



## **AGENDA**

**CITY COUNCIL WORK SESSION  
City of Garland  
Duckworth Building, Goldie Locke Room  
217 North Fifth Street  
Garland, Texas  
April 18, 2016  
6:00 p.m.**

### **DEFINITIONS:**

**Written Briefing:** Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

**Verbal Briefing:** These items do not require written background information or are an update on items previously discussed by the Council.

**Regular Item:** These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session  
unless Council determines otherwise.]**

**NOTICE:** The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

**1. Written Briefing:**

**a. Sale of City Property – 1700 Block Spencer Road Denton, Texas (Spencer Electric Generation Facility)**

*Council is requested to consider the sale of an electric utility and access easement located in the City of Denton, Texas in the 1700 Block of Spencer Road at the City of Garland Spencer Electric Generation Facility). Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 19, 2016 Regular Meeting.*

Item	Key Person
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**2. Verbal Briefings:**

**a. Internal Audit Committee Report** **Dodson**

*Deputy Mayor Pro Tem Lori Barnett Dodson, chair of the Internal Audit Committee, will provide a committee report on the following items:*

- *Fiscal Year 2015 External Audit*
- *Animal Services Audit*
- *Court Citation and Warrant Processing Audit*
- *City Property Damage Claims Processing and Collection Audit*
- *Professional and Personal Service Contract Audit Follow-up*

**b. Street Name Change Request** **Guerin**

*Council is requested to consider the proposed street name change from Caruth Drive to "W.A. Baker Drive."*

**c. Public Improvement District Discussion** **Glenn**

*Council is requested to consider a request from Wilbow Corporation for the creation of a Public Improvement District on an approximately 101 tract of land located in the southeast quadrant of West Buckingham Road and North Shiloh Road. In January 2016, Council approved an ordinance changing the zoning from Single Family-7 (SF-7) District and Planned Development (PD) District 68-63 to a Planned Development (PD) District for Single Family-05 (SF-5) Detached uses, Single-Family (Attached) uses, Neighborhood Office (NO) uses, Neighborhood*

*Services (NS); and a Concept Plan. Continuation of discussion from the April 4, 2016 Work Session.*

**d. Transportation Update** **Luedtke**

*Staff will update Council regarding the recent activity and future planning for the City of Garland Strategic Transportation Improvement Projects.*

**e. Animal Services Update** **Briley**

*Staff will provide an update on the activities of the Animal Services Department.*

**f. City Council Vision and Plan of Action to Reduce the Use of Debt Funding** **Cahill**

*Council Member Jim Cahill, Chair of the Administrative Services Committee, will present the Committee's adopted proposal to Council for discussion and approval of the new Vision and Plan of Action. Council is requested to discuss and approve a new City Council Vision and Plan of Action to Reduce the Use of Debt Funding.*

**3. Regular Item:**

**a. 2016/17 CDBG, HOME, and ESG Budgets** **Woodard**

*Council is requested to discuss the funding for the 2016/2017 CDBG, HOME, and ESG Budgets.*

**4. Consider the Consent Agenda** **Council**

*A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.*

**5. Announce Future Agenda Items** **Council**

*A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.*

**6. Adjourn** **Council**



# Policy Report

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## **SALE OF CITY PROPERTY – 1700 BLOCK SPENCER ROAD DENTON, TEXAS (SPENCER ELECTRIC GENERATION FACILITY)**

### **ISSUE**

Consider the sale of an electric utility and access easement located in the City of Denton, Texas in the 1700 Block of Spencer Road at the City of Garland Spencer Electric Generation Facility (See Attachment).

### **OPTIONS**

- A. Approval of the sale of an electric utility and access easement located in the City of Denton, Texas in the 1700 Block of Spencer Road at the City of Garland Spencer Electric Generation Facility.
- B. Do not approve

### **RECOMMENDATION**

Staff recommends the approval of the sale of an electric utility and access easement located in the City of Denton, Texas in the 1700 Block of Spencer Road at the City of Garland Spencer Electric Generation Facility. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the April 19, 2016 Regular Meeting.

### **COUNCIL GOAL**

Financially Stable Government with Tax Base that Supports Community Needs

### **BACKGROUND**

The City was approached by the City of Denton for the purchase of an electric utility and access easement across the City's Spencer Generation Facility located in Denton, Texas. The City of Denton is requesting the easement for the purpose of constructing electric transmission and distribution lines across the City's property. City staff has held multiple meetings with City of Denton staff and representatives to discuss issues with construction activities and access to the Spencer Electric Generation Facility property. City staff worked with City of Denton staff and representatives to satisfactorily address City staff's concerns regarding access and construction activities, which are reflected in the easement documents requested for Council approval.

Once such concern is the requested easement is overlapping an existing, single-story building used to store flammable materials. The City of Denton agreed to pay for the construction of a new steel storage building (construction cost estimated at \$25,000) for the City to store the flammable materials in question. An additional concern was the City of Denton's access during times the Spencer Electric Generation Facility was in operation. To address this concern, the City of Denton agreed to restricted areas where entry must be by City's permission.

The electric utility easement is approximately 2.135 acres. For the granting of the easement, the City of Denton shall pay to the City \$223,202.40. In addition, as previously mentioned, the City of Denton shall also pay to the City \$25,000 for the construction of a new steel building to store flammable materials.

**CONSIDERATION**

Staff seeks the Council's concurrence in selling its easement interest in the 1700 Block of Spencer Road in Denton, Texas at the City of Garland Spencer Electric Generation Facility for a total monetary compensation of \$248,202.40.

**ATTACHMENT**

Easement Purchase Agreement

Submitted By:

Jeff Janke  
General Manager & CEO  
Garland Power & Light

Date: April 18, 2016

Approved By:

Bryan L. Bradford  
City Manager

Date: April 18, 2016

ORDINANCE NO. 2016-090

AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO PRESENT AN OFFER TO THE CITY OF GARLAND ("OWNER") FOR THE PURCHASE OF AN ELECTRIC UTILITY AND ACCESS EASEMENT LOCATED IN THE CITY OF DENTON, DENTON COUNTY, TEXAS, AND BEING GENERALLY LOCATED IN THE 1700 BLOCK OF SPENCER ROAD ("PROPERTY INTEREST") BY EXECUTING A PURCHASE AGREEMENT FROM THE CITY OF DENTON ("CITY"), AS BUYER, TO THE OWNER, AS SELLER, FOR THE ACQUISITION OF THE PROPERTY INTEREST FOR THE AMOUNT OF TWO HUNDRED AND TWENTY THREE THOUSAND TWO HUNDRED AND TWO DOLLARS AND FORTY CENTS (\$223,202.40), AND OTHER CONSIDERATION, INCLUDING TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE RELOCATION AND CONSTRUCTION OF A HAZARDOUS MATERIALS STORAGE BUILDING, AS SET FORTH IN THE PURCHASE AGREEMENT ("AGREEMENT") ATTACHED AS EXHIBIT "A", AUTHORIZING THE EXPENDITURE OF FUNDS THEREFOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Denton, Texas ("City") has approved plans for the construction of multiple electric transmission and distribution lines, substation projects and related facilities ("DME Expansion Projects");

WHEREAS, the DME Expansion Projects serve the public interest of the citizens of the City by continuing to provide reliable electric service through electric utility infrastructure expansion and improvements;

WHEREAS, numerous real property interests need to be acquired by the City to construct the DME Expansion Projects; NOW, THEREFORE:

THE COUNCIL OF THE CITY OF DENTON HEREBY ORDAINS:

The recitations contained in the preamble of this ordinance are incorporated by reference as findings of the City Council.

SECTION 1. The City Council further finds that the acquisition of the Property Interest is required for the DME Expansion Projects:

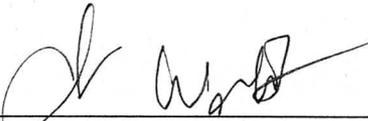
SECTION 2. The City Manager, or his designee, is (a) authorized to (i) execute the Purchase Agreement attached as Exhibit A, (ii) present the same as an offer to the City of Garland for the purchase of the Property Interest, and, if the offer is accepted by the City of Garland, (iii) take any and all other action, and execute any other documents, necessary to complete the purchase of the Property Interest as contemplated by the Purchase Agreement; and, (b) to make expenditures in accordance with the terms of the Contract of Sale.

SECTION 3. It is the intention of the City Council of the City of Denton, Texas, that if any phrase, sentence, section, or paragraph of this ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the

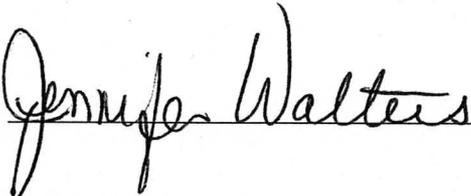
same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

SECTION 4. This ordinance shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this the 5th day of April, 2015.

  
\_\_\_\_\_  
CHRIS WATTS, MAYOR

ATTEST:  
JENNIFER WALTERS, CITY SECRETARY

By:   
\_\_\_\_\_

APPROVED AS TO LEGAL FORM:  
ANITA BURGESS, CITY ATTORNEY

By:   
\_\_\_\_\_

# EXHIBIT "A"

## Easement Purchase Agreement

**THIS EASEMENT PURCHASE AGREEMENT (“Agreement”)** is between the City of Garland, a Texas home rule municipality (“Garland”), and the City of Denton, a Texas municipal home-rule corporation (“Denton”) (collectively, “Parties”) and is effective the date it is received by Denton after it has been executed by Garland (“Effective Date”).

### **WITNESSETH:**

**WHEREAS**, Garland is the owner of Lot 3, Block 2, Municipal Utility Addition, an Addition to the City of Denton, Texas (Doc. No. 2009-139, Plat Records, Denton County, Texas) (“Land”) being affected by the public improvement project called the North Spencer Substation to Spencer Interchange Transmission Line Project (“Project”); and

**WHEREAS**, Denton is in need of certain easements in, along, over, upon, under and across the tract of land described above related to the Project; and

**WHEREAS**, it is desirous of the Parties to stipulate and agree to the terms and conditions associated with the purchase of the necessary easements for the Project;

**NOW, THEREFORE**, for good and valuable consideration, the receipt and adequacy of which is acknowledged, the Parties agree as follows:

1. At Closing, Garland shall grant, execute, and deliver to Denton:

A. An executed instrument granting Denton an easement for electric utility purposes (the “Electric Utility Easement”), which is more particularly described and depicted in **Exhibits A and B** attached hereto, in, along, over, upon, under and across the Land; the electric utility easement instrument shall be in the form as attached as “Attachment 1”.

B. An instrument granting Denton an access easement (“Access Easement”), which is more particularly described and depicted in **Exhibit C** attached hereto, in, along,

over, upon, and across the Land to access the Electric Utility Easement. The Access Easement instrument shall be included in the same form as the Electric Utility Easement instrument attached as "Attachment 1."

2. As consideration for the granting of the Electric Utility Easement and Access Easement (collectively, the "Easement Lands"), at closing Denton shall pay to Garland at Closing the sum of \$223,202.40 as compensation for the Easement Lands. As further consideration, Denton agrees to pay Garland at closing the additional sum of \$25,000.00 for the construction of a steel storage building on the remainder tract, which will store flammable materials currently being stored by Garland in the single-story building overlapping and encroaching into and on the Electric Utility Easement. All monetary compensation prescribed in this Section 2, \$248,202.40, is herein referred to as the "Total Monetary Compensation".

3. Garland stipulates that the Total Monetary Compensation payment constitutes and includes all compensation due Garland by Denton related to the Project, including without limitation, any damage to or diminution in the value of the remainder of Garland's property caused by, incident to, or related to the Project; however, excluding damage to and/or costs of repair, replacement and/or relocation of any improvements, turf, landscape, vegetation, or any other structure or facility of any kind located within the Easement Lands related to activities conducted by Denton.

4. The Closing (herein so called) shall occur in and through the office of Reunion Title, 2745 Wind River Lane, Denton, Texas 76210 ("Title Company"), with said Title Company acting as escrow agent, on the date which is 60 days after the Effective Date, unless Garland and Denton mutually agree, in writing, to an earlier or later date ("Closing Date").

5. The stipulated Total Monetary Compensation amount shall be paid by Denton at Closing to Garland through the Title Company. All other typical customary and standard closing costs

associated with this transaction shall be paid by Denton, except for Garland's attorney's fees, if any, which shall be paid by Garland.

6. THE LAWS OF THE STATE OF TEXAS SHALL CONTROL AND APPLY TO THIS AGREEMENT FOR ALL PURPOSES. THIS AGREEMENT IS PERFORMABLE IN DENTON COUNTY, TEXAS. VENUE FOR ANY ACTION ARISING HEREUNDER SHALL LIE SOLELY IN THE COURTS OF COMPETENT JURISDICTION OF DENTON COUNTY, TEXAS.

7. From and after the date of execution of this Agreement by Garland to the date of Closing, Garland shall not (i) convey or lease any interest in the Easement Lands; or (ii) enter into any Agreement that will be binding upon the Easement Lands or upon the Garland with respect to the Easement Lands after the date of Closing.

