



AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Duckworth Building, Goldie Locke Room
217 North Fifth Street
Garland, Texas
January 20, 2015
5:30 p.m.**

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

1. Written Briefings:

a. Portfolio Summary

The Portfolio Summary report is provided to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with City Council Policy Finance-06, Statement of Investment Policy and City Council Policy Finance-05, Statement of Investment Strategy.

b. Rate Mitigation Quarterly Portfolio Report

The Rate Mitigation Portfolio Report is provided to Council each quarter. The report represents investment information regarding the balances held in the Rate Mitigation Fund.

c. Library Information Technology Strategic Plan

The Texas State Library and Archives Commission amended the rules for library accreditation effective November 30, 2014, requiring that the long-range plan approved by the governing body must now include a technology element. Council is requested to consider approving the Information Technology Strategic Plan for the City of Garland Nicholson Memorial Library System, August 2013 as required for continued library accreditation by the Texas State Library and Archives Commission. Unless otherwise directed, this item will be scheduled for formal consideration at the February 3, 2015 Regular Meeting.

Item	Key Person
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2. Verbal Briefings:

a. Transportation Report

Dean/Schaffner

Dean International, the City's transportation consultant, will update Council on the following:

- *Transportation Program Updates*
 - *IH-635*
 - *Memorandum of Understanding*
 - *Groundbreaking for express lanes and soundwall*

- Next Steps
 - IH-30
 - Annual Missions Update
- Strategic Events Update
- Advocacy Group Update
- Transportation Updates
 - TEX-21
 - Regional Policy
 - Federal Policy
 - State Update

**b. Status Update on Phase 2 of
Downtown Redevelopment**

King/Staley

Staff will update Council on the progress to date, as well as upcoming milestones, for the Downtown Redevelopment Program.

**c. Web and Service Request
Enhancement Update**

LeMay/B. J. Williams

At the request of Council Members Scott LeMay and B. J. Williams, staff will update Council on several updates and new features to be available soon through the City's website and on mobile devices, including responsive web design and the new Engage Garland and eAssist capabilities.

3. Consider the Consent Agenda

Council

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

4. Announce Future Agenda Items

Council

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

5. Adjourn

Council



City Council Item Summary Sheet

Work Session

Date: January 20, 2015

Agenda Item

Portfolio Summary

Summary of Request/Problem

Staff presents the Portfolio Summary report to Council each quarter. The report is in compliance with the requirements of the Public Funds Investment Act. Management of the City's portfolios is conducted in accordance with the City Council Policy Finance-06, Statement of Investment Policy and City Council Policy Finance-05, Statement of Investment Strategy.

Recommendation/Action Requested and Justification

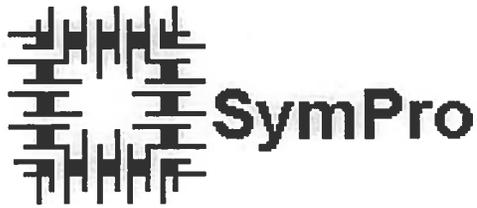
The December 31, 2014 Portfolio Summary is presented to inform the Council. Staff will be available to discuss the report with Council.

Submitted By:

David Schuler
Chief Financial Officer

Approved By:

William E. Dollar
City Manager



City of Garland
Texas Compliance Summary
Sorted by Investment Class
October 1, 2014 - December 31, 2014

Investment Class		Par Value	Market Value	Book Value	Accrued Interest
> 1 Year FV	Value beginning 10/01/2014	287,965,000.00	287,307,927.27	287,961,035.38	393,840.51
	Net Change	2,800,000.00	2,860,184.53	2,799,774.41	-110,461.88
	Value ending 12/31/2014	290,765,000.00	290,168,111.80	290,760,809.79	283,378.63
< 1 Year AC	Value beginning 10/01/2014	132,741,199.00	132,744,442.47	132,743,783.47	7,073.50
	Net Change	-1,645,848.23	-1,656,315.12	-1,659,899.14	-4,206.91
	Value ending 12/31/2014	131,095,350.77	131,088,127.35	131,083,884.33	2,866.59
Total	Value beginning 10/01/2014	420,706,199.00	420,052,369.74	420,704,818.85	400,914.01
	Net Change	1,154,151.77	1,203,869.41	1,139,875.27	-114,668.79
	Value ending 12/31/2014	421,860,350.77	421,256,239.15	421,844,694.12	286,245.22

This report is prepared in compliance with Generally Accepted Accounting Principles, the Public Funds Investment Act and the Statement of Investment Strategies as approved by the City Council.

