANCE NO. XXXX**

**AN ORDINANCE FIXING THE TAX RATE AND TAX LEVY FOR THE CITY OF GARLAND, TEXAS, FOR THE FISCAL YEAR 2015-16, UPON ALL TAXABLE PROPERTY IN THE CITY OF GARLAND, TEXAS, IN CONFORMITY WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF THE CITY OF GARLAND, TEXAS; REPEALING ALL ORDINANCES, OR PARTS OF ORDINANCES, IN CONFLICT THEREWITH; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:**

**Section 1**

That there shall be and the same is hereby levied and shall be assessed and collected for the fiscal year 2015-16 an Ad Valorem Tax of Seventy and Forty-Six Hundredths of a Cent (\$0.7046) on each One Hundred Dollars (\$100.00) assessed value of property located within the present city limits of the city of Garland, made taxable by law, which taxes, when collected, shall be appropriated among the funds and departments of the City of Garland for the purposes set forth as follows:

|  |                 |
|--|-----------------|
| For the General Fund - Operations and Maintenance  | \$0.3940        |
| For the Purpose of Paying the Accrued Interest<br>and to Provide a Sinking Fund for General<br>Obligation Bonds and Certificates of Obligation | <u>0.3106</u>   |
| TOTAL  | <u>\$0.7046</u> |

**Section 2**

That the Ad Valorem Tax rate of Seventy and Forty-Six Hundredths of a Cent (\$0.7046) as set forth in Section 1 above is hereby levied and shall be assessed and collected on each One Hundred Dollars (\$100.00) assessed value of property located within the city of Garland, as valued by the Dallas Central Appraisal District of the County of Dallas and the Collin Central Appraisal District of Collin County and made taxable to the City of Garland by law. Assessed value, as used herein, means 100% of market value less the 8% Homestead Exemption.



**Section 3**

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.93 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.24.**

| <u>MARKET VALUE</u>                                  | <u>ASSESSED VALUE</u> |
|--|-----------------------|
| \$100,000  | \$92,000              |
| TAX: $(\$92,000/\$100) \times (\$0.3940 - \$0.3720)$ | \$20.24               |

**Section 4**

That the Tax Manager of the City of Garland is hereby directed to assess, extend, and enter upon the tax rolls of the City of Garland, Texas, for the current taxable year, the amounts and rates herein levied and to keep a current account of same and, when so collected, the same to be deposited in the depository of the City of Garland to be distributed in accordance with this Ordinance.

**Section 5**

That all ordinances, or parts of ordinances, in conflict herewith are expressly repealed.

**Section 6**

That this Ordinance shall take effect on October 1, 2015.

**PASSED AND APPROVED** by the affirmative record vote of a majority of the City Council of the City of Garland, Texas, at a public meeting held at 217 North Fifth Street, Garland, Texas (the Duckworth Building, Goldie Locke Room), on the 15<sup>th</sup> day of September, 2015.

**THE CITY OF GARLAND, TEXAS**

By: \_\_\_\_\_  
Douglas Athas, Mayor

**ATTEST:**

\_\_\_\_\_  
Rene Dowl, City Secretary



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 10 - Rate and Fee Changes for 2015-16

### Summary of Request/Problem

In considering the 2015-16 Proposed Budget, the City Council reviewed the creation of certain rates and fees as well as adjustments to existing rates and fees. Revenue estimates included in the 2015-16 Proposed Budget are based on these actions.

| Area                                | Fees Being Added or Adjusted                 |
|-------------------------------------|--|
| Water-Wastewater                    | Rates for Service                            |
| Health                              | Food Service Establishment Registration Fees |
| Parks, Recreation and Cultural Arts | Parks, Recreation and Cultural Arts Fees     |

An ordinance will be prepared for the Mayor's signature once final direction has been given by the City Council.

### Recommendation/Action Requested and Justification

Approve an ordinance making certain fee and rate adjustments and establishing an effective date of October 1, 2015.