8. Any notices prescribed or allowed hereunder to Garland and/or Denton shall be in writing and, except as otherwise provided herein, shall be delivered by telephonic facsimile, hand delivery or by United States Mail, as described herein, and shall be deemed delivered upon the earlier to occur of (a) the date provided if hand delivered or delivered by telephonic facsimile; and (b) on the date of deposit of, in a regularly maintained receptacle for the United States Mail, registered or certified, return receipt requested, postage prepaid, addressed as follows:

GARLAND:

City of Garland  
Office of the City Attorney  
Brian C. England  
PO Box 469002  
Garland, Texas 75046-9002  
Email: bengland@garlandtx.gov

DENTON:

City of Denton  
Paul Williamson  
Real Estate and Capital Support  
901-A Texas Street  
Denton, Texas 76209  
Fax: (940) 349-8951

Copies to:

For Garland:

For Denton:

N/A

City Attorney's Office  
City of Denton  
215 E. McKinney St.  
Denton, Texas 76201  
Fax: (940) 382-7923

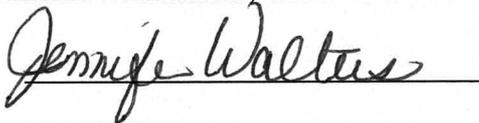
9. This Agreement constitutes the sole and only Agreement of the Parties and supersedes any prior understandings or written or oral Agreements between the Parties with respect to the subject matter of this Agreement.
10. The representations, warranties, agreements and covenants contained herein shall survive the Closing and shall not merge with the Easement.
11. Authority to take any actions that are to be, or may be, taken by Buyer under this Agreement, including without limitation, adjustment of the Closing Date, are hereby delegated by Buyer, pursuant to action by the City Council of Denton, Texas, to Phil Williams, General Manager, Electric Administration of Buyer, or his designee.
12. If the Closing Date or day of performance of any act required or permitted hereunder falls on a Saturday, Sunday or legal holiday, then the Closing Date or day of performance, as the case may be, shall be the next following regular business day.
13. All exhibits attached hereto are incorporated herein by reference and made a part hereof. This Agreement contains the entire agreement between City and Owner. This Agreement, including the attached exhibits, may not be amended or modified except in writing signed by both parties.
14. Time is of the essence in the performance of this Agreement.
15. If any provision of this Agreement shall be held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall continue in full force and effect and shall in no way be affected or invalidated thereby.

**CITY OF DENTON, TEXAS**

BY:   
**GEORGE C. CAMPBELL,**  
**CITY MANAGER**

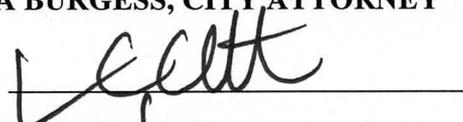
Date: 4/5, 2016

**ATTEST:**  
**JENNIFER WALTERS, CITY SECRETARY**

By: 

Date: 4/5, 2016

**APPROVED AS TO LEGAL FORM:**  
**ANITA BURGESS, CITY ATTORNEY**

BY: 

Date: 4/6, 2016

**Receipt of Agreement After Execution by City of Garland**

On the \_\_\_\_ day of \_\_\_\_\_, 2016, the City of Denton received a fully executed Agreement from the City of Garland.

**JENNIFER WALTERS, CITY SECRETARY**

By: \_\_\_\_\_

**GARLAND:  
CITY OF GARLAND, TEXAS**

BY: \_\_\_\_\_  
**BRYAN L. BRADFORD,  
CITY MANAGER**

Date: \_\_\_\_\_, 2016

**APPROVED AS TO LEGAL FORM:  
BRIAN C. ENGLAND, DEPUTY CITY ATTORNEY**

BY: \_\_\_\_\_

Date: \_\_\_\_\_, 2016

**RECEIPT OF AGREEMENT BY TITLE COMPANY**

By its execution below, Title Company acknowledges receipt of one (1) executed copy of this Agreement. Title Company agrees to comply with, and be bound by, the terms and provisions of this Agreement and to perform its duties pursuant to the provisions of this Agreement and comply with Section 6045(e) of the Internal Revenue Code of 1986, as amended from time to time, and as further set forth in any regulations or forms promulgated thereunder.

TITLE COMPANY:

Reunion Title  
Attn: Rebecca Arnold  
2745 Wind River Lane  
Denton, Texas 76210  
Telephone: (940) 382-3030  
Telecopy: (940) 382-3377

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contract receipt date: \_\_\_\_\_, 2016

**EXHIBIT "A"**

**ELECTRIC EASEMENT**

*Lot 3, Block 2 – Municipal Utility Addition*

BEING a 2.135 acre tract of land situated in the Mary L. Austin Survey, Abstract No. 4, City of Denton, Denton County, Texas, and being a part of Lot 3, Block 2 of Municipal Utility Addition, an Addition to the City of Denton, Texas, according to the Replat thereof recorded in Document No. 2009-139 of the Plat Records of Denton County, Texas, and being more particularly described as follows:

**BEGINNING** at a 1/2 inch iron rod found for an interior Northwest corner of the above cited Lot 3, said point also being in an interior East line of Lot 2 per said Replat of Municipal Utility Addition;

**THENCE** North 40°52'56" East along a common line between said Lots 2 and 3, for a distance of 115.25 feet to a point for corner, from which a 1/2 inch iron rod found for the most Northerly Northwest corner of said Lot 3 bears North 40°52'56" East a distance of 45.91 feet;

**THENCE** South 89°27'04" East departing the common line between said Lots 2 and 3, for a distance of 739.36 feet to a point for corner;

**THENCE** South 17°19'04" West for a distance of 316.50 feet to a point for corner;

**THENCE** South 06°23'48" East for a distance of 266.07 feet to a point for corner in an interior South line of said Lot 3 and an interior North line of said Lot 2, from which an interior Southeast corner of said Lot 3 bears South 89°42'10" East a distance of 106.95 feet;

**THENCE** North 89°42'10" West along a common line between said Lots 2 and 3, for a distance of 125.31 feet to a point for corner, from which an interior corner of said Lot 3 and an interior Northwest corner of said Lot 2 bears North 89°42'10" West a distance of 25.78 feet;

**THENCE** North 09°32'32" East departing the common line between said Lots 2 and 3, for a distance of 266.87 feet to a point for corner;

**THENCE** North 17°10'03" East for a distance of 246.64 feet to a point for corner;

**THENCE** South 89°55'55" West for a distance of 667.84 feet to a point for corner;

**THENCE** South 39°13'47" West for a distance of 118.43 feet to a point for corner in a common line between said Lots 2 and 3, from which a PK nail found for an interior corner of said Lot 3 and an interior Southeast corner of said Lot 2 bears South 00°35'07" West a distance of 127.26 feet;

**THENCE** North 00°35'07" East along the common line between said Lots 2 and 3, for a distance of 79.58 feet to the **POINT OF BEGINNING**, and containing 2.135 acres of land, more or less.

**NOTE:** Bearings are referenced to grid north of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) survey methods. Distances represent surface values utilizing a surface adjustment factor of 1.000147317 to scale from grid to surface.



Todd B. Turner, R.P.L.S. No. 4859  
Teague Nail & Perkins  
1517 Centre Place Drive, Suite 320  
Denton, Texas 76205  
940-383-4177  
Date: August 8, 2015



0 100 200

SCALE: 1" = 100'



LOT 2, BLOCK 2  
MUNICIPAL UTILITY ADDITION  
DOC NO 2009-139  
P.R.D.C.T.

ASPHALT DRIVE

35' PUBLIC UTILITY EASEMENT  
DOC. NO. 2009-139

20' UTILITY EASEMENT  
VOL. 4870, PG. 1330

LOT LINE

S 89°27'04" E 749.13'

S 89°27'04" E 739.36'

**ELECTRIC EASEMENT**  
2.135 ACRES

S 89°55'55" W 667.84'

LOT 3, BLOCK 2  
MUNICIPAL UTILITY ADDITION  
DOC NO 2009-139  
P.R.D.C.T.

MATCHLINE ~ SEE PAGE 3

16' UTILITY ESMT.  
DOC. NO. 2009-139

POINT OF BEGINNING  
1/2" IRF (CM)

ASPHALT PARKING LOT

TRANSFORMERS

ABOVE GROUND STORAGE TANK

CONC. CURB

16' UTIL. ESMT.  
VOL. 4870, PG. 1330

ACCESS EASEMENT  
DOC. NO. 2009-139

RAIL SPUR REMAINS

50' INGRESS / EGRESS EASEMENT  
VOL. 4870, PG. 1330

LOT 4, BLOCK 2  
MUNICIPAL UTILITY ADDITION  
DOC NO 2009-139  
P.R.D.C.T.

FND. PK NAIL (CM)  
FND. PK NAIL (CM)  
N 89°26'17" W  
49.04'

MARY L. AUSTIN SURVEY  
ABSTRACT NO. 4

16' PUBLIC UTILITY EASEMENT  
DOC. NO. 2009-139



LINE	BEARING	DISTANCE
L1	N 00°35'07" E	79.58'
L2	N 40°52'56" E	115.25'
L3	S 39°13'47" W	118.43'
L4	S 00°35'07" W	127.26'
L5	N 40°52'56" E	45.91'

LEGEND	
●	1/2 IRON ROD FOUND (UNLESS OTHERWISE NOTED)
△	CALCULATED POINT
(CM)	CONTROLLING MONUMENT
IRF	IRON ROD FOUND
PP	POWER POLE
d	SIGN
---	EASEMENT BOUNDARY LINE
---	LOT LINE
---	FENCE LINE

**NOTES:**

- Bearings of lines shown hereon are referenced to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. The distances shown hereon represent surface values utilizing a combined scale factor of 1.000147317 to scale from grid to surface.
- This Exhibit was prepared without the benefit of a current Title Commitment or Report. Additional easements, rights-of-way and/or other matters of record may affect this tract that are not shown hereon.
- A Legal Description of even date herewith accompanies this exhibit. See page 1 of 3.



**teague nall & perkins**

1517 Centre Place Drive, Suite 320  
Denton, Texas 76205  
940.383.4177 ph 940.383.8026 fx  
TBPLS Firm No. 10011601  
www.tnpsc.com

**EXHIBIT "B"**  
**ELECTRIC EASEMENT**

BEING A TRACT OF LAND SITUATED IN THE  
MARY L. AUSTIN SURVEY, ABSTRACT NO. 4,  
AND BEING A PART OF LOT 3, BLOCK 2  
MUNICIPAL UTILITY ADDITION  
CITY OF DENTON  
DENTON COUNTY, TEXAS

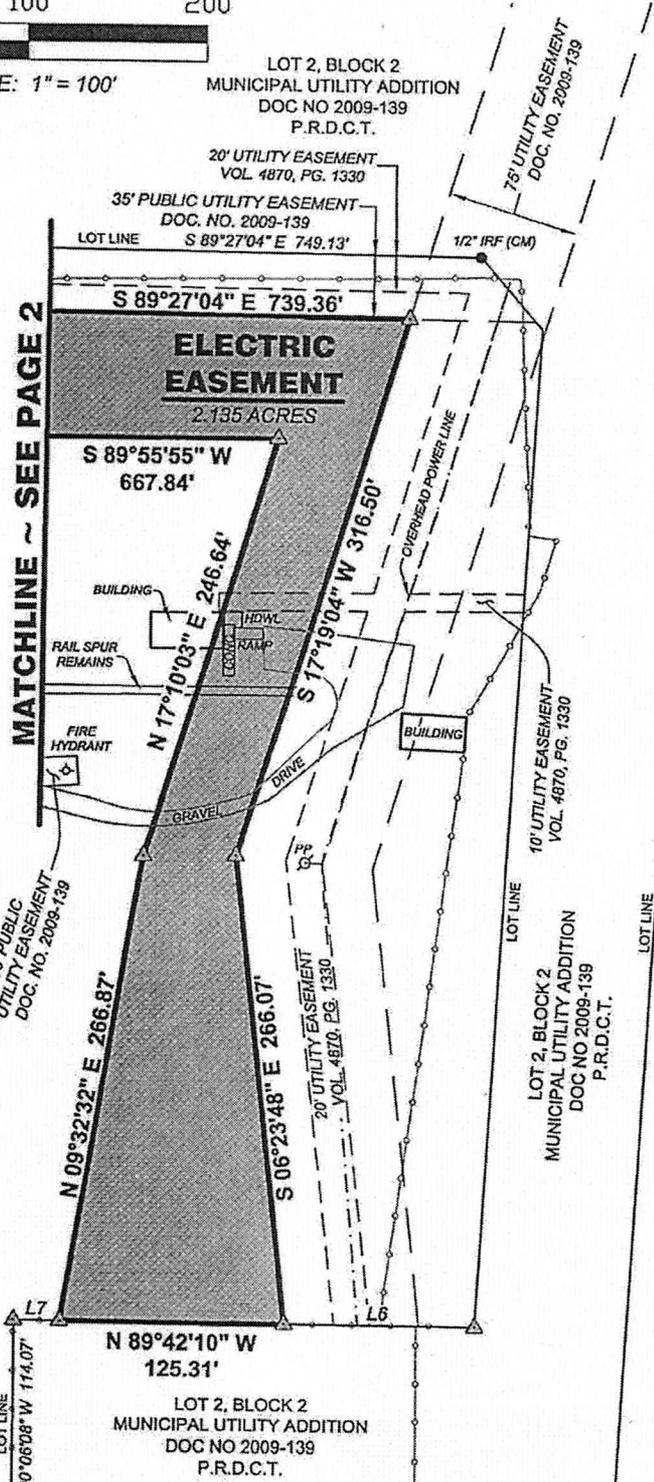
0 100 200



SCALE: 1" = 100'