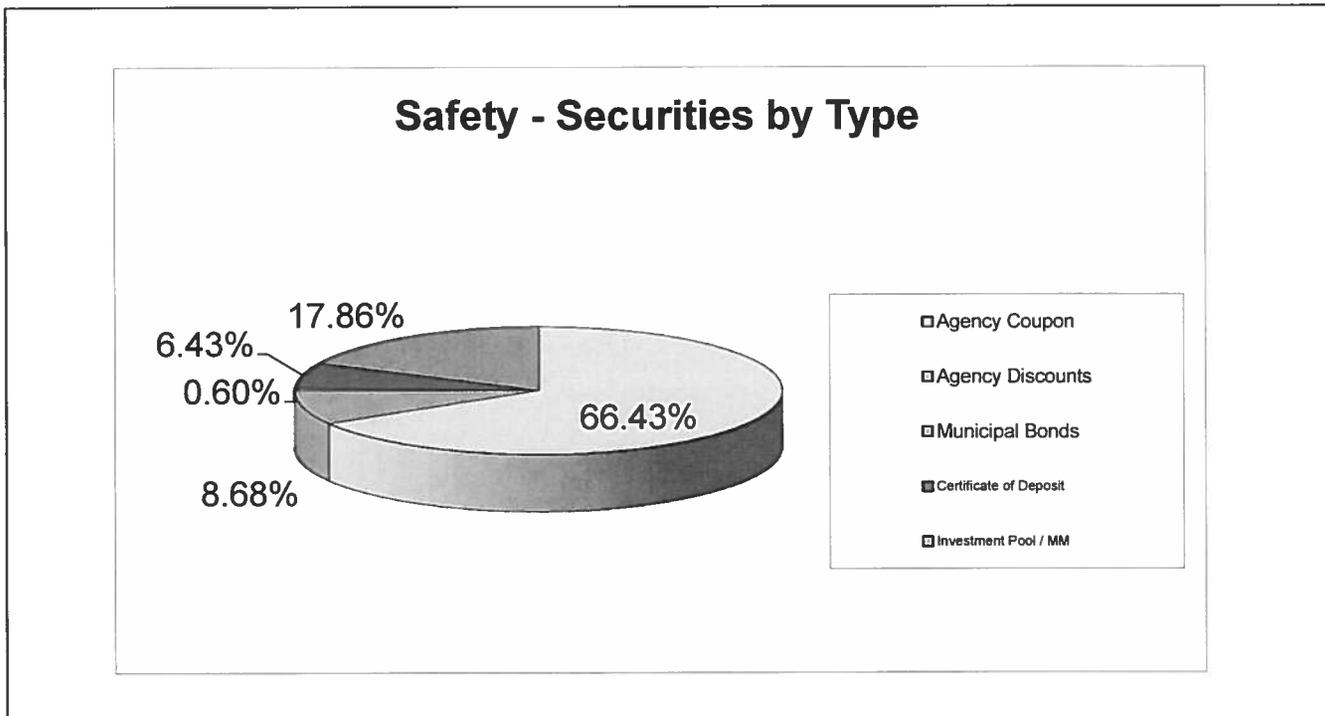

 Investment & Debt
 Director


 Managing Director
 Financial Services


 Accounting Administrator

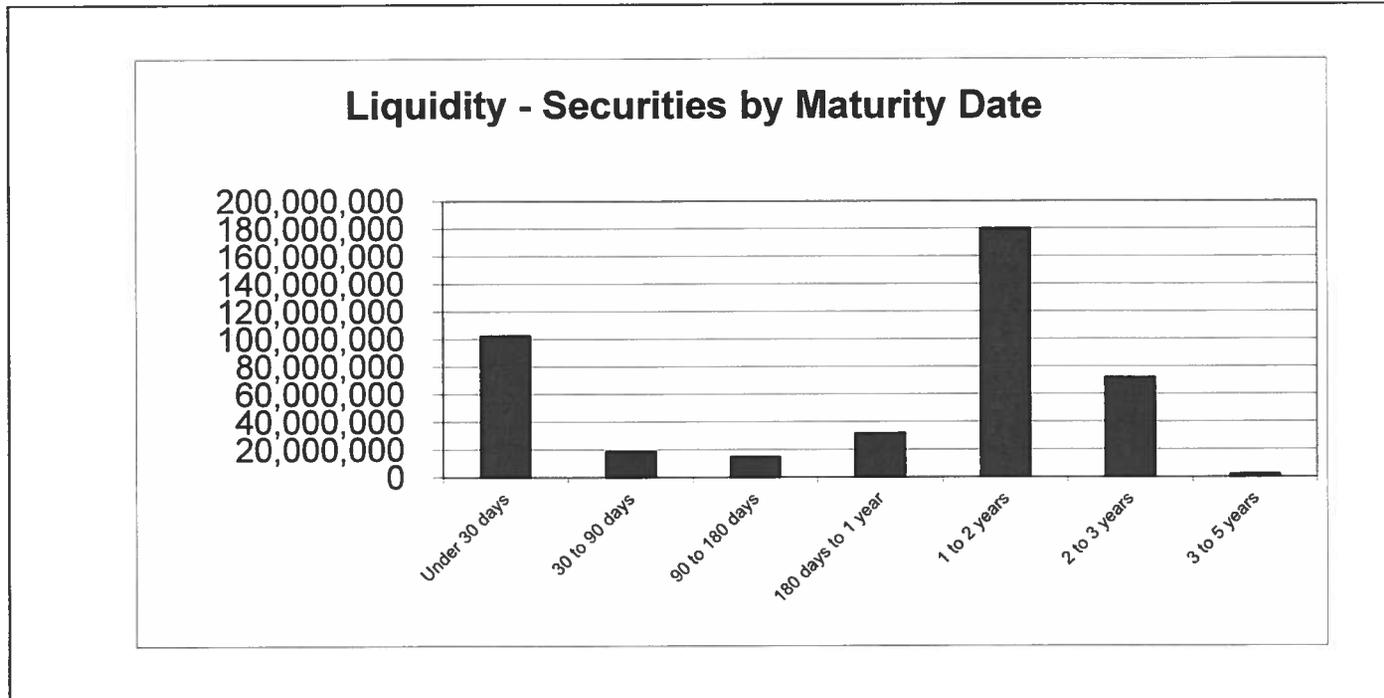
Safety - Securities by Type
City of Garland, Texas
December 31, 2014

<u>Security Type</u>	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate Mitigation</u>	<u>CMH Landfill</u>	<u>Total Book Value</u>	<u>Percent</u>
Agency Coupon	134,283,200	0	141,146,556	4,799,838	280,229,594	66.43%
Agency Discounts	10,997,180	7,637,330	14,991,585	2,996,895	36,622,990	8.68%
Municipal Bonds	0	0	2,534,760	0	2,534,760	0.60%
Certificate of Deposit	22,081,381	5,026,071	0	0	27,107,452	6.43%
Investment Pool / MM	43,900,602	12,239,722	17,924,923	1,284,651	75,349,898	17.86%
Total	211,262,363	24,903,123	176,597,824	9,081,384	421,844,694	100.00%



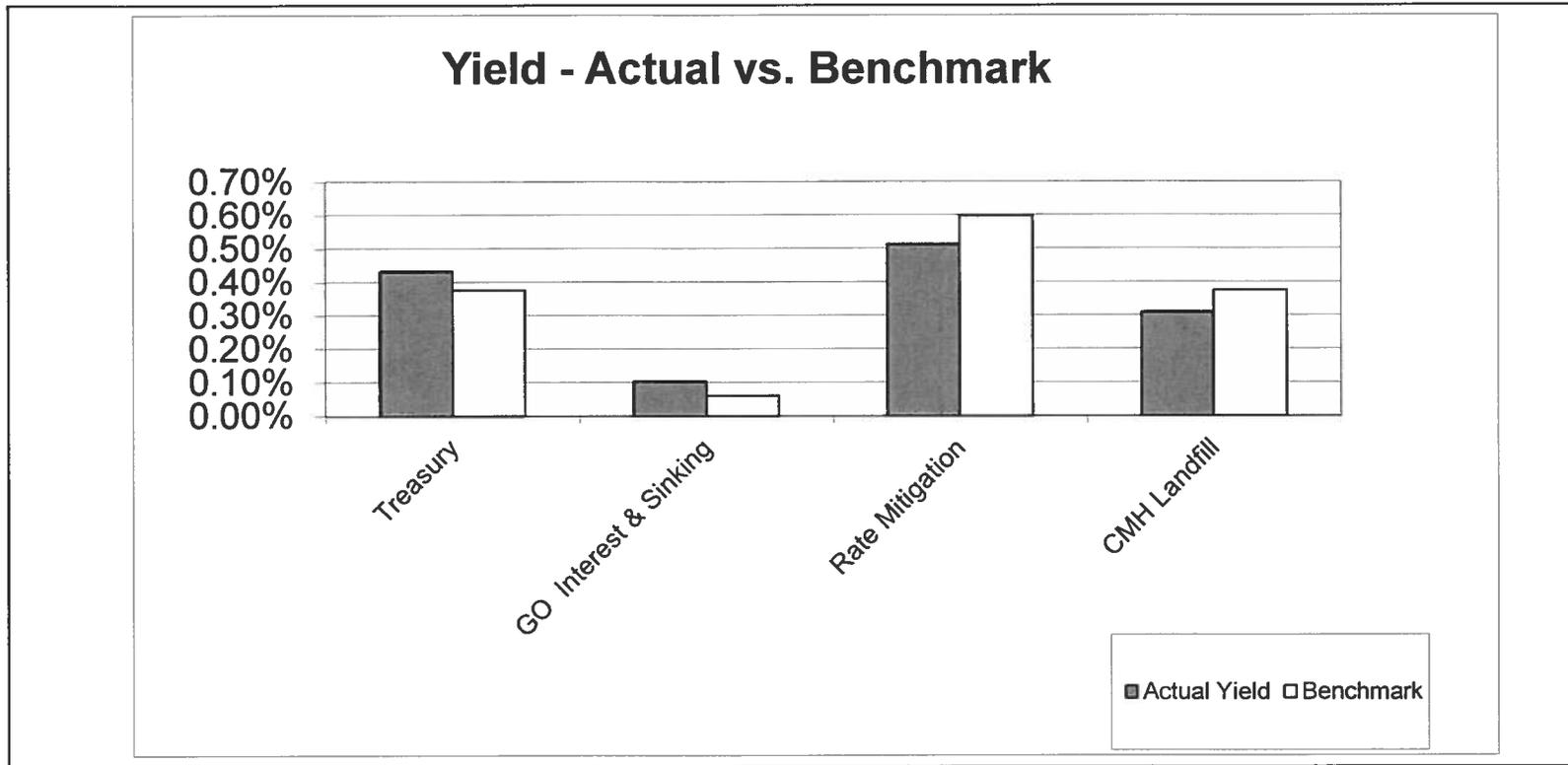
Liquidity - Securities by Maturity Date
City of Garland, Texas
December 31, 2014