**Submitted By:**

**Ron Young**  
Director of Budget & Research

**Approved By:**

**Bryan L. Bradford**  
City Manager

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS, RELATING TO FEES FOR VARIOUS SERVICES PROVIDED BY THE CITY; PROVIDING A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

**Section 1**

That Sec. 22.27(C) of Chapter 22, "Health," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(C) Food handler certificate. Any person who does not possess a valid certificate of satisfactory completion of an approved course of study in sanitary food handling within forty-five (45) days after his or her employment in a food establishment shall not be allowed to continue his or her employment. Persons possessing a valid food service manager registration shall be exempt from this requirement."

**Section 2**

That Sec. 22.37(A)(3)(a) of Chapter 22, "Health," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(A)(3)(a) Permanent, fixed food service establishments:

- (i) Heavy preparation: \$450/year.
- (ii) Light preparation: \$350/year.
- (iii) No preparation: \$250/year.
- (iv) Child care center: \$250/year."

### **Section 3**

That Sec. 22.37(A)(3)(g) of Chapter 22, "Health," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(g) Public school cafeterias: \$350/year."

### **Section 4**

That Sec. 22.39(D) of Chapter 22, "Health," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(D) Permits. Permits for mobile food preparation vehicles shall be obtained as provided for in this article. Fees shall be \$450.00 a year for each vehicle."

### **Section 5**

That Sec. 32.62(B) of Chapter 32, "Property Sanitation and Housing Services," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(B) On filing with the County Clerk of Dallas County, Texas, a statement signed by the Mayor, municipal health authority, or municipal official designated by the Mayor of expenses actually incurred plus administrative fees, the City shall have a lien against the premises to the extent of the expenses and administrative fees incurred. Such lien shall be a privileged lien, second only to tax liens and liens for street improvements. Interest at the rate of ten percent (10%) annually shall accrue on the expenses and fees secured by the lien. Interest shall be calculated from the date the expenses secured by the lien were incurred by the City."

### **Section 6**

That Sec. 25.05(A) of Chapter 25, "Parks and Recreation," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

"(A) The parks and recreation facilities reservation fees shall be established as follows:

- (1) Rooms, all centers. Minimum rental time is one hour during normal operating hours and three hours during nonpublic hours.
  - (a) Weekday rate. Monday thru Friday until 5:00 p.m.:
    - (i) Class rooms, per hour: \$30.00.
    - (ii) Meeting rooms, per hour (Granger Annex and Gale Fields multipurpose room): \$40.00.
  - (b) Weekend rate. 5:00 p.m.; Friday through Sunday:
    - (i) Class rooms, per hour: \$45.00.
    - (ii) Meeting rooms, per hour (Granger Annex and Gale Fields multipurpose room): \$65.00.
- (2) Gyms (all centers). Minimum rental time is one hour during normal operating hours and three hours during nonpublic hours: \$65.00 per hour.
- (3) Ballfields. \$20.00 per hour.
- (4) Picnic facilities.

|                                | <u>Half Day Rental</u> | <u>Per Day Rental</u> |
|--------------------------------|------------------------|-----------------------|
| 111 Ranch Park Picnic Facility | \$150.00               |                       |
| Camp Gatewood Pavilion         | \$75.00                |                       |
| Ablon Park Pavilion            | \$75.00                |                       |
| Windsurf Bay Park Pavilion     | N/A                    | \$75.00               |

- (5) All persons utilizing the facilities at recreation centers are required to purchase an identification card. To receive an identification card, patrons must register their name, address, telephone number, and age. Registered patrons participating in programs and activities shall

not be required to purchase an identification card, but must provide the same information when they register for programs and activities.

| <u>Identification Card Fees</u> | <u>Resident</u> | <u>Nonresident</u> |
|---------------------------------|-----------------|--------------------|
| General (Ages 13 and up)        | \$10.00         | \$15.00            |
| Youth (Ages 7-12)               | \$5.00          | \$7.00             |
| Fitness area                    | \$40.00         | \$80.00            |
| Replacement card                | \$3.00          | \$3.00             |
| Visitor daily use               | \$3.00          | \$3.00"            |

**Section 7**

That the Code of Ordinances of the City of Garland, as amended, shall be and remain in full force and effect save and except as amended by this ordinance.

**Section 8**

That the terms and provisions of this Ordinance are severable and are governed by Section 10.06 of the Code of Ordinances of the City of Garland, Texas.

**Section 9**

That this Ordinance shall become effective on \_\_\_\_\_, 2015.