MATCHLINE ~ SEE PAGE 2



LEGEND	
●	1/2 IRON ROD FOUND (UNLESS OTHERWISE NOTED)
△	CALCULATED POINT
(CM)	CONTROLLING MONUMENT
IRF	IRON ROD FOUND
PP	POWER POLE
□	SIGN
—	EASEMENT BOUNDARY LINE
—	LOT LINE
—○—	FENCE LINE

LINE	BEARING	DISTANCE
L6	S 89°42'10" E	106.95'
L7	N 89°42'10" W	25.78'



**NOTES:**

1. Bearings of lines shown hereon are referenced to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. The distances shown hereon represent surface values utilizing a combined scale factor of 1.000147317 to scale from grid to surface.
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**EXHIBIT "B"**  
**ELECTRIC EASEMENT**

BEING A TRACT OF LAND SITUATED IN THE MARY L. AUSTIN SURVEY, ABSTRACT NO. 4, AND BEING A PART OF LOT 3, BLOCK 2 MUNICIPAL UTILITY ADDITION CITY OF DENTON DENTON COUNTY, TEXAS



**teague nall & perkins**

1517 Centre Place Drive, Suite 320  
Denton, Texas 76205  
940.383.4177 ph 940.383.8026 fx  
TBPLS Firm No. 10011601  
www.tnpinc.com



**ATTACHMENT 1  
TO  
EASEMENT PURCHASE AGREEMENT**

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**ELECTRIC UTILITY AND ACCESS EASEMENT**

The CITY OF GARLAND, a Texas home rule municipality (“GRANTOR”), for and in consideration of Ten Dollars (\$10.00), and other good and valuable consideration, to GRANTOR in hand paid by the CITY OF DENTON, a Texas home rule municipal corporation, which is located in Denton County, Texas, and whose mailing address is 215 E. McKinney, Denton, Texas 76201 (“GRANTEE”) has granted, sold, and conveyed and by these presents does grant, sell and convey unto the GRANTEE the following easements, rights and agreements:

**A. Electric Utility Easement**

1. A perpetual, exclusive, as to all others except Grantor (subject to the terms and conditions of this instrument), and unobstructed easements and rights of way for the purposes of erecting, operating, maintaining and servicing thereon one or more underground and/or above ground electric transmission and/or electric distribution power and/or communication lines, each consisting of a variable number of wires and cables, along with all necessary, convenient or desirable appurtenances, attachments and supporting structures, including without limitation, foundations, guy wires and guy anchorages, and structural components (collectively the “FACILITIES”), in, on, over, under and across Lot 3, Block 2, Municipal Utility Addition, an Addition to the City of Denton, Texas (Doc. No. 2009-139, Plat Records, Denton County, Texas) situated in Denton County, Texas (“LAND”). The ELECTRIC UTILITY EASEMENT being approximately 2.135 acres and being more particularly

described in the attached Exhibit "A" and depicted in the attached Exhibit "B" ("ELECTRIC UTILITY EASEMENT").

2. GRANTEE shall have the right of ingress, egress and regress in, on, over, under and across the ELECTRIC UTILITY EASEMENT for the purposes of and right to construct, maintain, operate, improve, reconstruct, increase or reduce the size and capacity (subject to the terms and conditions hereof), repair, relocate, inspect, patrol, maintain, remove or replace such FACILITIES within the ELECTRIC UTILITY EASEMENT as GRANTEE may from time to time find necessary, convenient or desirable, along with all rights necessary or convenient for full use and enjoyment of the above grant, including access over, across and upon the ELECTRIC UTILITY EASEMENT. However, in the event GRANTEE determines it is necessary or desirable to increase the size and capacity of the FACILITIES and such increase in size or capacity interferes with GRANTOR'S improvements or use of the LAND, GRANTEE must first obtain written consent from GRANTOR prior to any such increase. GRANTEE shall have the right to trim or remove trees or shrubbery within said ELECTRIC UTILITY EASEMENT, to the extent it is necessary to prevent interference with the efficiency, safety, or operation of the FACILITIES or to remove efficiency, safety or operational hazards thereto. GRANTOR shall not make changes in grade, elevation or contour of the ELECTRIC UTILITY EASEMENT that interfere with the efficiency, safety, or operation of the FACILITIES, and or impound water within, over and/or across the ELECTRIC UTILITY EASEMENT, without prior written consent of GRANTEE.

3. GRANTOR, for itself, its successors and assigns, subject to the terms herein, expressly reserves the right to occupy and use the ELECTRIC UTILITY EASEMENT for all other purposes that will not interfere with the GRANTEE'S full enjoyment of the ELECTRIC UTILITY EASEMENT

and/or the exercise of GRANTEE'S express rights hereunder.

4. GRANTOR acknowledges the ELECTRIC UTILITY EASEMENT granted herein is exclusive, so as to exclude all other utility providers or any other party's use of the ELECTRIC UTILITY EASEMENT; provided, however, the EASEMENT is nonexclusive as to GRANTOR'S right to use the ELECTRIC UTILITY EASEMENT in accordance with the terms hereof. Upon written consent of GRANTEE, which shall not be unreasonably withheld by GRANTEE, other utility providers may be granted in the future under a separate instrument from GRANTOR the right of ingress and egress, the right to construct, operate, maintain, repair, replace and remove their respective utilities in, on, over, under, and across the ELECTRIC UTILITY EASEMENT perpendicularly or as otherwise may be permitted by GRANTOR and consented to by GRANTEE in writing.

5. GRANTEE, at GRANTEE'S sole cost and expense, shall have the right to trim or remove trees as provided herein, together with the right to install gates in existing fences within such ELECTRIC UTILITY EASEMENT. However, prior to installing gates, GRANTEE shall provide GRANTOR with unlimited access, so long as it does not interfere with GRANTEE'S right's herein, to and through any and all gates, including but not limited to providing GRANTOR with a key, card, or code access, whichever may apply.

6. GRANTEE acknowledges the presence of a single-story building overlapping and encroaching into and on the ELECTRIC UTILITY EASEMENT. Notwithstanding any provision contained herein to the contrary, GRANTOR retains any and all rights of ingress and egress, to use, maintain, and occupy the structure, including any portions encroaching into the ELECTRIC UTILITY EASEMENT. GRANTOR shall not construct, and GRANTEE shall have the right to prevent the construction of, any structures on the ELECTRIC UTILITY EASEMENT that interfere with the

efficiency, safety, or operation of the FACILITIES, or the express rights granted to GRANTEE herein (“UNPERMITTED STRUCTURES”). In the event UNPERMITTED STRUCTURES are hereafter constructed or permitted by GRANTOR to exist within the ELECTRIC UTILITY EASEMENT, without prior written consent of GRANTEE, then GRANTEE shall have the right to remove the same and GRANTOR agrees to pay to GRANTEE the reasonable actual costs of such removal.

**B. Access Easement**

7. A perpetual, exclusive and unobstructed easement and right of way (collectively, the “ACCESS EASEMENT”) for free and uninterrupted pedestrian and vehicular ingress, egress and regress in, on, over, and across Lot 3, Block 2, Municipal Utility Addition, an Addition to the City of Denton, Texas (Doc. No. 2009-139, Plat Records, Denton County, Texas) for the purpose of accessing the ELECTRIC UTILITY EASEMENT subject to the following terms and conditions:

A. GRANTEE’S primary point of entry to, and exit from, the ACCESS EASEMENT will be from the “Entrance/Exit” depicted on Exhibit “C”.

B. GRANTEE does not have free and uninterrupted pedestrian and vehicular ingress, egress and regress in, on, over, and across the area depicted on Exhibit “C” as “Restricted Area Entry by Permission Only” without express permission from GRANTOR.

**C. Applicable to Both the Electric Utility Easement and the Access Easement**

8. The ELECTRIC UTILITY EASEMENT and ACCESS EASEMENT shall each constitute a covenant running with the land and shall bind and inure to the benefit of GRANTOR and GRANTEE, and the respective successors, and assigns of each.

9. GRANTOR has determined it is in the public’s best interest to grant both the ELECTRIC UTILITY EASEMENT and ACCESS EASEMENT and does so under its authority to

acquire, sell, lease, convey, or otherwise dispose of property or an interest in property under the Texas Constitution and Texas Local Government Code.

10. Notwithstanding any provision contained herein to the contrary, this conveyance is subject in all respects to existing easements, rights-of-way, and prescriptive rights, including rights of ingress and egress, whether of record or not; all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests, and water interests and other instruments, that affect the Property.

**11. THIS CONVEYANCE IS MADE WITHOUT WARRANTY, EXPRESS OR IMPLIED, AND GRANTOR EXPRESSLY DISCLAIMS, EXCEPTS AND EXCLUDES ANY AND ALL WARRANTIES OF TITLE OR OTHERWISE FROM THIS CONVEYANCE, INCLUDING - WITHOUT LIMITATION - ANY WARRANTIES ARISING UNDER COMMON LAW OR UNDER SECTION 5.023 OF THE TEXAS PROPERTY CODE OR OTHER STATUTE. BY ACCEPTANCE OF THIS INSTRUMENT, GRANTEE ACKNOWLEDGES THAT THE EASEMENT IS CONVEYED "AS IS - WHERE IS, WITH ALL FAULTS".**

12. Both the ELECTRIC UTILITY EASEMENT and ACCESS EASEMENT are granted, sold and conveyed by GRANTOR, together with all and singular the rights and appurtenances thereto and in anywise belonging to GRANTOR, to GRANTEE, its successors and assigns forever, WITHOUT WARRANTY AND SUBJECT IN ALL RESPECTS TO THE TERMS, CONDITIONS, AND DISCLAIMERS SET FORTH ABOVE. EXECUTED on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

*[SIGNATURE PAGE TO FOLLOW]*

**GRANTOR:**

CITY OF GARLAND, TEXAS

By: \_\_\_\_\_

DOUGLAS ATHAS, MAYOR

**ACKNOWLEDGMENT**

STATE OF TEXAS       §  
COUNTY OF DALLAS   §

This instrument was acknowledged before me on the \_\_\_\_\_, of \_\_\_\_\_, 2016, by **DOUGLAS ATHAS** as **MAYOR** for the **CITY OF GARLAND, TEXAS**, a Texas municipal home-rule corporation, on behalf of the said corporation.

\_\_\_\_\_  
Notary Public, State of Texas

**AFTER RECORDING RETURN TO:**  
City of Denton – Engineering Department  
Real Estate and Capital Support  
901-A Texas Street, 2<sup>nd</sup> Floor  
Denton, Texas 76209  
Attn: Paul Williamson

**EXHIBIT "A"**

**ELECTRIC EASEMENT**

*Lot 3, Block 2 – Municipal Utility Addition*

**BEING** a 2.135 acre tract of land situated in the Mary L. Austin Survey, Abstract No. 4, City of Denton, Denton County, Texas, and being a part of Lot 3, Block 2 of Municipal Utility Addition, an Addition to the City of Denton, Texas, according to the Replat thereof recorded in Document No. 2009-139 of the Plat Records of Denton County, Texas, and being more particularly described as follows:

**BEGINNING** at a 1/2 inch iron rod found for an interior Northwest corner of the above cited Lot 3, said point also being in an interior East line of Lot 2 per said Replat of Municipal Utility Addition;

**THENCE** North 40°52'56" East along a common line between said Lots 2 and 3, for a distance of 115.25 feet to a point for corner, from which a 1/2 inch iron rod found for the most Northerly Northwest corner of said Lot 3 bears North 40°52'56" East a distance of 45.91 feet;

**THENCE** South 89°27'04" East departing the common line between said Lots 2 and 3, for a distance of 739.36 feet to a point for corner;

**THENCE** South 17°19'04" West for a distance of 316.50 feet to a point for corner;

**THENCE** South 06°23'48" East for a distance of 266.07 feet to a point for corner in an interior South line of said Lot 3 and an interior North line of said Lot 2, from which an interior Southeast corner of said Lot 3 bears South 89°42'10" East a distance of 106.95 feet;

**THENCE** North 89°42'10" West along a common line between said Lots 2 and 3, for a distance of 125.31 feet to a point for corner, from which an interior corner of said Lot 3 and an interior Northwest corner of said Lot 2 bears North 89°42'10" West a distance of 25.78 feet;

**THENCE** North 09°32'32" East departing the common line between said Lots 2 and 3, for a distance of 266.87 feet to a point for corner;

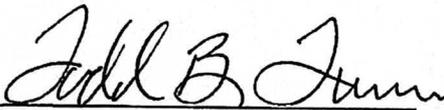
**THENCE** North 17°10'03" East for a distance of 246.64 feet to a point for corner;

**THENCE** South 89°55'55" West for a distance of 667.84 feet to a point for corner;

**THENCE** South 39°13'47" West for a distance of 118.43 feet to a point for corner in a common line between said Lots 2 and 3, from which a PK nail found for an interior corner of said Lot 3 and an interior Southeast corner of said Lot 2 bears South 00°35'07" West a distance of 127.26 feet;

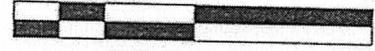
**THENCE** North 00°35'07" East along the common line between said Lots 2 and 3, for a distance of 79.58 feet to the **POINT OF BEGINNING**, and containing 2.135 acres of land, more or less.