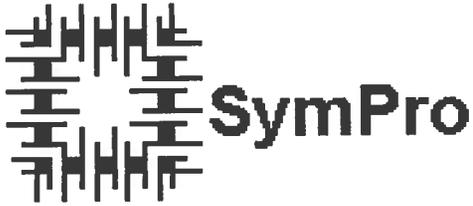
	<u>Treasury</u>	<u>GO I & S</u>	<u>Rate</u> <u>Mitigation</u>	<u>CMH</u> <u>Landfill</u>	<u>Total</u> <u>Par</u> <u>Value</u>	<u>Percent</u>
Under 30 days	65,981,983	17,265,793	17,924,923	1,284,651	102,457,350	24.29%
30 to 90 days	11,000,000	7,638,000	0	0	18,638,000	4.42%
90 to 180 days	0	0	15,000,000	0	15,000,000	3.56%
180 days to 1 year	15,710,000	0	12,000,000	4,000,000	31,710,000	7.52%
1 to 2 years	76,000,000	0	100,155,000	3,800,000	179,955,000	42.66%
2 to 3 years	42,600,000	0	29,500,000	0	72,100,000	17.09%
3 to 5 years	0	0	2,000,000	0	2,000,000	0.47%
	<u>211,291,983</u>	<u>24,903,793</u>	<u>176,579,923</u>	<u>9,084,651</u>	<u>421,860,350</u>	<u>100.00%</u>
Weighted Average Maturity Days	396	15	520	341		



**Yield - Interest Income
City of Garland, Texas
December 31, 2014**

<u>Portfolio</u>	<u>Interest Income Fiscal YTD</u>	<u>Current Yield</u>	<u>Benchmark Yield</u>	<u>Unrealized Gain (Loss)</u>
Treasury	\$195,829	0.432%	0.375%	(\$202,982)
GO Interest & Sinking Rate Mitigation	\$4,519	0.103%	0.060%	\$425
CMH Landfill	\$203,112	0.512%	0.599%	(\$379,631)
CMH Landfill	\$7,690	0.310%	0.375%	(\$6,267)
Total Portfolios	\$411,150			(\$588,455)





**City of Garland
Texas Compliance Details
Sorted by Investment Class
December 31, 2014**

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
313384EQ8	2131	214	FHLB DISC CORP	AFD	8,000,000.00	04/21/2015		0.145	99.973	12/31/2014	7,997,896.00	7,996,455.52
3130A2YX8	2099	100	Federal Home Loan Bank	FAC	3,000,000.00	09/16/2015		0.190	99.965	12/31/2014	2,998,950.00	3,000,000.00
3130A2YX8	2100	214	Federal Home Loan Bank	FAC	2,000,000.00	09/16/2015		0.190	99.965	12/31/2014	1,999,300.00	2,000,000.00
3134G3L24	1996	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/25/2015		0.500	100.187	12/31/2014	3,005,622.00	3,000,226.88
3130A2XA9	2094	214	Federal Home Loan Bank	FAC	1,000,000.00	09/29/2015		0.190	99.904	12/31/2014	999,040.00	1,000,000.00
3130A2XA9	2095	635	Federal Home Loan Bank	FAC	1,000,000.00	09/29/2015		0.190	99.904	12/31/2014	999,040.00	1,000,000.00
3130A2XA9	2096	214	Federal Home Loan Bank	FAC	3,000,000.00	09/29/2015		0.190	99.904	12/31/2014	2,997,120.00	2,999,494.33
3130A3AR5	2103	100	Federal Home Loan Bank	FAC	2,000,000.00	10/09/2015		0.200	99.930	12/31/2014	1,998,604.00	2,000,000.00
3130A32V5	2097	100	Federal Home Loan Bank	FAC	2,000,000.00	10/13/2015		0.210	99.916	12/31/2014	1,998,328.00	2,000,000.00
3130A32V5	2098	214	Federal Home Loan Bank	FAC	1,000,000.00	10/13/2015		0.210	99.916	12/31/2014	999,164.00	1,000,000.00
313382ZN6	1976	100	Federal Home Loan Bank	FAC	3,710,000.00	11/20/2015		0.300	99.902	12/31/2014	3,706,390.17	3,709,802.75
313382ZN6	1977	214	Federal Home Loan Bank	FAC	4,000,000.00	11/20/2015		0.300	99.902	12/31/2014	3,996,108.00	3,999,787.33
3133EDH54	2101	100	Federal Farm Credit Bank	FAC	2,000,000.00	12/17/2015		0.300	100.008	12/31/2014	2,000,174.00	2,000,315.98
3133EDH54	2102	214	Federal Farm Credit Bank	FAC	1,000,000.00	12/17/2015		0.300	100.008	12/31/2014	1,000,087.00	1,000,157.99
3133EDQW5	2088	100	Federal Farm Credit Bank	FAC	3,000,000.00	01/21/2016		0.290	99.941	12/31/2014	2,998,242.00	3,000,000.00
3133EDQW5	2089	214	Federal Farm Credit Bank	FAC	2,000,000.00	01/21/2016		0.290	99.941	12/31/2014	1,998,828.00	2,000,000.00
3133EDMD1	2070	100	Federal Farm Credit Bank	FAC	4,000,000.00	02/26/2016		0.300	99.804	12/31/2014	3,992,192.00	3,999,735.25
3133EDMD1	2071	214	Federal Farm Credit Bank	FAC	3,000,000.00	02/26/2016		0.300	99.804	12/31/2014	2,994,144.00	2,999,801.44
2838212H8	2020	214	Municipal Bonds	MUN	1,000,000.00	03/01/2016		5.250	100.780	12/31/2014	1,007,800.00	1,030,006.42
3130A2Y75	2104	100	Federal Home Loan Bank	FAC	2,000,000.00	03/10/2016		0.400	99.973	12/31/2014	1,999,466.00	2,000,710.87
3133EDNY4	2082	100	Federal Farm Credit Bank	FAC	3,000,000.00	03/23/2016		0.440	99.808	12/31/2014	2,994,246.00	3,000,000.00
3133EDNY4	2083	214	Federal Farm Credit Bank	FAC	2,000,000.00	03/23/2016		0.440	99.808	12/31/2014	1,996,164.00	2,000,000.00
3133ECKZ6	1956	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/11/2016		0.430	99.919	12/31/2014	2,997,579.00	2,998,530.56
3133ECKZ6	1957	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/11/2016		0.430	99.919	12/31/2014	1,998,386.00	1,999,020.37
3133ECLA0	1966	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/12/2016		0.410	99.777	12/31/2014	2,993,328.00	2,999,351.92
3133ECLA0	1967	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/12/2016		0.410	99.777	12/31/2014	1,995,552.00	1,999,567.95
3130A3C93	2105	100	Federal Home Loan Bank	FAC	2,000,000.00	04/20/2016		0.430	99.915	12/31/2014	1,998,310.00	2,000,000.00
3133ECM76	1958	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/22/2016		0.400	99.714	12/31/2014	2,991,447.00	2,998,691.67
3133ECM76	1959	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/22/2016		0.400	99.714	12/31/2014	1,994,298.00	1,999,127.78
3133ECME1	1973	100	Federal Farm Credit Bank	FAC	2,000,000.00	04/25/2016		0.400	99.798	12/31/2014	1,995,970.00	1,999,955.78
3133ECME1	1974	214	Federal Farm Credit Bank	FAC	3,000,000.00	04/25/2016		0.400	99.798	12/31/2014	2,993,955.00	2,999,668.38
3133EDK84	2041	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/25/2016		0.390	99.715	12/31/2014	2,991,450.00	2,998,953.25