**PASSED AND APPROVED** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF GARLAND, TEXAS**

\_\_\_\_\_  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
City Secretary

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 50, "UTILITY RATES AND FEES," OF THE CODE OF ORDINANCES OF THE CITY OF GARLAND, TEXAS, RELATING TO FEES FOR VARIOUS SERVICES PROVIDED BY THE CITY; PROVIDING A SAVINGS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

**Section 1**

That Sec. 50.34(1) of Chapter 50, "Utility Rates and Fees," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

**Sec. 50.34 Water service rates established**

The rates charged for water used by customers of the municipal water system of the City shall be on the following basis for each customer:

(1) Residential, commercial and industrial rates.

(a) Residential.

Volume Charge

First 3,000 gallons or less \$4.11  
(per thousand)

Next 12,000 gallons (per \$5.25  
thousand)

All over 15,000 gallons (per \$8.42  
thousand)

(b) Commercial and industrial.

Volume charge per 1,000 gallons \$5.49

(c) Customer charge per month for residential, commercial and industrial customers will be based on meter size:

| <u>Meter</u> | <u>Rate</u> |
|--------------|-------------|
| 5/8 inch     | \$16.30     |
| 3/4 inch     | \$21.20     |
| 1-inch       | \$22.45     |
| 1-1/2 inch   | \$24.80     |
| 2 inches     | \$32.85     |
| 3 inches     | \$85.70     |
| 4 inches     | \$105.80    |
| 6 inches     | \$151.65    |
| 8 inches     | \$204.60    |

## **Section 2**

That Sec. 50.35 of Chapter 50, "Utility Rates and Fees," of the Code of Ordinances of the City of Garland, Texas, is hereby amended to read as follows:

(A) Residential users.

(1) Single-family residential users.

|                 |                          |
|-----------------|--------------------------|
| Customer charge | \$6.20 per month         |
| Volume charge   | \$4.50 per 1,000 gallons |

Minimum monthly charge equals the customer charge per month. Maximum volume charge will not exceed a ceiling of 17,000 gallons per month. Volume charge is based on 98% of metered water consumption. Maximum charge will not exceed the customer charge plus volume charge for 17,000 gallons per month.

Bills will be based on 98% of the actual water volume not to exceed the customer's individual ceiling. The individual ceiling is 98% of the average metered water volume billed during the previous December-March period for that specific customer. In the event at least three of the four months are not complete months for that specific customer, the customer shall be billed based on 70% of the actual water volume.

(2) Duplex dwelling residential users.



|                 |                          |
|-----------------|--------------------------|
| Customer charge | \$6.20 per month         |
| Volume charge   | \$4.50 per 1,000 gallons |

Minimum monthly charge equals the customer charge per month. Maximum volume charge will not exceed a ceiling of 34,000 gallons per month. Volume charge is based on 98% of metered water consumption. Maximum charge will not exceed the customer charge plus volume charge for 34,000 gallons per month.

Bills will be based on 98% of the actual water volume not to exceed the customer's individual ceiling. The individual ceiling is 98% of the average metered water volume billed during the previous December-March period for that specific customer.

(3) Apartment dwelling residential users.

|                 |                          |
|-----------------|--------------------------|
| Customer charge | \$6.20 per month         |
| Volume charge   | \$4.50 per 1,000 gallons |

Minimum monthly charge equals the customer charge per month. Volume charge is unrestricted. Volume charge is based on 80% of metered water consumption.

(B) General commercial/industrial users.

|                 |                          |
|-----------------|--------------------------|
| Customer charge | \$6.20 per month         |
| Volume charge   | \$4.66 per 1,000 gallons |

Minimum monthly charge equals the customer charge per month. Volume charge is unrestricted. Volume charge is based on 80% of metered water consumption.

(C) Major commercial/industrial users. A separate subclass and rate may be established for major commercial and industrial users.

(D) Delayed payment charges. Delayed payment charges shall be made in accordance with section 50.34(5).

(E) Outside City limits. Charges for service outside the City limits shall be as established by service contract.