**NOTE:** Bearings are referenced to grid north of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) survey methods. Distances represent surface values utilizing a surface adjustment factor of 1.000147317 to scale from grid to surface.

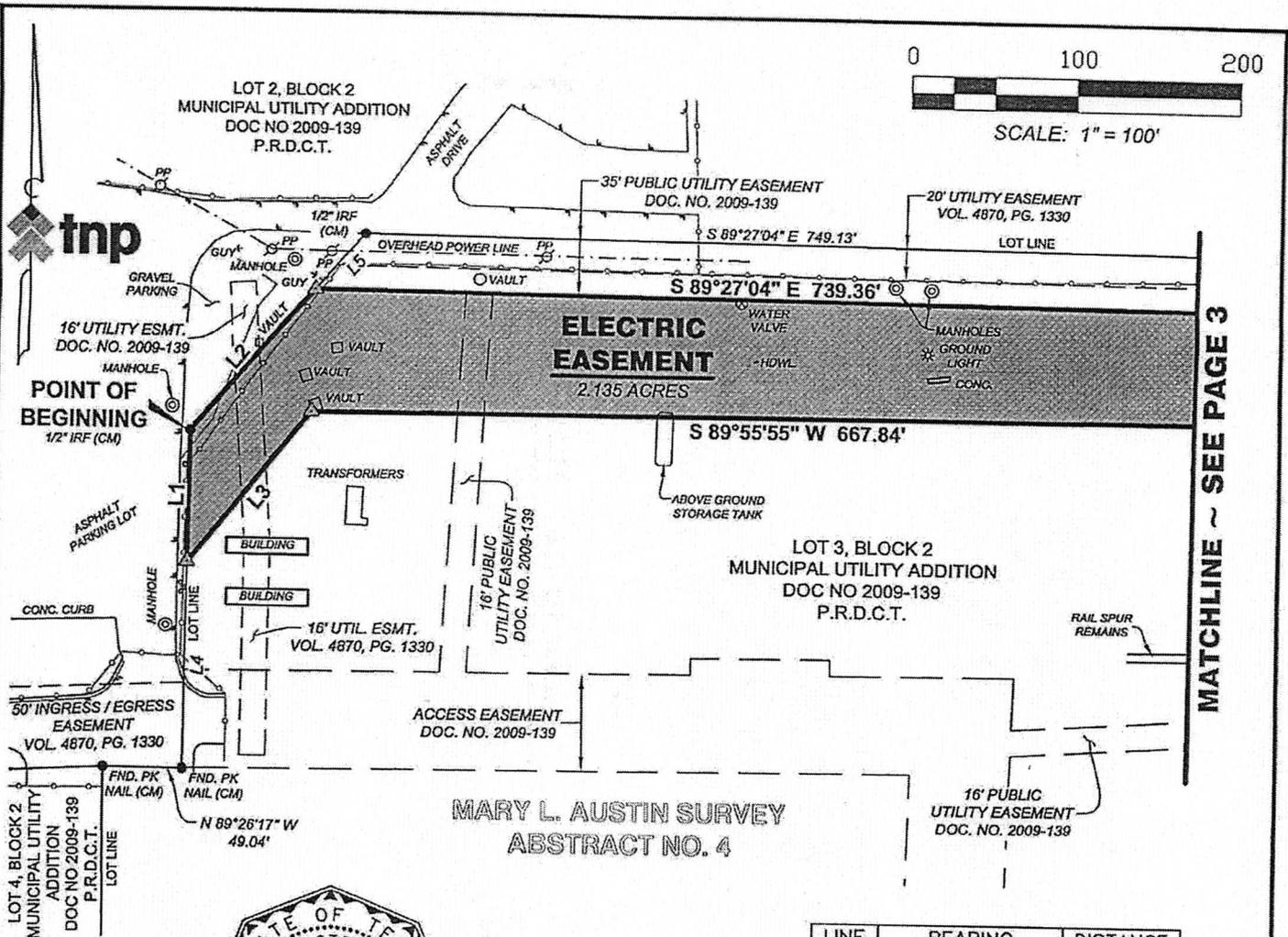


Todd B. Turner, R.P.L.S. No. 4859  
Teague Nail & Perkins  
1517 Centre Place Drive, Suite 320  
Denton, Texas 76205  
940-383-4177  
Date: August 8, 2015





SCALE: 1" = 100'



MATCHLINE ~ SEE PAGE 3

MARY L. AUSTIN SURVEY  
ABSTRACT NO. 4

STATE OF TEXAS  
REGISTERED  
TODD B. TURNER  
4859  
PROFESSIONAL  
LAND SURVEYOR

*Todd B. Turner*  
8-8-15

LINE	BEARING	DISTANCE
L1	N 00°35'07" E	79.58'
L2	N 40°52'56" E	115.25'
L3	S 39°13'47" W	118.43'
L4	S 00°35'07" W	127.26'
L5	N 40°52'56" E	45.91'

LEGEND	
●	1/2 IRON ROD FOUND (UNLESS OTHERWISE NOTED)
△	CALCULATED POINT
(CM)	CONTROLLING MONUMENT
IRF	IRON ROD FOUND
PP	POWER POLE
□	SIGN
—	EASEMENT BOUNDARY LINE
—	LOT LINE
—○—	FENCE LINE

**NOTES:**

- Bearings of lines shown hereon are referenced to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. The distances shown hereon represent surface values utilizing a combined scale factor of 1.000147317 to scale from grid to surface.
- This Exhibit was prepared without the benefit of a current Title Commitment or Report. Additional easements, rights-of-way and/or other matters of record may affect this tract that are not shown hereon.
- A Legal Description of even date herewith accompanies this exhibit. See page 1 of 3.



**teague nall & perkins**  
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940.383.4177 ph 940.383.8026 fx  
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**EXHIBIT "B"**  
**ELECTRIC EASEMENT**  
BEING A TRACT OF LAND SITUATED IN THE  
MARY L. AUSTIN SURVEY, ABSTRACT NO. 4,  
AND BEING A PART OF LOT 3, BLOCK 2  
MUNICIPAL UTILITY ADDITION  
CITY OF DENTON  
DENTON COUNTY, TEXAS

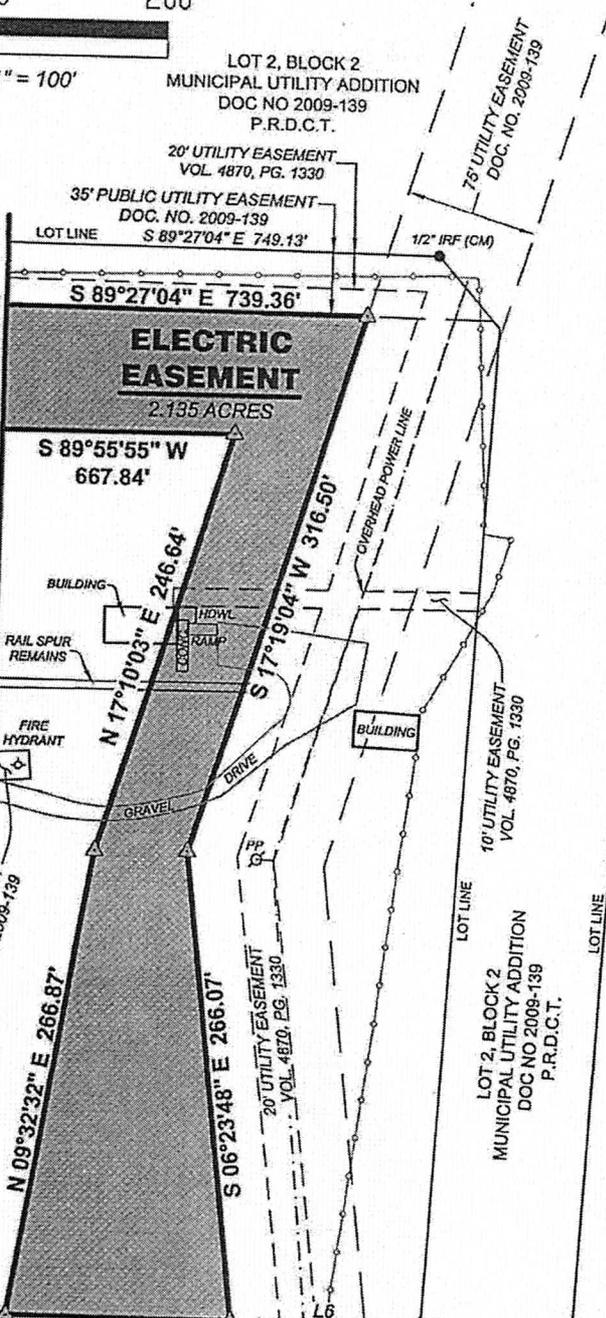
0 100 200



SCALE: 1" = 100'



MATCHLINE ~ SEE PAGE 2



LEGEND	
●	1/2 IRON ROD FOUND (UNLESS OTHERWISE NOTED)
△	CALCULATED POINT
(CM)	CONTROLLING MONUMENT
IRF	IRON ROD FOUND
PP	POWER POLE
d	SIGN
---	EASEMENT BOUNDARY LINE
---	LOT LINE
---	FENCE LINE

LINE	BEARING	DISTANCE
L6	S 89°42'10" E	106.95'
L7	N 89°42'10" W	25.78'



**NOTES:**

1. Bearings of lines shown hereon are referenced to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. The distances shown hereon represent surface values utilizing a combined scale factor of 1.000147317 to scale from grid to surface.
2. This Exhibit was prepared without the benefit of a current Title Commitment or Report. Additional easements, rights-of-way and/or other matters of record may affect this tract that are not shown hereon.
3. A Legal Description of even date herewith accompanies this exhibit. See page 1 of 3.

**EXHIBIT "B"**

**ELECTRIC EASEMENT**

BEING A TRACT OF LAND SITUATED IN THE MARY L. AUSTIN SURVEY, ABSTRACT NO. 4, AND BEING A PART OF LOT 3, BLOCK 2 MUNICIPAL UTILITY ADDITION CITY OF DENTON DENTON COUNTY, TEXAS



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# City Council Item Summary Sheet

**Work Session**

Date: April 18, 2016

**Agenda Item**

## Internal Audit Committee Report

### Summary of Request/Problem

Deputy Mayor Pro Tem Lori Barnett Dodson, chair of the Internal Audit Committee, will provide a committee report on the following items:

- Fiscal Year 2015 External Audit
- Animal Services Audit
- Court Citation and Warrant Processing Audit
- City Property Damage Claims Processing and Collection Audit
- Professional and Personal Service Contract Audit Follow-up

### Recommendation/Action Requested and Justification

Council discussion.

**Submitted By:**

**Approved By:**

**Bryan L. Bradford  
City Manager**



**Meeting: Work Session**

**Date: April 18, 2016**

# Policy Report

---

## **STREET NAME CHANGE REQUEST**

### **ISSUE**

Proposed street name change from Caruth Drive to "W.A. Baker Drive."

### **OPTIONS**

1. Consider the application as submitted.
2. Do not consider the application.

### **RECOMMENDATION**

Unless otherwise directed by Council, a public hearing will be scheduled for formal consideration at the May 3, 2016 Regular Meeting.

### **COUNCIL GOAL**

Sustainable quality development and redevelopment

### **BACKGROUND**

The East Garland Church of God in Christ, located at 200 Casalita Drive, requests to re-name Caruth Drive to "W.A. Baker Drive." According to the applicant, W.A. Baker founded the church in 1976 and passed away at the age of 85 in 2013. The church is located at the southeast corner of Casalita Drive and Caruth Drive. Caruth Drive currently extends from Sendero Drive at its northernmost point, to Lake Drive at its southernmost point. Per City Council policy, the applicant representing the church has secured 80% approval of the property owners who would be affected by this address change. The proposed name does not duplicate an existing street name.

### **CONSIDERATIONS**

1. Per City Council policy, street name changes will only be made if 80% of the property owners whose addresses will change are in favor; the name does not create any confusion, continuity or wayfinding problems; the City Council agrees with the name change; and the applicant pays for the administrative and sign replacement costs associated with the changes.