City of Garland
Texas Compliance Details
December 31, 2014

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3133EDK84	2042	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/25/2016		0.390	99.715	12/31/2014	1,994,300.00	1,999,302.17
3133EDZ88	2108	100	Federal Farm Credit Bank	FAC	3,000,000.00	04/27/2016		0.250	99.758	12/31/2014	2,992,761.00	2,997,654.38
3133EDZ88	2109	214	Federal Farm Credit Bank	FAC	2,000,000.00	04/27/2016		0.250	99.758	12/31/2014	1,995,174.00	1,998,436.25
3130A3E67	2106	100	Federal Home Loan Bank	FAC	3,000,000.00	05/11/2016		0.320	99.799	12/31/2014	2,993,970.00	2,999,973.66
3130A3E67	2107	214	Federal Home Loan Bank	FAC	2,000,000.00	05/11/2016		0.320	99.799	12/31/2014	1,995,980.00	1,999,982.44
3133ECQ49	1978	100	Federal Farm Credit Bank	FAC	3,000,000.00	05/23/2016		0.440	99.659	12/31/2014	2,989,794.00	2,998,884.44
3133ECQ31	1980	100	Federal Farm Credit Bank	FAC	3,000,000.00	05/23/2016		0.430	99.652	12/31/2014	2,989,563.00	2,998,326.67
3133ECQ49	1979	214	Federal Farm Credit Bank	FAC	2,000,000.00	05/23/2016		0.440	99.659	12/31/2014	1,993,196.00	1,999,256.30
3133ECQ31	1981	214	Federal Farm Credit Bank	FAC	2,000,000.00	05/23/2016		0.430	99.652	12/31/2014	1,993,042.00	1,998,884.44
3133EDM66	2066	214	Federal Farm Credit Bank	FAC	4,000,000.00	05/27/2016		0.390	99.784	12/31/2014	3,991,384.00	3,999,156.67
3133EDM66	2067	214	Federal Farm Credit Bank	FAC	4,000,000.00	05/27/2016		0.390	99.784	12/31/2014	3,991,384.00	3,999,156.67
3134G46A1	1982	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	06/06/2016		0.500	99.789	12/31/2014	2,993,685.00	2,999,985.69
3134G46A1	1983	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	06/06/2016		0.500	99.789	12/31/2014	1,995,790.00	1,999,990.46
3130A23M6	2073	100	Federal Home Loan Bank	FAC	3,000,000.00	06/17/2016		0.450	99.774	12/31/2014	2,993,241.00	3,000,000.00
3130A23M6	2074	214	Federal Home Loan Bank	FAC	2,000,000.00	06/17/2016		0.450	99.774	12/31/2014	1,995,494.00	2,000,000.00
3134G46W3	2037	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	06/20/2016		0.570	99.849	12/31/2014	1,996,980.00	1,998,818.61
3135G0SR5	1912	635	Fed National Mort Assoc	FAC	3,800,000.00	06/27/2016		0.560	99.856	12/31/2014	3,794,539.40	3,799,838.35
3134G5AV7	2086	100	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	06/30/2016	06/30/2015	0.500	99.674	12/31/2014	1,993,490.00	1,999,625.69
3134G4SH2	2006	100	Federal Home Loan Mort. Corp.	FAC	4,000,000.00	07/07/2016		0.600	99.817	12/31/2014	3,992,688.00	3,999,514.67
3133B2M75	1965	214	Federal Home Loan Bank	FAC	2,155,000.00	07/15/2016		0.550	99.700	12/31/2014	2,148,547.93	2,155,000.00
882723FH7	2014	214	State Bonds	MUN	1,500,000.00	08/01/2016		0.802	99.805	12/31/2014	1,497,075.00	1,504,753.16
3133EDMBS	2065	214	Federal Farm Credit Bank	FAC	2,000,000.00	08/23/2016		0.500	99.623	12/31/2014	1,992,474.00	2,000,000.00
3133EC3F9	1903	214	Federal Farm Credit Bank	FAC	3,000,000.00	08/26/2016		0.550	99.490	12/31/2014	2,984,721.00	2,998,939.08
3135G0YE7	2054	214	Fed National Mort Assoc	FAC	5,000,000.00	08/26/2016		0.625	99.979	12/31/2014	4,998,985.00	5,010,252.42
3134G56B6	2068	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	08/26/2016		0.580	99.855	12/31/2014	2,995,650.00	3,000,000.00
3134G56B6	2069	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	08/26/2016		0.580	99.855	12/31/2014	1,997,100.00	2,000,000.00
3133EDG30	2029	214	Federal Farm Credit Bank	FAC	3,000,000.00	09/06/2016		0.530	99.605	12/31/2014	2,988,159.00	2,998,991.67
3130A2DK9	2079	100	Federal Home Loan Bank	FAC	2,000,000.00	09/12/2016		0.590	99.860	12/31/2014	1,997,208.00	1,999,789.05
3130A2DK9	2080	214	Federal Home Loan Bank	FAC	4,000,000.00	09/12/2016		0.590	99.860	12/31/2014	3,994,416.00	3,999,578.10
3133EDNF5	2077	100	Federal Farm Credit Bank	FAC	3,000,000.00	09/16/2016		0.550	99.634	12/31/2014	2,989,020.00	2,999,544.44
3133EDNF5	2078	214	Federal Farm Credit Bank	FAC	2,000,000.00	09/16/2016		0.550	99.634	12/31/2014	1,992,680.00	1,999,696.30
3133ECAQ7	1914	214	Federal Farm Credit Bank	FAC	2,500,000.00	09/19/2016		0.540	99.541	12/31/2014	2,488,537.50	2,498,569.44
3133EDHK1	2034	100	Federal Farm Credit Bank	FAC	3,000,000.00	09/20/2016		0.630	99.687	12/31/2014	2,990,613.00	2,995,868.74
3133EDHK1	2035	214	Federal Farm Credit Bank	FAC	2,000,000.00	09/20/2016		0.630	99.687	12/31/2014	1,993,742.00	1,997,245.83
3130A1ET1	2039	214	Federal Home Loan Bank	FAC	2,000,000.00	09/20/2016	03/20/2015	0.600	99.884	12/31/2014	1,997,694.00	1,997,224.22
3134G4XW3	2032	214	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/26/2016		0.600	99.685	12/31/2014	2,990,565.00	3,000,000.00