(F) Tax adjustment clause. Bills may be increased by the proportionate part of any new tax, or increased rate of tax, or governmental imposition or charge (except state, county, City and special district ad valorem taxes, payments in lieu of taxes, and any taxes on net income) levied or assessed against the municipal wastewater utility or upon its business as a result of any new or amended laws after enactment of this section.

(G) Customer cities and major commercial/industrial users, specific wastewater treatment; surcharge; review procedures. The wastewater treatment charges for customer cities shall be as follows:

| <u>Customer</u> | <u>Rate Per 1,000 Gallons</u> |
|-----------------|-------------------------------|
| Dallas          | \$2.79                        |
| Richardson      | \$2.46                        |
| Rowlett         | \$2.67                        |
| Sachse          | \$2.73                        |
| Sunnyvale       | \$2.81                        |

These charges will be based on 100% of the metered volume of actual wastewater discharged into the City. These rates do not abrogate any provisions under existing contracts between the City and the individual customer cities, but are supplemental to said contracts.

And further, the wastewater treatment rates for the individual industrial subclasses are to be:

| <u>Customer</u>        | <u>Rate Per 1,000 Gallons</u> |
|------------------------|-------------------------------|
| Kraft Foods            | \$10.52                       |
| Sherwin-Williams       | \$5.37                        |
| General Dynamics       | \$4.85                        |
| Raytheon               | \$4.85                        |
| Baylor Medical Center  | \$4.85                        |
| Carroll Company        | \$11.05                       |
| Economics Lab          | \$11.93                       |
| Valspar Chemical Corp. | \$5.11                        |

|                   |         |
|-------------------|---------|
| Texas Precision   | \$4.85  |
| L3 Communications | \$4.85  |
| Daisy Brand       | \$13.02 |
| Ona Polymers      | \$17.36 |

This sewerage effluent will be based on 80% of the water volume unless the customer has installed a City-approved flow-measuring device, in which case the total flow will be used.

A commercial/industrial surcharge will be applied if a user exceeds the quality loading data (weighted average biochemical oxygen demand (BOD) and weighted average total suspended solids (TSS)) used in the development of its user charge by 50%. When this excess is encountered, a surcharge will be computed which will be the actual cost of additional treatment. This surcharge will be computed by the following formula:

$$S = ((V \times (BOD_A - BOD_R)) \times 0.0001041) + ((V \times (TSS_A - TSS_R)) \times 0.0000648)$$

Where:

- S = Surcharge in dollars.
- V = Monthly volume in thousand gallons for the period in which the surcharge is to be applied.
- BOD<sub>A</sub> = Actual BOD measurement in milligrams per liter for the period being sampled.
- BOD<sub>R</sub> = BOD measurement used to calculate original annual rate.
- TSS<sub>A</sub> = Actual TSS measurement in milligrams per liter for the period being sampled.
- TSS<sub>R</sub> = TSS measurement used to calculate the original annual rate.

In the event a customer places pretreatment equipment in the business process or for any other reason improves the quality of effluent, a review process may be requested by the industrial customer. To obtain this review, all of the following steps must be taken:

- (1) The customer must make a formal written request to the City Council through the City Secretary for this rate to be examined.

(2) Formal assurances must be supplied that a change in the effluent due to sewerage pretreatment, product manufacturing change, or any other reason must be expected to remain in effect for at least 12 months or until the next scheduled rate review and change.

(3) The customer must agree that the cost of sampling by City staff (or an independent party at the City's election) to determine the new loading factors, plus the cost of 2 more samples to be taken at the City's own discretion, will be prepaid by the customer. In the event the City elects not to take additional samples or if the next samples are part of the regularly scheduled sampling plan, the cost of the prepaid samples will be refunded by the City to the customer. The cost of samplings will be \$75.00 each, for a total of \$225.00.

The City shall have 45 days from the date the written request is received by the City Secretary to take action. This will be in the form of a resolution acted upon by the City Council. The effective date of the credit shall be the regular bill to the customer subsequent to the approved resolution by the Council. A rate credit may be in order to be approved by the City Council. The credit shall remain in effect until the next regular rate schedule has been put into effect by the City Council unless the user's effluent increases significantly, in which case the provisions set forth above concerning surcharges shall apply. Should the customer be deemed entitled to a rate reduction, the maximum amount of the reduction to be allowed would be the variable costs associated with the new effluent loadings. This credit will be computed in the same manner as the surcharge as defined above. The City Council may take any action it deems equitable with respect to the customer's rate, but until such action is taken, the customer's obligation to pay rates previously established shall not be relieved unless this subsection is amended by proper Council action.

