



GARLAND

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Application for City of Garland Boards/Commissions/Committees

Please Type or Print Clearly:

Date: _____

Name: _____ Phone: _____ (Home)

Address: _____ Phone: _____ (Other)

City, State, Zip: _____ Email: _____

Resident of Garland for ____ years Resident of Texas for ____ years

Dallas County Voter Registration Number _____ Garland City Council District Number ____

Have you ever been convicted of a felony? ____ Yes ____ No

Have you ever been convicted of a Class A misdemeanor? ____ Yes ____ No

Please list any experience that qualifies you to serve in the areas you have indicated.

If you have previously served on a City Board or Commission, please specify and list dates of service.

List civic or community endeavors with which you have been involved.

What is your educational background?

What is your occupational experience?

I hereby affirm that all statements herein are true and correct.

Signature of Applicant

Board or Commission of first, second, and third choice:

- | | | |
|---|---|--|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Garland Cultural Arts Commission | <input type="checkbox"/> Parks and Recreation Board |
| <input type="checkbox"/> Building and Fire Codes Board | <input type="checkbox"/> Garland Youth Council ** | <input type="checkbox"/> Plan Commission * |
| <input type="checkbox"/> Citizens Environmental and Neighborhood Advisory Committee | <input type="checkbox"/> Housing Standards Board | <input type="checkbox"/> Plumbing and Mechanical Codes Board |
| <input type="checkbox"/> Community Multicultural Commission | <input type="checkbox"/> Library Board | <input type="checkbox"/> Senior Citizens Advisory Committee |
| <input type="checkbox"/> Electrical Board | | |

* Plan Commission members must live in district

** Garland Youth Council has a separate application

Return completed application to:

City Secretary's Office
200 North Fifth Street
Garland, TX 75040
Fax: 972-205-2504
Email: rdowl@GarlandTx.gov

Revised 03/2015

DEMOCRACY IN ACTION

The American democratic experience is built upon the foundation of concerned and caring citizens becoming actively involved in local government. Consistent with this principle, Garland's Charter provides for the City Council to utilize citizen volunteers to assist in carrying out the many functions of municipal government by serving on the City's Advisory Boards and Commissions. Please give serious consideration to becoming more involved in helping make Garland the best city possible by applying to serve on a board or commission of your choice. For further information, call 972-205-2404.

Process For Selection

Board members are selected for two-year terms by the City Council in August. Terms are usually staggered whereby at least half of the membership has board experience.

All applicants and incumbents must submit a Board and Commission Application form by July 1. Members of some boards must possess certain technical skills as specified by ordinance. All board and commission members must file a Code of Ethics Disclosure Form with the City Secretary.

Applicants will be notified of acceptance by mail after their appointment. Because vacancies may arise during the year, all applications are kept on file for one year.

Qualifications

The Garland Charter and Code of Ordinances establish certain qualifications that must be met by members of boards and commissions. In addition to special qualifications for service, a board member must:

- have been a resident of the state of Texas for one year and of Garland for six months prior to the date of appointment;
- be a qualified voter at time of appointment;
- not be in arrears on City taxes, utility service charges or other obligations owed the City;
- have not been convicted of a felony;
- have not been convicted of a Class A misdemeanor;
- not be an adversary party to pending litigation against the City.

Boards and Commissions

Board of Adjustment

- Consists of 9 members
- Meets 3rd Wednesday of every month
- Considers applications for variances to zoning ordinance regulation, hears appeals regarding determinations of the Zoning Administrator, and considers action concerning non-conforming uses

Building and Fire Codes Board

- Consists of 9 members
- Meets on call
- Reviews proposed amendments to Building and Fire Codes and hears appeals on rulings of the Building Official or Fire Chief

Citizens Environmental and Neighborhood Advisory Committee

- Consists of 9 members
- Meets 2nd Wednesday of each month
- Reviews, develops and recommends new and expanded projects to the City Council

Community Multicultural Commission

- Consists of 13 members
- Meets 3rd Thursday of each month
- Researches issues and makes recommendations to Council concerning the City's changing demographic composition and diverse needs

Electrical Board

- Consists of 9 members: 8 members specializing in electrical work and 1 lay person
- Meets on call
- Reviews proposed amendments to Electrical Codes, hears appeals on rulings of the Building Official, administers electrical exams to license electricians, and approves electrical contractors to operate in the city

Garland Cultural Arts Commission

- Consists of 9 members
- Meets quarterly
- Advises on policies of the Arts Center, negotiates contracts for usage of Heritage Park, awards grants to arts groups, and promotes the arts in general

Garland Youth Council

- Consists of 20 members; all high school age
- One-Year Terms
- Meets 2nd Tuesday of every month
- Advises Council of wants and needs of Garland youth and acts as ambassadors for the City of Garland

Housing Standards Board

- Consists of 9 members
- Meets 1st Thursday of each month if needed
- Reviews staff recommendations and issues orders requiring repair/demolition and/or civil penalties

Library Board

- Consists of 9 members
- Meets 2nd Monday of every month
- Advises Council on library services and programs

Parks and Recreation Board

- Consists of 9 members
- Meets 1st Wednesday of every month
- Advises on acquisitions, maintenance, operation and use of parks, playgrounds and open spaces

Plan Commission

- Consists of 9 members
- Meets 2nd and 4th Monday each month
- Reviews rezoning applications, subdivision plats and site plans, and advises Council regarding comprehensive planning issues

Plumbing and Mechanical Codes Board

- Consists of 9 members: 7 members specializing in the construction industry and 2 lay persons
- Meets on call
- Reviews proposed amendments to Plumbing and Mechanical Codes and hears appeals on rulings of the Building Official

Senior Citizens Advisory Committee

- Consists of 9 members
- Meets 1st Thursday of each month
- Advises Council on senior citizen issues



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Disclosure Form

For Ordinance Boards and Commission Applicants

1. Name: _____

Title: _____

(City Council Member, Plan Commissioner, e.g.)

2. Spouse: _____

Minor Children _____

or Dependents: _____

3. Identify by name and address each business entity in which you, your spouse or any of your minor children or dependents have a substantial interest.

Business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust or any other entity recognized by law.

Substantial interest means: (a) the ownership of 10 percent or more of the voting stock or shares of the business entity; (b) the ownership of either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or (c) funds received from the business entity exceed 10 percent of the recipient's gross income for the previous year.

4. Identify (by street address, legal or lot and block description) all real property located within Garland owned by you through beneficial ownership, partnership, joint ownership or through corporate ownership of a corporation in which you have an interest of one percent or more. You must also include all real property leased by you or held by you with a right of first refusal.

Return completed Disclosure Form to:

City Secretary - City of Garland

P.O. Box 469002

Garland, TX 75046-9002