City of Garland
Texas Compliance Details
December 31, 2014

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3130A2CS3	2081	100	Federal Home Loan Bank	FAC	2,000,000.00	09/26/2016		0.570	99.712	12/31/2014	1,994,246.00	1,998,302.47
3134G5AN5	2084	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/30/2016		0.650	99.738	12/31/2014	2,992,152.00	2,999,068.15
3134G5AN5	2085	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	09/30/2016		0.650	99.738	12/31/2014	1,994,768.00	1,999,378.77
313382HZ9	1948	214	Federal Home Loan Bank	FAC	2,000,000.00	10/03/2016		0.640	99.801	12/31/2014	1,996,030.00	2,000,000.00
3133EDR87	2090	100	Federal Farm Credit Bank	FAC	3,000,000.00	10/24/2016		0.680	99.804	12/31/2014	2,994,126.00	2,999,443.74
3133EDR87	2091	214	Federal Farm Credit Bank	FAC	2,000,000.00	10/24/2016		0.680	99.804	12/31/2014	1,996,084.00	1,999,629.16
3133ECNT7	1969	214	Federal Farm Credit Bank	FAC	2,000,000.00	11/07/2016		0.540	99.732	12/31/2014	1,994,642.00	2,000,000.00
3135G0WY5	1970	214	Fed National Mort Assoc	FAC	2,000,000.00	11/14/2016		0.550	99.599	12/31/2014	1,991,988.00	1,999,893.17
3134G53Q6	2051	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	11/21/2016		0.800	99.921	12/31/2014	1,998,430.00	2,000,000.00
3130A1Y36	2055	214	Federal Home Loan Bank	FAC	3,000,000.00	11/22/2016		0.700	99.867	12/31/2014	2,996,010.00	3,000,000.00
313381BG9	1928	214	Federal Home Loan Bank	FAC	3,000,000.00	11/28/2016		0.625	99.448	12/31/2014	2,983,440.00	2,999,241.08
3134G5RS6	2120	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	11/28/2016		0.600	99.780	12/31/2014	2,993,412.00	3,000,000.00
3134G5RS6	2121	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	11/28/2016		0.600	99.780	12/31/2014	1,995,608.00	2,000,000.00
3134G3Z37	1902	214	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	12/05/2016		0.625	99.766	12/31/2014	2,993,004.00	2,998,554.17
3130A25F9	2075	100	Federal Home Loan Bank	FAC	2,000,000.00	12/05/2016		0.670	99.487	12/31/2014	1,989,742.00	1,999,614.44
3134G55T8	2072	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	12/12/2016		0.700	99.877	12/31/2014	1,997,556.00	2,000,000.00
3130A1CZ9	2031	100	Federal Home Loan Bank	FAC	2,000,000.00	12/27/2016	03/27/2015	0.750	100.065	12/31/2014	2,001,300.00	1,999,985.54
3130A0C65	2047	100	Federal Home Loan Bank	FAC	3,000,000.00	12/28/2016		0.625	99.742	12/31/2014	2,992,287.00	2,995,331.68
3130A0C65	2048	214	Federal Home Loan Bank	FAC	2,000,000.00	12/28/2016		0.625	99.742	12/31/2014	1,994,858.00	1,996,887.79
3130A3N42	2124	214	Federal Home Loan Bank	FAC	2,000,000.00	12/30/2016	12/30/2016	0.650	99.748	12/31/2014	1,994,964.00	2,000,000.00
3130A3Q23	2141	100	Federal Home Loan Bank	FAC	3,000,000.00	12/30/2016	03/30/2015	0.800	99.904	12/31/2014	2,997,141.00	2,999,970.04
3130A3Q23	2142	214	Federal Home Loan Bank	FAC	2,000,000.00	12/30/2016	03/30/2015	0.800	99.904	12/31/2014	1,998,094.00	1,999,980.03
3134G54B8	2052	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	02/15/2017		0.900	99.796	12/31/2014	2,993,880.00	3,000,000.00
3134G54B8	2053	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	02/15/2017		0.900	99.796	12/31/2014	1,995,920.00	2,000,000.00
3130A1ZL5	2063	100	Federal Home Loan Bank	FAC	5,000,000.00	02/22/2017		0.825	99.772	12/31/2014	4,988,640.00	5,000,000.00
3130A14F2	2026	100	Federal Home Loan Bank	FAC	2,000,000.00	02/28/2017		0.850	99.791	12/31/2014	1,995,830.00	2,000,000.00
3130A14ES	2027	100	Federal Home Loan Bank	FAC	2,600,000.00	02/28/2017		0.810	99.790	12/31/2014	2,594,560.80	2,600,000.00
3134G5NY7	2122	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	02/28/2017	05/28/2015	0.750	99.840	12/31/2014	1,996,812.00	1,999,904.07
3130A3R22	2128	214	Federal Home Loan Bank	FAC	3,000,000.00	03/30/2017	03/30/2015	1.000	99.783	12/31/2014	2,993,499.00	3,000,000.00
3134G5U60	2139	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	03/30/2017	03/30/2015	0.900	99.992	12/31/2014	2,999,763.00	3,000,000.00
3134G5U60	2140	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	03/30/2017	03/30/2015	0.900	99.992	12/31/2014	1,999,842.00	2,000,000.00
3130A1SE9	2045	100	Federal Home Loan Bank	FAC	2,000,000.00	05/19/2017		1.000	99.714	12/31/2014	1,994,288.00	2,000,000.00
3133EDM33	2064	100	Federal Farm Credit Bank	FAC	2,000,000.00	05/22/2017		0.875	99.750	12/31/2014	1,995,002.00	1,998,820.11
3134G54Y8	2059	100	Federal Home Loan Mort. Corp.	FAC	4,000,000.00	05/26/2017		1.050	100.146	12/31/2014	4,005,860.00	3,999,518.55
3130A3RT3	2138	214	Federal Home Loan Bank	FAC	2,000,000.00	06/29/2017	12/29/2015	1.000	99.489	12/31/2014	1,989,786.00	2,000,000.00
3134G5SU0	2126	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	06/30/2017	03/30/2015	1.000	99.802	12/31/2014	2,994,063.00	2,998,202.00