Prior to the implementation of the proposed rates for each budget year, each customer will have the right to an administrative review of the cost allocations. Computer calculations, work papers and sampling data shall be available for public review during normal business hours.

Nothing in this subsection shall be construed to supersede or abolish the industrial waste ordinance controlling allowable discharges (codified herein as section 22.140 *et seq.*) and associated penalties.

**Section 3**

That Chapter 50, "Utility Rates and Fees," of the Code of Ordinances of the City of Garland, Texas, shall remain in full force and effect, save and except as amended by this Ordinance.

**Section 4**

That the terms and provisions of this Ordinance are severable and are governed by Section 10.06 of the Code of Ordinances of the City of Garland, Texas.

**Section 5**

That this Ordinance shall become effective on October 1, 2015.

**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF GARLAND, TEXAS**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 11 - Civil Service Actions

### Summary of Request/Problem

Pursuant to Title 5, Chapter 143 of the Local Government Code of Texas, the City Council must establish the civil service classifications in the Police and Fire Departments, the number of positions in each classification, the base salary, and the types of incentive pays for each classification. The attached ordinance reflects the positions and compensation approved in the 2015-2016 budget.

The ordinance reflecting final decisions regarding the proposed salary schedule, incentive plans, and staffing levels will be signed by the Mayor upon final direction from the Council.

### Recommendation/Action Requested and Justification

Approve an ordinance authorizing all civil service classifications, number of positions, base salary and types of incentive pay for classified positions.

**Submitted By:**

**Craig Barnes  
Director of Civil Service**

**Approved By:**

**Bryan L. Bradford  
City Manager**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF GARLAND, TEXAS, ESTABLISHING CIVIL SERVICE CLASSIFICATIONS WITHIN THE POLICE AND FIRE DEPARTMENTS; PRESCRIBING THE NUMBER OF POSITIONS IN EACH CLASSIFICATION; PRESCRIBING THE BASE SALARY AND TYPES OF PAY FOR THOSE CLASSIFICATIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 143 of the Texas Local Government Code, the City Council shall establish certain classifications and shall prescribe the number of positions in each of these classifications by ordinance, and

WHEREAS, the City Council has reviewed and approved a budget for the City for the fiscal year beginning October 1, 2015, and ending September 30, 2016, and

WHEREAS, such budget contains a program of planned expenditures for the police and fire departments, including changes to the operations and human resources of those departments,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS:

**Section 1**

That the City Council of the City of Garland, Texas, hereby establishes the classifications and number of authorized positions within each classification and the base salary and types of pay for those classifications as specified on "Exhibits A-1 through A-4" attached hereto and made a part hereof as if fully set forth herein.

**Section 2**

That this Ordinance shall take effect on October 1, 2015.

PASSED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF GARLAND, TEXAS

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

EXHIBIT "A-1"

**CIVIL SERVICE**

2015/2016  
Budgeted Positions

**POLICE**

**Total: 334**

| Classification                   | Number of Positions Effective 10-01-2015 |
|----------------------------------|--|
| Police Officer*                  | 285                                      |
| Police Supervisor                | 36                                       |
| Police Captain                   | 8  |
| Assistant Chief                  | 4  |
| Police Chief (Managing Director) | 1  |
| Total                            | 334                                      |

**FIRE**

**Total: 254**

| Classification                 | Number of Positions Effective 10-01-2015 |
|--------------------------------|--|
| Firefighter                    | 119                                      |
| Driver                         | 72                                       |
| Lieutenant                     | 13                                       |
| Captain                        | 37                                       |
| Battalion Chief                | 9  |
| Assistant Chief                | 3  |
| Fire Chief (Managing Director) | 1  |
| Total                          | 254                                      |