2. Unless otherwise directed, City staff will notify affected property owners of the proposed street name change and the date of the public hearing after the notification and sign replacement costs are paid by the applicant. If approved by the Council after the public hearing, the change will be enacted by ordinance. If the change is not enacted, the costs of sign replacement will be refunded to the applicant.

## **ATTACHMENTS**

Applicant's letter  
Location Map

Submitted By:

Will Guerin, AICP  
Director of Planning

Date: April 7, 2016

Reviewed By:

Bryan L. Bradford  
City Manager

Date: April 13, 2016



**EAST GARLAND CHURCH OF GOD IN CHRIST**  
**200 CASALITA DRIVE**  
**GARLAND, TX 75040**  
**(972) 299-9402**  
**[eastgarlandcogic@yahoo.com](mailto:eastgarlandcogic@yahoo.com)**



September 2, 2015

Dear Ms. Frazier,

My name is Jerome Adams the Pastor of East Garland C.O.G.I.C. The church is located at 200 Casalita Dr. and was founded by W.A. Baker in 1976, and has been at this particular address for over thirty years. Unfortunately in 2013 Mr. Baker passed away at the age of 85. Pastor Baker lived the majority of his life in Garland Texas and was an outstanding citizen and very active in the community. In honor of his legacy the church is requesting that the street called "Caruth" that intersects with "Casalita" be changed to "W.A. BAKER DRIVE."

I appreciate your help and ask for all requirements and information necessary to achieve this goal.

Thank you for your time and for considering my request.

Sincerely,

Jerome Adams (Pastor)

# STREET NAME CHANGE PETITION

To The City of Garland

We the undersigned property owners, do hereby submit this petition to change  
the name of "Caruth Drive" to "WA BAKER DRIVE"

	Signature of Property Owner	Name	Street	City	Email
1	<i>[Signature]</i>	Arturo Castaneda	1300		
2	<i>[Signature]</i>	Lorena Salazar	1400		
3	<i>[Signature]</i>	M. Willis	1409		
4	<i>[Signature]</i>	J. Vasquez	1404		
5	<i>[Signature]</i>	Alma Alamo	1412		
6	<i>[Signature]</i>	PAUL ROSTER	1416		
7	<i>[Signature]</i>	Denise Salazar	1212		
8	<i>[Signature]</i>	Mica Pardo	1208		
9	<i>[Signature]</i>	DIEGO CASTAÑEDA	1308		
10	<i>[Signature]</i>	Leticia Vasquez	1304		
11	<i>[Signature]</i>	MIKE VINEYARD	1316		
12			1316		
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# CITY COUNCIL POLICY

POLICY NO.: DEV-08

Date of Adoption: 3/7/06

Date Of Revision:

Title: **Citizen-Initiated Street Name Changes**

Page 1 of 2

## **I. Purpose and Need for Policy**

There is a need to establish an orderly process for the Council to consider street name changes proposed by citizens in order to ensure affected parties are involved in the process and that the costs of the changes are considered.,

## **II. Policy**

Street name changes will only be made if 80% of the property owners whose addresses will change are in favor, the name does not create any confusion, continuity or way-finding problems, the City Council agrees with the name change and the applicants pay for the administrative and sign replacement costs associated with the changes.

## **III. Procedure to Accomplish Policy**

1. Requests to change a street name must be made in writing. The applicant must indicate the limits of the name change, proposed street name and reasons for the change.
2. Fees will be charged to cover review and notification costs. The fee will be comprised of a fixed review fee of \$500 and a fee covering the actual cost for notification based on the number of affected addresses. The review fee will be due upon submittal of the request.
3. A review will be performed by the city staff in conjunction with the Postal Service to determine if the proposed name duplicates an existing name or would cause confusion, continuity or way-finding problems. If the name change would create confusion, continuity or way-finding problems, the petition process will be stopped at this point and the fee for notification refunded. If only the name itself is unacceptable, the applicant will be given an opportunity to submit a new name. The staff will also provide an estimate of the costs for notification and sign replacements.
4. If the name is acceptable, a petition signed by at least 80% of the affected property owners indicating concurrence with the change must be submitted by the applicant.
5. An item will be scheduled for a City Council Work Session once the petition is confirmed by staff.

<b>City Council Policy</b>	TITLE: Citizen-Initiated Street Name Changes	Page: 2 of 2
	SUBJECT: Development Services	NO. DEV-08

6. City Staff will notify all affected property owners of the proposed change and the date of the public hearing after the notification and sign replacement costs are paid by the applicant.
7. The Council will hold a public hearing to consider the proposed name change.
8. If approved, the street name change will be enacted by ordinance.
9. If the change is not enacted, the costs of sign replacement will be refunded to the applicant.

**IV. Responsibility and Authority**

1. The Director of Planning shall have the responsibility to administer this policy under the procedures as set forth in this policy.
2. The City Manager shall be responsible for insuring Council notification and administration of this policy.

Written/ Robert C. Wunderlich, Reviewed by: William E. Dollar,  
Senior Managing Director City Manager  
of Transportation,  
Engineering, Streets and  
Stormwater

Revised by:

APPROVED BY CITY COUNCIL RESOLUTION 9442:

  
 \_\_\_\_\_  
 Mayor

Date: 3/7/06



Scale in Feet



1 inch = 200 feet



Property owners in favor



Indicated Area of Request



Requesting Church

**Street Name Change  
Caruth Drive  
to W. A. Baker Drive**



# City Council Item Summary Sheet

**Work Session**

Date: April 18, 2016

**Agenda Item**

## Public Improvement District Discussion

### Summary of Request/Problem

Council is requested to consider a request from Wilbow Corporation for the creation of a Public Improvement District on an approximately 101 tract of land located in the southeast quadrant of West Buckingham Road and North Shiloh Road. In January 2016, Council approved an ordinance changing the zoning from Single Family-7 (SF-7) District and Planned Development (PD) District 68-63 to a Planned Development (PD) District for Single Family-5 (SF-5) Detached uses, Single-Family (Attached) uses, Neighborhood Office (NO) uses, Neighborhood Services (NS); and a Concept Plan.

Continuation of discussion from the April 4, 2016 Work Session.

### Recommendation/Action Requested and Justification

Council discussion and direction.

**Submitted By:**

**Approved By:**

**Bryan L. Bradford  
City Manager**

# Wyrick Tract Image Board





Multi-purpose event space



Recreational Games



Celebrated Park Entrances



Places to meet neighbors

## Amenity Areas



Community Pool



Places to meet neighbors



Recreational Games

# Hike/Bike Trails and Dog Parks



Dog Park



Homes fronting Green Spaces



Healthy Living

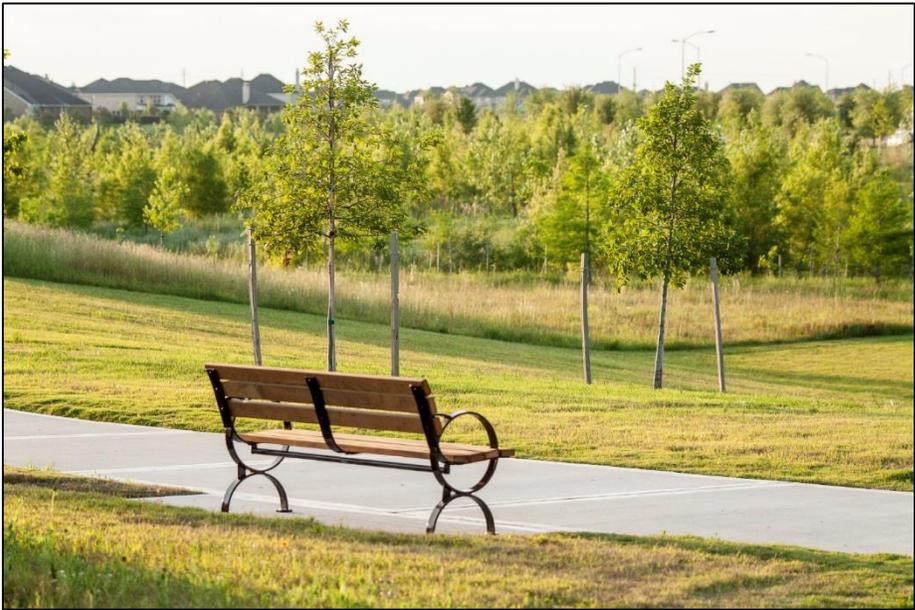


Healthy Living



Healthy Living





Places to meet neighbors

# Creekside Walking Paths



Places to meet neighbors



Healthy Living



Walkable and Bike-able scale



Homes fronting on Green Spaces



Images are representative. Actual design will be per the Detail Plan.



Places to meet neighbors



# Event Lawns



Tot Lot



Homes fronting Green Spaces



Healthy Living

Images are representative. Actual design will be per the Detail Plan.





Walkable scale



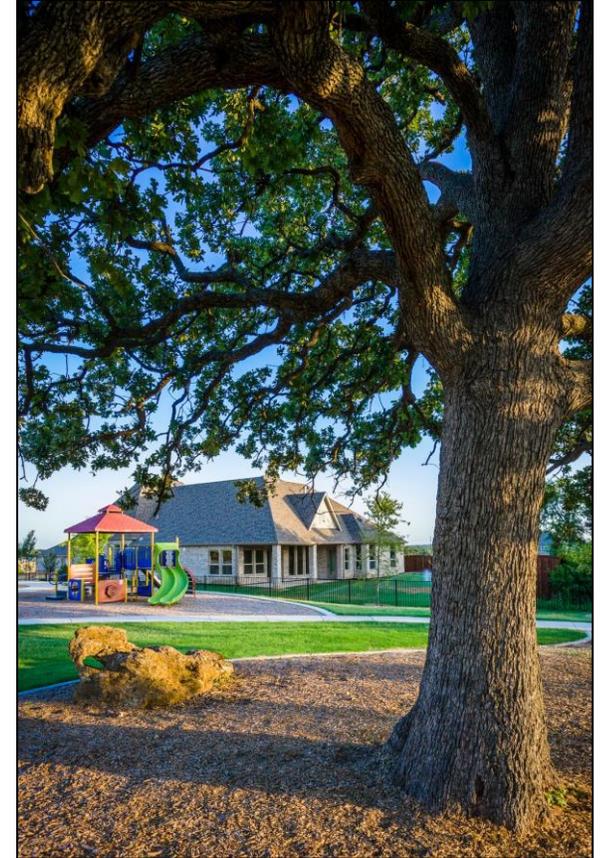
Places to meet neighbors



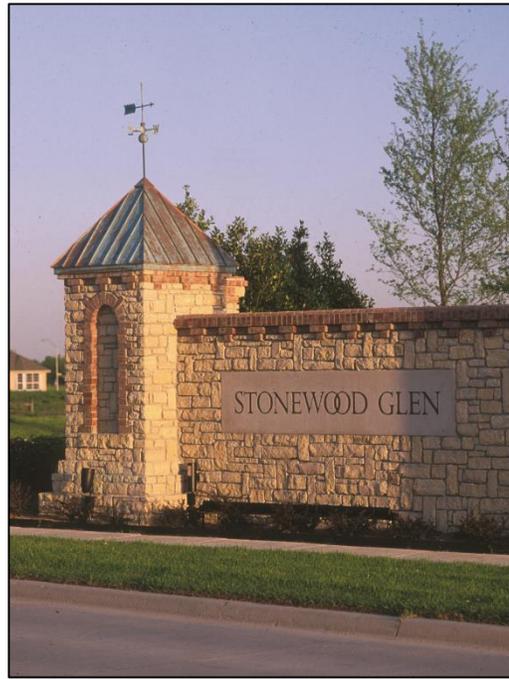
Places to meet neighbors



## Mews and Paths



Tot Lot



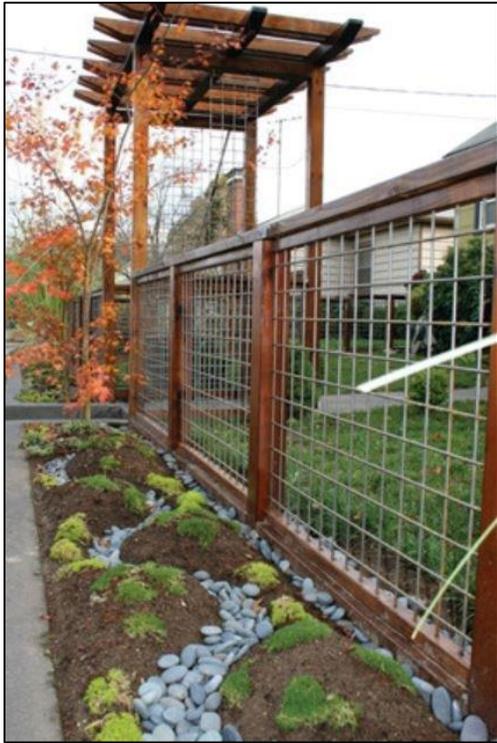
## Entry Monuments



Images are representative. Actual design will be per the Detail Plan.



# Masonry Walls, Fencing and Street Trees



Images are representative. Actual design will be per the Detail Plan.