City of Garland
Texas Compliance Details
December 31, 2014

CUSIP	Investment #	Fund	Issuer	Investment Type	Par Value	Maturity Date	Call Date	Current Rate	Market Price	Market Date	Market Value	Book Value
Investment Class: > 1 Year FV												
3134G5SU0	2127	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	06/30/2017	03/30/2015	1.000	99.802	12/31/2014	1,996,042.00	1,998,801.33
3134G5TS4	2134	100	Federal Home Loan Mort. Corp.	FAC	3,000,000.00	09/26/2017	03/26/2015	1.150	99.835	12/31/2014	2,995,077.00	3,000,000.00
3134G5TS4	2135	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	09/26/2017	03/26/2015	1.150	99.835	12/31/2014	1,996,718.00	2,000,000.00
3130A3MH4	2125	100	Federal Home Loan Bank	FAC	2,000,000.00	09/29/2017	09/29/2015	1.000	100.005	12/31/2014	2,000,106.00	1,999,501.01
3130A3RF3	2136	100	Federal Home Loan Bank	FAC	3,000,000.00	09/29/2017	09/29/2015	1.100	99.819	12/31/2014	2,994,579.00	3,000,000.00
3130A3RF3	2137	214	Federal Home Loan Bank	FAC	2,000,000.00	09/29/2017	09/29/2015	1.100	99.819	12/31/2014	1,996,386.00	2,000,000.00
3133EC2M5	1899	214	Federal Farm Credit Bank	FAC	2,000,000.00	11/13/2017		0.940	99.265	12/31/2014	1,985,312.00	2,000,000.00
3133EEFP0	2129	214	Federal Farm Credit Bank	FAC	2,000,000.00	12/18/2017	12/18/2015	1.200	99.879	12/31/2014	1,997,586.00	2,000,000.00
313381ME2	1918	214	Federal Home Loan Bank	FAC	2,500,000.00	12/28/2017		0.600	97.890	12/31/2014	2,447,265.00	2,500,000.00
3134G34W7	1927	214	Federal Home Loan Mort. Corp.	FAC	2,000,000.00	01/30/2018		1.250	100.029	12/31/2014	2,000,590.00	2,009,180.06
Subtotal					290,765,000.00						290,168,111.80	290,760,809.79
Investment Class: < 1 Year AC												
TEXSTAR	1822	100	TXSTAR	RRP	16,894,917.94			0.050	100.000	12/31/2014	16,894,917.94	16,894,917.94
TREASURY	1825	100	TEXPOOL Investement Pool	RRP	22,085,399.71			0.043	100.000	12/31/2014	22,085,399.71	22,085,399.71
FICA1	1944	100	Federally Insured Cash Account	RR2	15,053,225.67			0.180	100.000	12/31/2014	15,053,225.67	15,053,225.67
ICSA	1991	100	Insured Cash Shelter Account	RR2	7,028,155.56			0.300	100.000	12/31/2014	7,028,155.56	7,028,155.56
ICSA	1945	111	Insured Cash Shelter Account	RR2	5,026,071.02			0.300	100.000	12/31/2014	5,026,071.02	5,026,071.02
DEBTSVC	1814	111	TEXPOOL Investement Pool	RRP	12,239,721.67			0.043	100.000	12/31/2014	12,239,721.67	12,239,721.67
RATE	1815	214	TEXPOOL Investement Pool	RRP	17,924,923.36			0.043	100.000	12/31/2014	17,924,923.36	17,924,923.36
LANDFILL	1812	635	TEXPOOL Investement Pool	RRP	1,284,651.45			0.031	100.000	12/31/2014	1,284,651.45	1,284,651.45
CP-GO	1823	601	Fidelity Investments	RRP	4,920,284.39			0.010	100.000	12/31/2014	4,920,284.39	4,920,284.39
313396BZ5	2076	111	Federal Home Loan Mortgage Cor	AFD	1,000,000.00	02/17/2015		0.085	99.996	12/31/2014	999,968.00	999,889.03
313396BZ5	2118	111	Federal Home Loan Mortgage Cor	AFD	3,638,000.00	02/17/2015		0.060	99.996	12/31/2014	3,637,883.58	3,637,715.02
313384BZ1	2123	111	FHLB DISC CORP	AFD	3,000,000.00	02/17/2015		0.070	99.996	12/31/2014	2,999,904.00	2,999,725.83
31315KCZ1	2130	100	FAMC DISCOUNT	AFD	11,000,000.00	03/13/2015		0.130	99.994	12/31/2014	10,999,362.00	10,997,179.72
313588GZ2	2133	214	Fannie Disount Note	AFD	7,000,000.00	06/17/2015		0.150	99.953	12/31/2014	6,996,773.00	6,995,129.39
313396LT8	2119	635	Federal Home Loan Mortgage Cor	AFD	3,000,000.00	09/15/2015		0.145	99.896	12/31/2014	2,996,886.00	2,996,894.57
Subtotal					131,095,350.77						131,088,127.35	131,083,884.33
Total					421,860,350.77						421,256,239.15	421,844,694.12



City Council Item Summary Sheet

Work Session

Date: January 20, 2015

Agenda Item

Rate Mitigation Quarterly Portfolio Report

Summary of Request/Problem

The Rate Mitigation Portfolio Report is provided to Council each quarter. The Report presents investment information regarding the balances held in the Rate Mitigation Fund.

Recommendation/Action Requested and Justification

The December 31, 2014 Rate Mitigation Quarterly Portfolio Report is presented to inform the Council. Staff will be available to discuss the report with Council.

Submitted By:

David Schuler
Chief Financial Officer

Approved By:

William E. Dollar
City Manager

Rate Mitigation Fund
 Quarterly Portfolio Report
 December 31, 2014

Portfolio Book Value - October 1, 2014		\$176,323,378
Transfers (to) from GP&L Operating Fund		0
Interest income:		
October 1 - December 31	\$203,112	
January 1 - March 31	0	
April 1- June 30	0	
July 1- September 30	0	
Total interest income recognized - fiscal year-to-date	\$203,112	
Adjustment for beginning and ending accruals	71,334	
Total interest income received - fiscal year-to-date		274,446
Portfolio Book Value - December 31, 2014		\$176,597,824

Portfolio Book Value is the value of the entire portfolio that is recorded in the financial records. The interest income received in each quarter increases the portfolio book value. The adjustment for the beginning and ending accruals is an accounting entry.

Portfolio Book Value - December 31, 2014	\$176,597,824
Future interest income to be earned	-17,901
Portfolio Par Value - December 31, 2014	\$176,579,923

Portfolio Par Value is the face value, at maturity, of the various securities held in the portfolio. The variance between Book Value and Par Value is one component of future income that will be earned as each security matures. Unlike Book Value, Par Value is not recorded in the financial records. It is reported for informational purposes only.

Portfolio Book Value - December 31, 2014	\$176,597,824
Unrealized gain (loss)	-379,631
Portfolio Market Value - December 31, 2014	\$176,218,193

Portfolio Market Value is the current Fair Market Value of the various securities in the portfolio. Generally, Fair Market Value of a fixed income security will decline as interest rates rise. Conversely, as interest rates fall, the Fair Market Value of a fixed income security will increase. Governmental financial reporting standards require that Fair Market Value and the changes in Fair Market Values be reported in year-end financial statements.

It should be noted that declines of Fair Market Value below Book Value are reported as Unrealized Losses for informational purposes. The City does not realize investment losses because securities are held to maturity.



Meeting: Work Session

Date: January 20, 2015

Policy Report

LIBRARY INFORMATION TECHNOLOGY STRATEGIC PLAN

ISSUE

City Council is requested to consider approving the *Information Technology Strategic Plan for the City of Garland Nicholson Memorial Library System, August 2013*, as required for continued library accreditation by the Texas State Library and Archives Commission.

OPTIONS

1. The Council may approve the library information technology plan.
2. The Council may not approve the plan.

RECOMMENDATION

It is requested the City Council approve *The Information Technology Strategic Plan for The City of Garland Nicholson Memorial Library System (NMLS)*, as reviewed by the Library Board. Unless otherwise directed by Council, this item will be placed on the February 3, 2015 Regular Meeting agenda for consideration.

COUNCIL GOAL

Fully Informed and Engaged Citizenry
Consistent Delivery of Reliable City Services

BACKGROUND

The Texas State Library and Archives Commission amended the rules for library accreditation, effective Nov. 30, 2014, requiring that the long-range plan approved by the governing body must now include a technology element. Approval of *The Information Technology Strategic Plan* will permit the Library to continue to be accredited by the Texas State Library and Archives Commission and receive the services granted to accredited libraries.

CONSIDERATION

For State library accreditation purposes, the Garland library system's annual report, to be completed in March, must confirm the Library's long-range plan now includes an information technology element.

ATTACHMENT(S)

Information Technology Strategic Plan for the City of Garland Nicholson Memorial Library System, August 2013.

Submitted By:

Jim Stone, Managing Director
Parks, Recreation & Cultural Services

Claire Bausch, Director
Library

Date: January 8, 2015

Approved By:

William E. Dollar
City Manager

Date: January 12, 2015

August 2013

**INFORMATION TECHNOLOGY
STRATEGIC PLAN
FOR
THE CITY OF GARLAND
NICHOLSON MEMORIAL LIBRARY SYSTEM
(NMLS)**

August 2013

Prepared by
RMG CONSULTANTS, INC.