\*Includes eleven new requested positions



**EXHIBIT "A-2"**

**Civil Service  
2015-2016 Salary Schedules  
Effective 1/1/2016**

**Police**

| <b>Years</b> | <b>Step</b> | <b>Classification</b> | <b>Hourly</b> | <b>Annual</b> | <b>Spread</b> |
|--------------|-------------|-----------------------|---------------|---------------|---------------|
| Hire         | 1           | Recruit               | \$26.2829     | \$54,668      |               |
| 6 months     | 2           | Officer 2             | \$26.8982     | \$55,948      | 2%            |
| 1 year       | 3           | Officer 3             | \$28.2261     | \$58,710      | 5%            |
| 2 year       | 4           | Officer 4             | \$29.7559     | \$61,892      | 5%            |
| 3 year       | 5           | Officer 5             | \$31.2441     | \$64,988      | 5%            |
| 4 year       | 6           | Officer 6             | \$32.4308     | \$67,456      | 4%            |
| 5 year       | 7           | Officer 7             | \$33.8294     | \$70,365      | 4%            |
| 10 years     | 8           | Officer 8             | \$35.3533     | \$73,535      | 5%            |
| 12 years     | 9           | Officer 9             | \$36.2644     | \$75,430      | 3%            |
| Year 1       | 1           | Supervisor 1          | \$45.2178     | \$94,053      |               |
| Year 2       | 2           | Supervisor 2          | \$47.6159     | \$99,041      | 5%            |
| Year 1       | 1           | Captain 1             | \$52.9050     | \$110,042     |               |
| Year 2       | 2           | Captain 2             | \$55.5852     | \$115,617     | 5%            |
| Year 1       | 1           | Assistant Chief 1     | \$62.0172     | \$128,996     |               |
| Year 2       | 2           | Assistant Chief 2     | \$65.2512     | \$135,723     | 5%            |

**Fire**

| <b>Years</b> | <b>Step</b> | <b>Classification</b> | <b>Staff*</b> | <b>Shift**</b> | <b>Annual</b> | <b>Spread</b> |
|--------------|-------------|-----------------------|---------------|----------------|---------------|---------------|
| Hire         | 1           | Recruit 1             | \$24.6505     | \$17.6075      | \$51,273      |               |
| 6 months     | 2           | Recruit 2             | \$25.7736     | \$18.4097      | \$53,609      | 5%            |
| 1 year       | 3           | Firefighter 3         | \$27.2931     | \$19.4951      | \$56,770      | 6%            |
| 2 year       | 4           | Firefighter 4         | \$28.8034     | \$20.5738      | \$59,911      | 6%            |
| 3 year       | 5           | Firefighter 5         | \$30.1947     | \$21.5677      | \$62,805      | 5%            |
| 5 years      | 6           | Firefighter 6         | \$32.1130     | \$22.9378      | \$66,795      | 6%            |
| 7 years      | 7           | Firefighter 7         | \$33.3149     | \$23.7964      | \$69,295      | 4%            |
| 8.5 years    | 8           | Firefighter 8         | \$34.2668     | \$24.4763      | \$71,275      | 3%            |
| Year 1       | 1           | Fire Driver 1         | \$35.9712     | \$25.6937      | \$74,820      |               |
| Year 2       | 2           | Fire Driver 2         | \$37.6260     | \$26.8757      | \$78,262      | 5%            |
| Year 1       | 1           | Lieutenant 1          | \$39.8837     | \$28.4883      | \$82,958      |               |
| Year 2       | 2           | Lieutenant 2          | \$41.9726     | \$29.9804      | \$87,303      | 5%            |
| Year 1       | 1           | Captain 1             | \$44.2811     | \$31.6293      | \$92,105      |               |
| Year 2       | 2           | Captain 2             | \$46.2788     | \$33.0563      | \$96,260      | 5%            |
| Year 1       | 1           | Battalion Chief 1     | \$50.5587     | \$36.1133      | \$105,162     |               |
| Year 2       | 2           | Battalion Chief 2     | \$53.3293     | \$38.0924      | \$110,925     | 5%            |
| Year 1       | 1           | Assistant Chief 1     | \$61.9207     | \$44.2291      | \$128,795     |               |
| Year 2       | 2           | Assistant Chief 2     | \$65.0438     | \$46.4598      | \$135,291     | 5%            |

\* Staff - hourly rate calculated from 2080 hours per year

\*\* Shift - hourly rate calculated from 2912 hours per year

EXHIBIT "A-3"

**POLICE DEPARTMENT**

**2015/2016  
INCENTIVE PAY PLANS**

**ELIGIBILITY:**

1. Must be a full time, paid, duly sworn peace officer in the Garland Police Department.
2. Must have more than one year of service as a peace officer in the department.