# City Council Item Summary Sheet

Work Session

Date: April 18, 2016

Agenda Item

## Transportation Update

### Summary of Request/Problem

Staff will update Council regarding the recent activity and future planning for the City of Garland Strategic Transportation Improvement Projects.

### Recommendation/Action Requested and Justification

Information only.

**Submitted By:**

**Paul Luedtke  
Transportation Director**

**Approved By:**

**Bryan L. Bradford  
City Manager**



# City Council Item Summary Sheet

**Work Session**

Date: April 18, 2016

**Agenda Item**

## Animal Services Update

### Summary of Request/Problem

Staff will provide an update on the activities of the Animal Services Department.

### Recommendation/Action Requested and Justification

Council discussion.

**Submitted By:**

**Richard Briley  
Managing Director  
Health & Code Compliance**

**Approved By:**

**Bryan L. Bradford  
City Manager**



# **ANIMAL SERVICES**

## **2016 Performance Update**

April 18, 2016

Richard Briley, Managing Director

Jason Chessher, Director of Health

Uriel Villalpando, Animal Services Manager

# Partnerships



# Pet Adoption Center

- Open 6 days per week
- 100% staffed by volunteers
- More than 190 pets adopted in first six months of FY
- Used for TNR sterilizations
- Used for low cost vaccination clinics
- Site for monthly volunteer orientations and TNR workshops



# TRAP, NEUTER, RETURN PROGRAM (TNR)

- Implemented Pilot Program in 2014
- City funded, volunteer driven
- More than 700 feral cats sterilized
- 118 colony managers
- Fully Funded in 2015 (\$23,040)





## BARK TO SCHOOL ADOPTION EVENT

### DATE & TIME:

Animal Shelter  
10 a.m. to 6 p.m.  
> 10 a.m. to 2 p.m.  
Adoption Center  
1 p.m. to 5 p.m.  
> 10 a.m. to 4 p.m.



\$40 Adoptions!!!

### LOCATIONS:



# Rescue Coordinator

## Hugo Espinosa



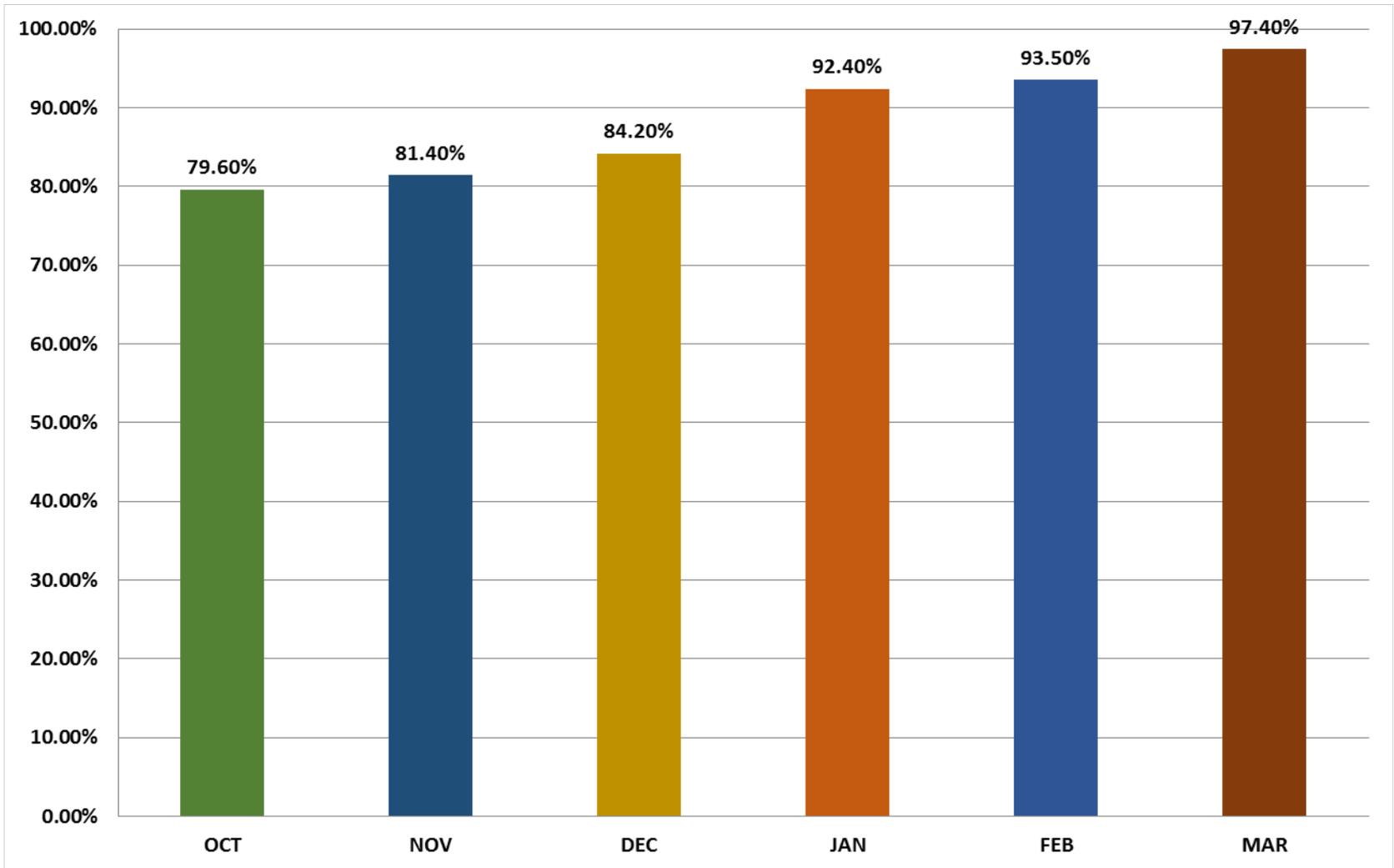
# 2016 YTD Statistics



# Performance Measures

- Animals Adopted & Rescued – 1,777 (+14%) 
- Animals Reclaimed by Owners – 665 (+17%) 
- Calls for Service – 10,225 (-3%) 
- Average Response Time – 19.33 min. (-2%) 

# Domestic Animal Monthly Live Release Rates



# SGR Performance Study Recommendations

- 18 recommendations for change
- 11 recommendations fully implemented
- Two recommendations involve the addition of two full time ASOs. These positions will be part of a future budget request.
- Finding 15 & 16 addressed pet registration and Finding 18 addressed the dangerous dog ordinance. All three of these items are currently being discussed by the Community Services Committee.
- Finding 13 addressed dispatch of calls for service and Finding 12 recommended a modern shelter facility. No funding source for these changes are available at present.

# 2016 Internal Audit Review

- Health Department management requested an IA review of critical functions not reviewed in the SGR audit
- Audit presented to the Audit Committee on March 30
- Seven findings that generally recommended enhanced tracking of certain activities or documentation of processes.
- Staff is working to implement solutions to each recommendation identified by IA within the next few months.



**GARLAND**



# City Council Item Summary Sheet

**Work Session**

Date: , April

**Agenda Item**

## City Council Vision and Plan of Action to Reduce the Use of Debt Funding

### Summary of Request/Problem

Council Member Jim Cahill, Chair of the Administrative Services Committee, will present the Committee's adopted proposal to Council for discussion and approval of the new Vision and Plan of Action. Council is requested to discuss and approve a new City Council Vision and Plan of Action to Reduce the Use of Debt Funding.

The proposed Vision and Plan of Action to be presented is attached.

### Recommendation/Action Requested and Justification

Council discussion and direction.

**Submitted By:**

**Approved By:**

**Bryan L. Bradford  
City Manager**

# City Council Vision and Plan of Action to Reduce the Use of Debt Funding

## Background

During the January 26, 2015 City Council Budget Retreat, through a collaborative exercise, the Council assigned a very high priority to reducing debt funding. This item was later assigned to the Administrative Services Committee to develop a plan of action. The Committee spent the last year deliberating on this issue. The result was a proposal to revise the current City Council Financial Policy. The proposed policy revisions were presented to Council during a special meeting of the City Council on February 22, 2016. After that presentation, it became apparent that there was some reluctance by the City Council to make changes to the Financial Policy.

The Committee feels strongly that if any sustainable change is to be made in this area it will require a broad consensus of the Council. Knowing that all of the proposed action items could be implemented under the framework of the current Financial Policy, the Committee decided to propose that the City Council adopt a vision and high level plan of action. It is our hope that this will establish a clear vision for the City staff regarding the City Council's desire to reduce the use of debt funding and will provide general direction on how Council wishes to begin this long-term process.

## Vision

Maximize the use of the City's modest resources by reducing the use of debt funding and its associated interest costs.

## Plan of Action

### **(1) Phase 1 - Reduce interest expense associated with debt funding**

- (a) Gradually reduce the terms (years to pay back) on new debt issues in order to lower interest rates, pay off debt faster, and reduce the overall interest expense
- (b) Move annual recurring capital items currently being funded by debt to the Annual Operating Budget as cash resources become available. Following are some examples of potential projects:
  - i) Annual recurring purchases of large quantities of low dollar items (ex: library books)
  - ii) Annual recurring investment in city infrastructure (ex: \$15M per year for streets and alleys)
- (c) Review with Council each year tax supported debt as a % of the assessed value of the tax base. This ratio should trend downward as the use of debt funding is reduced over time.

### **(2) Phase 2 - Set aside reserves (savings) as cash resources become available in order to fund future capital items**

As revenue growth allows, establish reserves to fund future capital items. This will smooth out the impact on the Annual Operating Budget from one year to the next and will ensure that cash funds are available when they are needed. For example:

- (a) Replacement of capital items with short-term useful lives (ex: Firewheel golf carts, equipment)

### **(3) Maintain budget flexibility through changing economic conditions**

- (a) During years of high economic growth, additional recurring revenues may be used to increase replacement and general reserves (savings), pay down debt, enhance services, or provide taxpayer relief.
- (b) During years of low or negative economic growth, ongoing revenue shortfalls may be addressed by tightening cost controls on operating expenses, deferring capital purchases, reducing services, and utilizing reserves.



# Policy Report

Meeting: Work Session

Date: April 18, 2016

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## 2016/17 CDBG, HOME, AND ESG BUDGETS

### ISSUE

Information regarding applications, funding history, and available funds for the CDBG, HOME, and ESG Budgets are provided for Council's information and review.

### RECOMMENDATION

A public hearing was held at the April 5, 2016 Regular meeting. This item is being brought back to Council at the April 18, 2016 Work Session to discuss proposals; as in past years, unless otherwise directed, staff will present recommendations regarding the CDBG project and administration, HOME and ESG budgets and Council will discuss CDBG Public Services. Budget adoption is scheduled for May 3, 2016.

### BACKGROUND

The City expects to receive the following funding for 2016/2017:

CDBG:	\$2,055,453
HOME:	\$515,152
ESG:	\$165,656

The proposed budget for Fiscal Year 2016/2017 must be submitted to the Department of Housing and Urban Development (HUD) by August 15, 2016 for CDBG, HOME and ESG. To this point, there have been three neighborhood meetings to receive input on the proposed use of funds.

### CONSIDERATION

1. Staff received CDBG applications requesting a total of \$650,729 for public service, \$3,717,300 for projects, and \$374,945 for administrative use for the next fiscal year. There is a total of \$2,055,453 available through a combination of \$1,874,725 in 2016/2017 entitlement funds and \$180,728 in reprogrammed funds. Attached is a detail of the estimated available funds.
2. HUD regulations limit CDBG monies used for grant planning and administration to no more than 20% of the entitlement funds available, and public service applications to a maximum of 15% of entitlement funds. Funds available for

public services total \$281,208; grant administration total of \$374,945. Using the above totals, there is \$1,399,300 available for projects.

3. HOME funds available total \$515,152, requests total \$515,152. HUD regulations allow 10% of the grant for administration and require that 15% of the grant be set a side for use by Community Housing Development Organizations. The balance of the funding is available for projects.
4. Total funds available for the 2016 Emergency Solutions Grant are \$165,656. Regulations require consultation with citizens, the Continuum of Care, stakeholders and business groups to recommend distribution of funding within HUD's basic regulatory requirements. The amount allowed for administration is \$12,424. The required computer data base services as well as a street outreach program provided by Metro Dallas Homeless alliance equals \$8,000. The remaining was divided among the eligible activities as follows: \$53,010 was allocated to the emergency shelter (funding for shelter operations and essential services); \$50,252 for Homelessness Prevention; and \$41,970 for Rapid Re-housing for the literally homeless. Applications for funding equaled the amount of funding for each category.