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RMG Consultants, Inc.

RMG Information Consultants Pty Ltd
464 Dandenong Road
North Caulfield Victoria, AUS 3161
Voice: 03 9 509 7822
Fax: 03 9 509 7822
rmggp@ozemail.com.au

rmg@rmgconsultants.com www.rmgconsultants.com

RMG Consultants, Inc.
333W. North Avenue #396
Chicago, IL 60610
Voice: 312-321-0432
Fax: 312-321-9594
rmg@rmgconsultants.com

PREFACE

The purposes of this Information Technology Strategic Plan for the City of Garland Nicholson Memorial Library System (NMLS) are:

- To present a strategic framework for information technology planning, using RMG's Library Information Technology Strategic Planning methodologies.
- To address key technology issues and concerns identified in
 - Meetings and discussions of the NMLS Technology Planning Team.
 - RMG's Report on a Needs Assessment of the City of Garland Nicholson Memorial Library System (NMLS) Current and Planned Information Technology.
- To recommend, prioritize, and schedule possible technologies for implementation in current facilities.
- To present an Information Technology Plan for the City of Garland Nicholson Memorial Library System (NMLS).

Please note that the contents of this document can be extrapolated and further summarized and formatted to produce special versions and presentations for specific reporting needs.

AN INFORMATION TECHNOLOGY STRATEGIC PLAN FOR NMLS

DEPARTMENT MISSION

The Library builds the community by providing a central source of information, materials, services, programs, and personal assistance for success and quality of life. The Library makes available essential technology as well as impacts economic development by supporting early literacy, work force development, small businesses, and urban physical development.

NMLS's Technology Mission

NMLS's technology mission is to provide the public with technology environments in Library facilities and that support excellent service and convenient access to resources for their educational, informational, and recreational needs, and to deliver access to Library information resources available through the Internet/WWW.

NMLS's Technology Vision

Library users have ready access to needed information in both print and electronic formats, and to the digital library world of the Internet/World Wide Web. Taxpayers receive the best possible return on NMLS's investments in print and electronic resources.

NMLS INFORMATION TECHNOLOGY STRATEGIC GOALS

- Strategic Goal 1: Ensure adequate Information Infrastructure.
- Strategic Goal 2: Maximize citizens' access to information resources in all formats, in locations throughout NMLS's area of service and wherever Library patrons may be.
- Strategic Goal 3: Create and maintain inviting and comfortable learning environments in all NMLS locations.
- Strategic Goal 4: Establish strategic partnerships with other libraries, schools, colleges, universities, and other cultural institutions in NMLS's area of service.

NMLS's INFORMATION TECHNOLOGY STRATEGIC DIRECTIONS FOR FY 2013/2014 ONWARD

- Ensure adequate bandwidth for the wired and wireless networks and Internet connectivity by keeping ahead of demand.
- Deploy RFID/AMH systems with e-commerce capabilities as soon as possible for Customer self-checkout of books and AV materials and payment of fines and fees.
- Deploy more portable networked devices (e.g., tablets, e-readers, laptops) for uses by staff and customers.
- Implement enhanced discovery capabilities for improved customer access to wanted e- and p-resources available from NMLS, TexShare, other public libraries, and the Internet /WWW.
- Partner with schools and colleges to improve library services to Garland residents.

NMLS INFORMATION TECHNOLOGY STRATEGIC GOALS WITH ASSOCIATED OBJECTIVES AND STRATEGIES

NMLS Information Technology Strategic Goal 1

Ensure adequate Library Information Infrastructure.

Objective 1.1

Provide adequate network infrastructure and bandwidth for users' connectivity to NMLS electronic resources and the Internet/WWW.

Strategies

- (1.1.1) Provide adequate connections to the Internet.
- (1.1.2) Provide adequate connections among all NMLS locations.
- (1.1.3) Work closely with City ITS (Information Technology Services) so that City ITS can plan and maintain needed infrastructure.

Performance Measures

- Maintain sufficient WAN/LAN bandwidth on wired and wireless networks and Internet connectivity required to avoid bottlenecks and network latency.
- NMLS and City ITS continue the NMLS Technology Planning Team (e.g., consisting of Library and City ITS personnel, as convened during July 2013 Library Technology Planning Project) and meet no less frequently than quarterly -- and as needed:
 - To review status and plans for Library IT and City ITS as it affects the Library
 - To discuss, prioritize, budget, and schedule City ITS resource allocation for Library IT
- Update as needed the Memorandum of Understanding (MOU) between City ITS and the Library

**NMLS IT STRATEGIC GOALS
WITH ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 1, cont'd

Objective 1.2

Provide adequate numbers of portable devices and PCs and personal communications and computing devices in all Library locations.

Strategies

- (1.2.1) Maintain current numbers of desktop PCs and complement them with the addition of portable, wireless devices (e.g. laptops, Web tablets, tablet PCs).
- (1.2.2) Maintain N-year user device replacement cycles.
- (1.2.3) Obtain sample devices for NMLS evaluation to determine suitability for deployment for use by staff and public users.
- (1.2.4) Work with City ITS to determine if end-of-life PCs can be replaced by other types of devices for staff and public users.
- (1.2.5) Deploy portable networked devices for customers' uses, after proof-of-concept, and as funding permits.
- (1.2.6) Deploy personal, mobile staff devices that will support pro-active reference and other public information services.
- (1.2.7) Maintain N-year replacement cycles for AV equipment, microfiche and microfilm readers, and staff printers.

Performance Measures

- During 3Q 2013 develop a NMLS Plan for Mobile Devices for Customer and Staff Uses, including plans for a proof-of-concept experiments during 2014
- Conduct proof-of-concept trials ASAP during 2014 with portable devices (e.g., laptops, iPads, Kindles, Nooks) for customers' for in-house Library use (checkout).
- During 3Q 2013 develop a Plan for Pro-Active and Customer Support Services and address possibilities for supportive devices (e.g., laptops, iPads, headsets) in FY 2013

**NMLS IT STRATEGIC GOALS WITH
ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 1, cont'd

- During 3Q 2013 develop NMLS Refresh Policies for AV Equipment, Microfiche Readers, and Staff Printers.
- Update as needed the Memorandum of Understanding (MOU) between City ITS and the Library.

Objective 1.3

Provide enhancements and add-ons to the Symphony Integrated Library System.

Strategies

(1.3.1) Add eResource Central to Symphony as soon as possible.

(1.3.2) Provide improved discovery services to NMLS and State-provided e-resources.

Performance Measures

- Implement eResource Central when it becomes available
- Investigate adding a Discovery Service to Enterprise

Objective 1.4

Provide remote site access for Customers to NMLS resources in the Libraries and on the Internet/WWW.

Strategies

(1.4.1) Implement eResource Central and integrate with existing NMLS web site.

(1.4.2) Maintain adequate bandwidth for Internet connectivity.

(1.4.3) Provide a Discovery Service for remote patron access to restricted e-resources including TexShare and NMLS-provided resources via authorized IP addresses and also patron authentication and authorization.

Performance Measures

- Implement eResource Central when it becomes available
- Adding improved Discovery Services to Enterprise

**NMLS IT STRATEGIC GOALS
WITH ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 1, cont'd

Objective 1.5

Implement RFID/AMH technology.

Strategies

- (1.5.1) Tag new materials with RFID tags.
- (1.5.2) Plan for a special one-time project to tag remaining untagged items.
- (1.5.2) Plan to deploy RFID/AMH in all buildings.
- (1.5.3) Plan to deploy patron self-service stations with credit card payment capabilities for maximum Customer self-services.