**CERTIFICATION AND EDUCATIONAL INCENTIVE PAY:**

**1. Certification Incentive**

| Description            | Amount Per Month |
|------------------------|------------------|
| Advanced Certification | \$75 per month   |
| Master Certification   | \$95 per month   |

**2. Education Incentive**

| Description                | Amount Per Month |
|----------------------------|------------------|
| Bachelor Degree            | \$125 per month  |
| Masters or Doctoral Degree | \$150 per month  |

**ASSIGNMENT PAY:**

| Description  | Amount Per Month |
|--|------------------|
| Officers designated by the Chief of Police as Field Training Officers (FTO) shall receive FTO Pay in compensation for this job assignment. This job assignment is of a temporary nature and can be removed at the discretion of the Chief of Police. | \$250 per month  |

**BILINGUAL PAY:**

| Description   | Amount Per Month |
|---|------------------|
| a) Certification by the State of Texas indicating proficiency in verbal bilingual skills.             | \$100 per month  |
| b) Certification by the State of Texas indicating proficiency in verbal and written bilingual skills. | \$150 per month  |

**Note:** The above is a synopsis of these special pay plans. Details of these plans are available from the Director of Civil Service or Chief of Police.

EXHIBIT "A-4"

**FIRE DEPARTMENT**

**2015/2016  
INCENTIVE PAY PLANS**

**ELIGIBILITY:**

Must be a Certified Texas Firefighter

**CERTIFICATION AND EDUCATIONAL INCENTIVE PAY:**

**1. Certification Incentive**

- a) Per TCFP Rules
- b) Available to all ranks

| Description     | Amount Per Month |
|-----------------|------------------|
| a) Intermediate | \$45 per month   |
| b) Advanced     | \$85 per month   |
| c) Master       | \$125 per month  |

**2. Education Incentive**

- a) Per TCFP Rules
- b) Available to all ranks

| Description   | Amount Per Month |
|---|------------------|
| 1. Bachelor or Master Degree + Intermediate Certification | \$50 per month   |
| 2. Bachelor or Master Degree + Advanced Certification     | \$100 per month  |
| 3. Bachelor Degree + Master Certification                 | \$150 per month  |
| 4. Master Degree + Master Certification                   | \$200 per month  |

## EXHIBIT "A-4" (Continued)

### ASSIGNMENT PAY:

Assignment Pay Incentive - Available to Firefighter, Driver/Engineer, Lieutenant and Captain classifications.

| Description  | Amount Per Month |
|--|------------------|
| a) Instructor II   | \$25 per month   |
| b) Instructor III<br>Must be assigned full time to Training Division<br>Not eligible for Intermediate Instructor incentive pay       | \$100 per month  |
| c) Paramedic<br>Must be certified by the State, and be accepted by the City Medical Control Director and approved by the Fire Chief. | \$100 per month  |
| d) Paramedic<br>Paramedics who staff an ambulance receive an additional \$30 per shift.  | \$30 per shift   |
| e) Fire Inspector<br>Must be certified and assigned to Inspection Section of Fire Prevention Bureau                                  | \$100 per month  |
| f) Fire/Arson Investigator<br>Must be certified and assigned to the Investigation Section of Fire Prevention Bureau.                 | \$100 per month  |

### BILINGUAL PAY:

| Description   | Amount Per Month |
|---|------------------|
| a) Certification by the State of Texas indicating proficiency in verbal bilingual skills.             | \$100 per month  |
| b) Certification by the State of Texas indicating proficiency in verbal and written bilingual skills. | \$150 per month  |

**Note:** The above is a synopsis of these special pay plans. Details of these plans are available from the Director of Civil Service or Fire Chief.



# City Council Item Summary Sheet

Work Session

Date: September 15, 2015

Agenda Item

## Item 12 - Boards and Commissions

### Summary of Request/Problem

Council is requested to consider appointments to Boards and Commission.

### Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

**Bryan L. Bradford**  
City Manager