## **ATTACHMENTS**

Anticipated Funding  
Requests/History and Recommendations

Submitted By:

Mona L. Woodard  
Manager  
Housing and Community Services

Date: \_\_\_\_\_

Approved By:

Bryan Bradford  
City Manager

Date: \_\_\_\_\_

Anticipated Funding  
2016/17

**Community Development Block Grant**

Entitlement	\$1,874,725
Re-Programmed	\$180,728
Total	\$2,055,453
Administration	\$374,945
Public Services	\$281,208
Projects	\$1,218,572
Total	\$1,874,725

**HOME Investment Partnership**

Entitlement	\$515,152
Administration	\$51,515
CHDO Set Aside	\$77,273
Projects	\$386,364
Total	\$515,152

**Emergency Solutions Grant**

Entitlement	\$165,656
Administration	\$12,424
Shelter Operations/Services	\$53,010
Rapid Rehousing	\$41,970
Homelessness Prevention	\$50,252
HMIS Data Base/Outreach	\$8,000
Total	\$165,656

Policy Report  
 CDBG/HOME/ESG/Budget 2016/2017  
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CDBG Public Services							
PUBLIC SERVICES	Page	2012/13	2013/14	2014/15	2015/16	2016/17 Requested	Council Recommendation
Achievement Center of Texas	14	\$39,425	\$41,932	\$41,418	\$42,373	\$50,000	
Addicare Group of Texas		\$4,650					
Axe Memorial United Methodist Church - Food Pantry	15	\$1,600	\$1,702	\$1,173	\$1,500	\$20,000	
Axe Memorial United Methodist Church-Motel Vouchers	16				\$1,750	\$10,000	
Counseling Institute of Texas	17	\$9,125	\$9,705	\$10,693	\$9,875	\$50,000	
Dental Health Program		\$37,375	\$38,688	\$38,248	\$36,375		
Galaxy Counseling Center	18	\$14,438	\$15,356	\$15,307	\$17,025	\$17,000	
Garland Family YMCA		\$7,475	\$7,950	\$7,852			
Garland Code Lawn Care Program	19	\$20,500	\$21,804	\$22,041	\$21,500	\$21,500	
Parks S.T.A.R.S. Summer Program	20	\$25,750	\$27,388	\$27,089	\$27,670	\$80,000	
Garland Police - Youth Boxing Program	21	\$23,613	\$22,641	\$22,392	\$23,000	\$23,800	
Girls Escape Club		\$2,750	\$1,064				
Hope Clinic	22	\$24,250	\$25,792	\$26,669	\$34,133	\$40,000	
Matthew 25:40 Project - Rental Assistance	23				\$4,125	\$3,000	
Matthew 25:40 Project - Motel Vouchers	24				\$3,000	\$6,000	
Mount Hebron Literacy Enhancement	25	\$5,000	\$7,711	\$7,593		\$20,000	
Mount Hebron Summer Arts Program		\$2,250	\$0	\$1,451			
New Beginning Center	26	\$24,600	\$26,165	\$26,204	\$26,938	\$88,079	
Reinventing Human Capital	27	\$2,750	\$2,925	\$2,955	\$3,266	\$15,000	
Salvation Army - After School Program	28	\$5,950	\$6,328	\$7,601	\$7,313	\$20,000	
Salvation Army - Rent Assistance	29	\$5,950	\$6,328	\$7,601	\$7,438	\$21,000	
Senior Citizens (Garland Ombudsman)	30	\$7,325	\$7,790	\$7,912	\$8,750	\$15,000	
Urban League			\$1,064				
Vietnamese American Community	31	\$4,750				\$25,000	
<b>NEW APPLICATIONS</b>							
Emma's Education Center	33					\$3,600	
Ikandy	34					\$10,000	
Matthew 25:40 - GLOWS	35					\$1,250	
Matthew 25:40 ID Replacement	36					\$500	
Mt. Hebron Rent Assistance	37					\$45,000	
Rowlett Road CDC	38					\$50,000	
Visiting Nurses Association	39					\$15,000	
7-Day Fitness Academy	New Addition					\$10,000	
<b>Total</b>		<b>\$269,526</b>	<b>\$272,333</b>	<b>\$274,199</b>	<b>\$276,031</b>	<b>\$660,729</b>	
<b>Available Funds</b>		<b>\$269,526</b>	<b>\$272,334</b>	<b>\$274,199</b>	<b>\$276,031</b>	<b>\$281,208</b>	
<b>Difference to be reconciled</b>						<b>-\$379,521</b>	<b>\$660,729</b>
							<b>\$281,208</b>
							<b>-\$379,521</b>

Policy Report  
 CDBG/HOME/ESG/Budget 2016/2017  
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CDBG PROJECTS							
PROJECTS	Page	2012/13	2013/14	2014/15	2015-16	2016-17 Requested	Staff Recommended
Code Enforcement	41	\$182,000	\$182,000	\$182,000	\$182,000	\$182,000	\$182,000
Infrastructure Improvements	42	\$612,000	\$542,000	\$654,000	\$550,000	\$693,000	\$693,000
Minor Home Repair	43	\$175,000	\$150,000	\$150,000	\$125,000	\$125,000	\$125,000
Neighborhood Enhancement		\$50,000			\$0		
Great Homes Project	44		\$560,700	\$265,789	\$279,000	\$154,236	\$154,236
Single Family Housing Rehabilitation	45	\$153,615	\$256,094	\$200,040	\$182,336	\$245,064	\$245,064
<b>Total</b>		\$1,172,615	\$1,690,794	\$1,451,829	\$1,318,336	\$1,399,300	\$1,399,300
<b>CDBG Funding</b>						\$1,218,572	\$1,218,572
<b>Available Funds</b>		\$1,172,615	\$1,690,794	\$1,451,829	\$1,318,336	\$1,399,300	\$1,399,300
						\$180,728	
*Includes reprogrammed funds							
INFRASTRUCTURE PROJECTS - REQUESTED 16-17							
Ranking	To	PCI	Length	Council	Total	Staff Recommended	
1 - Curtis	Davidson	0	1260	2	\$315,000		
2 - Nash	Garwood	0	1012	8	\$228,000		\$228,000
3 - Vista	Cumberland	0	1430	2	\$354,000		\$354,000
4 - Rolando	Delano	2	445	5	\$111,000		\$111,000
5 - Tennyson Circle	end	0	471	2	\$118,000		
6 - Sundown	Robin	3	815	4	\$202,000		
7 - Ridgewood	First	3	1263	2	\$313,000		
8 - Arcady	End	0	1189	2	\$294,000		
9 - Carroll	Lamesa	12	1475	5	\$365,000		
10 - Dent	Garwood	0	1065	8	\$246,000		
11 - Bandera	Sylvan	0	732	8	\$185,000		
12 - Curtis	Burke	1	1120	2	\$280,000		
TOTAL					\$3,011,000	\$0	
<i>Not Eligible</i>							
CDBG ADMINISTRATION							
		2012/13	2013/14	2014/15	2015/16	2016/17 Requested	Staff Recommended
Grant Administration		\$359,368	\$344,811	\$345,599	\$348,042	\$354,945	\$354,945
Fair Housing			\$18,300	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total</b>			\$363,111	\$365,599	\$368,042	\$374,945	\$374,945
<b>Available Funds</b>		\$359,368	\$363,111	\$365,599	\$368,042	\$374,945	\$374,945
<b>Difference to be Reconciled</b>		\$359,368	\$363,111	\$365,599	\$0	\$0	\$0
REPROGRAMMED Funding		\$180,728					
CDBG Total		\$1,874,725					
TOTAL CDBG AVAILABLE		\$2,055,453					

Policy Report  
 CDBG/HOME/ESG/Budget 2016/2017  
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HOME FUNDING							
<b>Administration</b>		<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Request</b>	<b>2015/16 Staff Recommended</b>
<i>Administration</i>		\$46,127	\$46,111	\$50,139	\$44,730	\$51,515	\$51,515
<b>Total Funding Requested</b>					<b>\$44,730</b>	<b>\$51,515</b>	<b>\$51,515</b>
<b>Total Funding Available</b>		<b>\$46,127</b>	<b>\$46,111</b>	<b>\$50,139</b>	<b>\$44,730</b>	<b>\$51,515</b>	<b>\$51,515</b>
<b>CHDO</b>	<b>Page</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Request</b>	<b>2015/16 Staff Recommended</b>
<i>CHDO Green Extreme Homes CDC</i>					\$69,147		
<i>Habitat for Humanity-CHDO Infill Housing</i>	47	\$69,190	\$69,167	\$75,209	\$69,167	\$77,273	\$77,273
<b>Total Funding Requested</b>		<b>\$69,190</b>	<b>\$69,167</b>	<b>\$75,209</b>	<b>\$138,314</b>	<b>\$77,273</b>	
<b>Total Funding Available</b>		<b>\$69,190</b>	<b>\$69,167</b>	<b>\$75,209</b>	<b>\$0</b>	<b>\$77,273</b>	<b>\$77,273</b>
<b>HOME "Projects"</b>	<b>Page</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Request</b>	<b>2015/16 Staff Recommended</b>
<i>New Beginning Ctr-TBRA</i>			\$0	\$0	\$0		
<i>Housing &amp; Community Services - Infill Housing</i>	48	\$145,949	\$265,833	\$336,044	\$305,472	\$346,364	\$346,364
<i>Housing and Community Services - Down payment Assistance</i>	49	\$200,000	\$80,000	\$40,000	\$30,000	\$40,000	\$40,000
<b>Total Funding Requested</b>			<b>\$345,833</b>	<b>\$376,044</b>	<b>\$335,472</b>	<b>\$386,364</b>	
<b>Total Funding Available</b>		<b>\$345,949</b>	<b>\$345,833</b>	<b>\$376,044</b>	<b>\$0</b>	<b>\$386,364</b>	<b>\$386,364</b>
			<b>TOTAL</b>			<b>\$515,152</b>	<b>\$515,152</b>

Policy Report  
 CDBG/HOME/ESG/Budget 2016/2017  
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EMERGENCY SOLUTIONS GRANT						
		2013/14	2014/15	2015/16	2016/17	2016/17 Staff Recommended
<b>Administration</b>						
Housing & Comm. Serv		\$9,620	\$11,062	\$12,424	\$12,424	\$12,424
<b>Total Funding Requested</b>				\$12,424	\$12,424	
<b>Total Funding Available</b>		\$9,620	\$11,062	\$12,424	\$12,424	\$12,424
<b>Shelter Operations &amp; Essential Services</b>						
	Page	2013/14	2014/15	2015/16		2016/17 Staff Recommended
<i>New Beginning Center</i>	52	\$49,590	\$75,000	\$75,000	\$78,000	\$78,000
<b>Total Funding Requested</b>			\$75,000	\$75,000	\$78,000	
<b>Total Funding Available</b>		\$49,590	\$49,590	\$53,010	\$53,010	\$53,010
<b>Prevention</b>						
	Page	2013/14	2014/15	2015/16		2016/17 Staff Recommended
<i>New Beginning Center</i>	53	\$16,859	\$30,000	\$32,588		\$0
<i>Garland Fair Housing Office</i>					\$50,252	\$50,252
<b>Total Funding Requested</b>		\$16,859	\$30,000		\$50,252	
<b>Total Funding Available</b>		\$16,859	\$31,647	\$50,252	\$50,252	\$50,252
<b>Rapid Re-Housing</b>						
	Page	2013/14	2014/15	2015/16		2016/17 Staff Recommended
<i>New Beginning Center</i>	54	22,394	78,000	\$78,000	78,000	\$78,000
Urban League of Greater Dallas and NC Tx						
Mount Hebron Urban Community Housing		22,394	15,000	\$0		\$0
<b>Total Funding Requested</b>		44,788	93,000	\$78,000	78,000	
<b>Total Funding Available</b>		44,788	26,670	\$41,970	41,970	\$41,970
<b>Street Outreach/HMIS</b>						
		2013/14	2014/15	2015/16		2016/17 Staff Recommended
<i>Metro Dallas Homeless Alliance</i>			28,525	8,000	8,000	8,000
<b>Total Funding Available</b>			28,525	\$8,000	8,000	\$8,000
<b>Total Funding Requested</b>						\$165,656
<b>Total Funding Available</b>		\$9,443	\$147,494	\$165,656	\$8,000	\$165,656
				<b>TOTAL</b>	<b>\$165,656</b>	

**CDBG Public Services**

<b>PUBLIC SERVICES</b>	<b>Page</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Requested</b>	<b>Council Recommendation</b>
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<b>NEW APPLICATIONS</b>							
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7-Day Fitness Academy	New Addition					\$10,000	
<b>Total</b>		<b>\$269,526</b>	<b>\$272,333</b>	<b>\$274,199</b>	<b>\$276,031</b>	<b>\$660,729</b>	
<b>Available Funds</b>		<b>\$269,526</b>	<b>\$272,334</b>	<b>\$274,199</b>	<b>\$276,031</b>	<b>\$281,208</b>	
<b>Difference to be reconciled</b>						<b>-\$379,521</b>	<b>\$660,729</b>
							<b>\$281,208</b>
							<b>-\$379,521</b>

**CDBG PROJECTS**

<b>PROJECTS</b>	<b>Page</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015-16</b>	<b>2016-17 Requested</b>	<b>Staff Recommended</b>
<i>Code Enforcement</i>	41	\$182,000	\$182,000	\$182,000	\$182,000	\$182,000	\$182,000
<i>Infrastructure Improvements</i>	42	\$612,000	\$542,000	\$654,000	\$550,000	\$693,000	\$693,000
<i>Minor Home Repair</i>	43	\$175,000	\$150,000	\$150,000	\$125,000	\$125,000	\$125,000
<i>Neighborhood Enhancement</i>		\$50,000			\$0		
<i>Great Homes Project</i>	44		\$560,700	\$265,789	\$279,000	\$154,236	\$154,236
<i>Single Family Housing Rehabilitation</i>	45	\$153,615	\$256,094	\$200,040	\$182,336	\$245,064	\$245,064
<b>Total</b>		\$1,172,615	\$1,690,794	\$1,451,829	\$1,318,336	\$1,399,300	\$1,399,300
<b>CDBG Funding</b>						\$1,218,572	\$1,218,572
<b>Available Funds</b>		\$1,172,615	\$1,690,794	\$1,451,829	\$1,318,336	\$1,399,300	\$1,399,300

\*Includes reprogrammed funds

\$180,728

**INFRASTRUCTURE PROJECTS - REQUESTED 16-17**

Ranking	To	PCI	Length	Council	Total	Staff Recommended
1 - Curtis	Davidson	0	1260	2	\$315,000	
2 - Nash	Garwood	0	1012	8	\$228,000	\$228,000
3 - Vista	Cumberland	0	1430	2	\$354,000	\$354,000
4 - Rolando	Delano	2	445	5	\$111,000	\$111,000
5 - Tennyson Circle	end	0	471	2	\$118,000	
6 - Sundown	Robin	3	815	4	\$202,000	
7 - Ridgewood	First	3	1263	2	\$313,000	
8 - Arcady	End	0	1189	2	\$294,000	
9 - Carroll	Lamesa	12	1475	5	\$365,000	
10 - Dent	Garwood	0	1065	8	\$246,000	
11 - Bandera	Sylvan	0	732	8	\$185,000	
12 - Curtis	Burke	1	1120	2	\$280,000	
<b>TOTAL</b>					<b>\$3,011,000</b>	\$0
<i>Not Eligible</i>						



**EMERGENCY SOLUTIONS GRANT**

<b>Administration</b>		<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2016/17 Staff Recommended</b>
Housing & Comm. Serv		\$9,620	\$11,062	\$12,424	\$12,424	\$12,424
<b>Total Funding Requested</b>				\$12,424	\$12,424	
<b>Total Funding Available</b>		<b>\$9,620</b>	<b>\$11,062</b>	<b>\$12,424</b>	<b>\$12,424</b>	<b>\$12,424</b>

<b>Shelter Operations &amp; Essential Services</b>	<b>Page</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>		<b>2016/17 Staff Recommended</b>
<i>New Beginning Center</i>	52	\$49,590	\$75,000	\$75,000	\$78,000	\$78,000
<b>Total Funding Requested</b>			<b>\$75,000</b>	<b>\$75,000</b>	<b>\$78,000</b>	
<b>Total Funding Available</b>		<b>\$49,590</b>	<b>\$49,590</b>	<b>\$53,010</b>	<b>\$53,010</b>	<b>\$53,010</b>

<b>Prevention</b>	<b>Page</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>		<b>2016/17 Staff Recommended</b>
<i>New Beginning Center</i>	53	\$16,859	\$30,000	\$32,588		\$0
<i>Garland Fair Housing Office</i>					\$50,252	\$50,252
<b>Total Funding Requested</b>		<b>\$16,859</b>	<b>\$30,000</b>		<b>\$50,252</b>	
<b>Total Funding Available</b>		<b>\$16,859</b>	<b>\$31,647</b>	<b>\$50,252</b>	<b>\$50,252</b>	<b>\$50,252</b>

<b>Rapid Re-Housing</b>	<b>Page</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>		<b>2016/17 Staff Recommended</b>
<i>New Beginning Center</i>	54	22,394	78,000	\$78,000	78,000	\$78,000
Urban League of Greater Dallas and NC Tx Mount Hebron Urban Community Housing		22,394	15,000	\$0		\$0
<b>Total Funding Requested</b>		<b>44,788</b>	<b>93,000</b>	<b>\$78,000</b>	<b>78,000</b>	
<b>Total Funding Available</b>		<b>44,788</b>	<b>26,670</b>	<b>\$41,970</b>	<b>41,970</b>	<b>\$41,970</b>

<b>Street Outreach/HMIS</b>		<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>		<b>2016/17 Staff Recommended</b>
<i>Metro Dallas Homeless Alliance</i>			28,525	8,000	8,000	8,000
<b>Total Funding Available</b>			<b>28,525</b>	<b>\$8,000</b>	<b>8,000</b>	<b>\$8,000</b>
<b>Total Funding Requested</b>						\$165,656
<b>Total Funding Available</b>		<b>\$9,443</b>	<b>\$147,494</b>	<b>\$165,656</b>	<b>\$8,000</b>	<b>\$165,656</b>

**TOTAL                      \$165,656**

**HOME FUNDING**

<b>Administration</b>		<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Request</b>	<b>2015/16 Staff Recommended</b>
<i>Administration</i>		\$46,127	\$46,111	\$50,139	\$44,730	\$51,515	\$51,515
<b>Total Funding Requested</b>					<b>\$44,730</b>	<b>\$51,515</b>	<b>\$51,515</b>
<b>Total Funding Available</b>		<b>\$46,127</b>	<b>\$46,111</b>	<b>\$50,139</b>	<b>\$44,730</b>	<b>\$51,515</b>	<b>\$51,515</b>
<b>CHDO</b>	<b>Page</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Request</b>	<b>2015/16 Staff Recommended</b>
<i>CHDO Green Extreme Homes CDC</i>					\$69,147		
<i>Habitat for Humanity–CHDO Infill Housing</i>	47	\$69,190	\$69,167	\$75,209	\$69,167	\$77,273	\$77,273
<b>Total Funding Requested</b>		<b>\$69,190</b>	<b>\$69,167</b>	<b>\$75,209</b>	<b>\$138,314</b>	<b>\$77,273</b>	
<b>Total Funding Available</b>		<b>\$69,190</b>	<b>\$69,167</b>	<b>\$75,209</b>	<b>\$0</b>	<b>\$77,273</b>	<b>\$77,273</b>

<b>HOME "Projects"</b>	<b>Page</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17 Request</b>	<b>2015/16 Staff Recommended</b>
<i>New Beginning Ctr-TBRA</i>			\$0	\$0	\$0		
<i>Housing &amp; Community Services - Infill Housing</i>	48	\$145,949	\$265,833	\$336,044	\$305,472	\$346,364	\$346,364
<i>Housing and Community Services - Down payment Assistance</i>	49	\$200,000	\$80,000	\$40,000	\$30,000	\$40,000	\$40,000
<b>Total Funding Requested</b>			<b>\$345,833</b>	<b>\$376,044</b>	<b>\$335,472</b>	<b>\$386,364</b>	
<b>Total Funding Available</b>		<b>\$345,949</b>	<b>\$345,833</b>	<b>\$376,044</b>	<b>\$0</b>	<b>\$386,364</b>	<b>\$386,364</b>

**TOTAL**

**\$515,152**

**\$515,152**

**Community Development Block Grant**

Entitlement	\$1,874,725
Re-Programmed	\$180,728
Total	\$2,055,453
Administration	\$374,945
Public Services	\$281,208
Projects	\$1,218,572
Total	\$1,874,725

**HOME Investment Partnership**

Entitlement	\$515,152
Administration	\$51,515
CHDO Set Aside	\$77,273
Projects	\$386,364
Total	\$515,152

**Emergency Solutions Grant**

Entitlement	\$165,656
Administration	\$12,424
Shelter Operations/Services	\$53,010
Rapid Rehousing	\$41,970
Homelessness Prevention	\$50,252
HMIS Data Base/Outreach	\$8,000
Total	\$165,656

<b><u>Counseling Services</u></b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed People Served</b>	<b>Type of Service</b>
<i>The Counseling Institute of Texas, Inc.</i>	17	\$ 9,875	\$ 50,000	60 persons	Counseling for At Risk Families.
<i>Galaxy Counseling Center</i>	18	\$ 17,025	\$ 17,000	40 persons	Counseling for Garland Residents
<i>Reinventing Human Capital Inc</i>	27	\$ 3,266	\$ 15,000	100 persons	Youth Court Referrals
<b>CDBG Funding Requested</b>		<b>\$ 30,166</b>	<b>\$ 82,000</b>		

<b><u>Disabled/Special Needs Programs</u></b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed Number Served</b>	<b>Type of Service</b>
<i>Achievement Center of Texas</i>	14	\$ 42,373	\$ 50,000	20 students	Day Habilitation Services
<i>Emma's Education Center</i>	33	New Project	\$ 3,600	11 People	Life Skills for disabled persons
<b>CDBG Funding Requested</b>		<b>\$ 42,373</b>	<b>\$ 53,600</b>		

<b><u>Elderly Programs</u></b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed Number Served</b>	<b>Type of Service</b>
<i>Code Compliance - Elderly Yard Care Program</i>	19	\$ 21,500	\$ 21,500	59 People	Lawn care
<i>Garland Ombudsman Program - Senior Citizens of Greater Dallas</i>	30	\$ 8,750	\$ 15,000	700 People	Nursing Home Ombudsmen
<i>Visiting Nurse Association of Texas</i>	39	New Project	\$ 15,000	10 People	Meals on Wheels
<b>CDBG Funding Requested</b>		<b>\$ 30,250</b>	<b>\$ 51,500</b>		

<b><u>Homeless Assistance Programs</u></b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed Number Served</b>	<b>Type of Service</b>
<i>Axe Memorial - Emergency Food Pantry</i>	15	\$ 1,500	\$ 20,000	333 People	Emergency Food
<i>Axe Memorial - Emergency Shelter - Motel Vouchers</i>	16	\$ 1,750	\$ 10,000	222 Vouchers Issued \$45 per voucher	Motel Voucher
<i>Matthew 25:40 Project - Motel Vouchers Program</i>	24	\$ 3,000	\$ 6,000	18 people served for up to 1 week	Motel Voucher
<i>Matthew 25:40 Project - Rental Assistance</i>	23	\$ 4,125	\$ 3,000	3 homeless families	3 Months Rent at \$1000 Per Client
<i>Matthew 25:40 Project - Overnight Warming Shelter</i>	35	New Project	\$ 1,250	75 People	Warming Shelter
<i>Matthew 25:40 Project - Identification Replacement</i>	36	New Project	\$ 500	8 People	ID Replacement
<i>Mt. Hebron Rental Assistance</i>	37	New Project	\$ 45,000	30 People	Rental Assistance
<i>New Beginning Center - Domestic Violence (also receives ESG funds)</i>	26	\$ 26,938	\$ 88,079	1200 People	Case Management/ Counseling

Salvation Army - Rental Assistance Program	29	\$ 7,438	\$ 21,000	75 People	Emergency Rental Assistance
<b>CDBG Funding Requested</b>		<b>\$ 44,751</b>	<b>\$ 194,829</b>		

<b>Medical/Dental Programs</b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed Number Served</b>	<b>Type of Service</b>
<i>Community Dental Care - Dental Health Programs</i>		\$ 36,375			Dental Care
<i>Friendship House - Hope Clinic</i>	22	\$ 34,133	\$ 40,000	1700 people	Medical Services
<b>CDBG Funding Requested</b>		<b>\$ 70,508</b>	<b>\$ 40,000</b>		

<b>Youth Programs</b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed Number Served</b>	<b>Type of Service</b>
<i>Garland Police Boxing Program</i>	21	\$ 23,000	\$ 23,800	120 youth	Boxing and Tutoring - Afterschool
<i>Garland Parks - STARS Summer Program</i>	20	\$ 27,670	\$ 80,000	333 youth	Summer Recreation Program
<i>Salvation Army After School Program - Boys and Girls Club</i>	28	\$ 7,313	\$ 20,000	40 youth	After School Program for At Risk Youth
<i>Mt. Hebron Before and After School</i>	25	No Application	\$ 20,000	14 youth	Before and After School Program
<i>Ikandy Foundation</i>	34	New Project	\$ 10,000	18 youth	Tutoring and Summer Program
<i>Rowlett Rd - SHINE Program</i>	38	New Project	\$ 50,000	25 youth	College Prep, Tutoring and Mentoring
<i>7-Day Fitness Academy</i>		New Project	\$ 10,000	94 youth	Afterschool Fitness Program
<b>CDBG Funding Requested</b>		<b>\$ 57,983</b>	<b>\$ 213,800</b>		

<b>Misc Program</b>	<b>Page Number</b>	<b>Previous Year Funding</b>	<b>Requested Amount</b>	<b>Proposed Number Served</b>	<b>Type of Service</b>
<i>Vietnamese Community ESL Program</i>	31	No Application	\$ 25,000		ESL Program
<b>CDBG Funding Requested</b>			<b>\$ 25,000</b>		

Total Application Requests	<b>\$ 660,729</b>
Total Funding Available	<b>\$ 281,208</b>
Balance to Reconcile	<b>\$ 379,521</b>