Performance Measures

- Develop a budget NMLS Systemwide RFID/AMH deployment
- Retain an architect to assess and project the cost of needed modifications to NMLS facilities to accommodate RFID/AMH deployment
- Submit a CIP request to the City by/before October 24, 2013

Objective 1.6

Implement Green technology and practices.

Strategies

- (1.6.1) Deploy green devices as equipment is replaced.
- (1.6.2) Dispose equipment, batteries, cartridges, etc. through working with the City's recycling and reclamation practices.

Performance Measures

- Dispose NMLS's PCs, batteries, and cartridges that are now in storage locations

**NMLS IT STRATEGIC GOALS WITH
ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 2

Maximize citizens' convenient access to information resources in all formats, in locations throughout NMLS

Objective 2.1

Ensure that new books and other library materials acquired by NMLS get onto library bookshelves and into customers' hands or downloaded in timely fashion.

Strategies

- (2.1.1) Utilize electronic selection tools and/or services to select and order materials.
- (2.1.2) Order materials on a timely basis.
- (2.1.3) Provide alerts about new materials and customized readers' lists for Customers.
- (2.1.4) Provide social networking Web-based services with Symphony and Enterprise so customers can learn about new resources from other readers.
- (2.1.5) Provide capabilities for PDA/DDD (Patron Driven Acquisition/Demand Driven Download) as these capabilities become feasible.

Performance Measures

- Order adequate copies of popular books in advance of publication
- Maintain a 4:1 Reserve/Item ratio
- Select and order other materials in advance of publication, using electronic selection tools
- Process materials onto shelves or into customers' hands within 2 working days of receipt
- Review, evaluate, tune, and maintain NMLS's pre-processing services from book suppliers
- Provide social networking Web-based services with Symphony and Enterprise so customers can learn about new resources from other readers
- Investigate possibilities for PDA/DDD with eResource Central

**NMLS IT STRATEGIC GOALS WITH
ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 2, cont'd

Objective 2.2

Provide capabilities for customers to easily discover and request available resources that match their interests.

Strategies

- (2.2.1) Pursue the vision of a User Experience that allows Customers to easily find and request wanted resources available from NMLS's print and electronic collections and services (OverDrive, subscription databases, etc.), other public libraries, the Internet/WWW, and on-demand from NMLS's suppliers of e- and p-content.
- (2.2.2) Encourage staff and Customers to use the State-Library-provided ILL/resource sharing solution called Navigator (from OCLC) to determine the availability of materials available from other libraries and to request them.
- (2.2.3) Provide a Discovery Service for Customers to identify wanted e-resources from TexShare and NMLS-licensed content, via authorized IP addresses and also patron authentication and authorization.
- (2.2.4) Implement capabilities and arrangements for PDA/DDD as they become available, and provide a Discovery Service for Customers that allows them to request and receive resources not previously owned by NMLS.

Performance Measures

- Investigate adding a Discovery Service to Enterprise.
- Investigate possibilities for PDA/DDD with eResource Central.
- By/before 4Q 2013 develop NMLS Plan for Enhanced Discovery with Enterprise

**NMLS IT STRATEGIC GOALS WITH
ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 3

Create and maintain inviting and comfortable learning environments in all Library locations.

Objective 3.1

Create comfortable, welcoming environments that will attract users.

Strategies

- (3.1.1) Review, re-purpose, and re-arrange the Library spaces to enhance User Experiences.
- (3.1.2) Provide Customer self-service solutions for checking-out materials and making payments.
- (3.1.3) Deploy portable devices (e.g., e-readers, tablets, laptops) for Customers to use throughout the Library's inviting public spaces – as an alternative to their having to e-read and work with desktop PCs at tables in often-crowded places without privacy.
- (3.1.4) Deploy games and gaming stations.

Performance Measures

- During 3Q 2013 develop a NMLS Plan for Mobile Devices for Customer and Staff Uses, including plans for a proof-of-concept experiments during 2014
- During 3Q 2013 develop a NMLS Plan for e-Reading Spaces at NGB and Other Locations, including plans for a proof-of-concept trial experiments with e-readers, tablets, and laptops during 3Q/4Q 2013
 - Review the public spaces, including multi-purpose rooms, in all Library locations and develop plans for wanted uses and improvements
 - Evaluate and plan for NMLS lending of e-readers (e-reading devices) for in-house use
- As appropriate, expand deployment of mobile devices for staff and customers during 2013/2014

**NMLS IT STRATEGIC GOALS WITH
ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

NMLS Information Technology Strategic Goal 3, cont'd

Objective 3.2

Maintain training for staff and customers in the use of electronic resources and the Internet/WWW.

Strategies

- (3.2.1) Train the public in use of Symphony and Enterprise Web portal and personalization capabilities and social networking capabilities.
- (3.2.2) Implement Pro-Active Information Services with roaming staff.
- (3.2.3) Offer staff in-house technology instruction programs and self-directed resources.
- (3.2.4) Support staff participation in off-site classes and workshops.
- (3.2.5) Support individual learning, formal education programs at all levels, and cultural efforts in the community.
- (3.2.6) Conduct user surveys to determine staff and customers' uses and needs.

Performance Measures

- Offer Customer training for the Symphony's Enterprise and other enhancements
- Offer Customer training in NMLS and TexShare electronic databases, use of the Internet, etc.
- Offer in-house continuing education opportunities for staff: classes and/or computer-aided instruction focusing on online resources, other NMLS standard software applications, and customer relations and training
- During 3Q 2013 develop a NMLS Plan for Mobile Devices for Customer and Staff Uses, including plans for a proof-of-concept experiments during 2014
- During 3Q 2013 develop an NMLS Plan for Pro-Active Information and Customer Support Services
- During 3Q 2013 develop an NMLS Plan for a Web-Site Customer Survey and conduct customer survey during FY 2013
- Plan and conduct surveys of non-Library users during FY 2013

**NMLS STRATEGIC GOALS
WITH ASSOCIATED OBJECTIVES AND STRATEGIES, cont'd**

Information Technology Strategic Goal 4

Establish strategic partnerships with other libraries, schools, colleges, universities, and other cultural institutions in NMLS's area of service.

Objective 4.1

Continue cooperative programs with other libraries: e.g.,

- TexShare

Objective 4.2

Investigate needs and opportunities for partnerships with other City departments and educational organizations.

Strategies

- (4.2.1) Annually, evaluate current partnerships and programs and continue with the worthwhile ones.
- (4.2.2) Continue cooperative programs with other libraries.
- (4.2.3) Identify and exploit opportunities for new programs and partnerships.
- (4.2.4) Seek State and other funding for partnerships and programs.

Performance Measures

- During Q4 2013 develop a NMLS Plan for Technology-Based Partnerships

RECOMMENDED PROJECTS AND TECHNOLOGY MINI-PLANS FOR FY 2013/2014

DEVELOP TECHNOLOGY MINI-PLANS (TACTICAL PLANS)

- Develop NMLS Plan for Mobile Devices for Customer and Staff Uses 3Q 2013
- Develop NMLS Plan for e-Reading Spaces at NGB and Other Locations 3Q 2013
- Develop a Plan for Pro-Active Information Services, and Customer Support Services 3Q 2013
- Develop NMLS Refresh Policies for AV Equipment, Microfiche Readers and Staff Printers 3Q 2013
- Develop NMLS Plan for a Web-Site Customer Survey 3Q 2013
- Develop NMLS Plan for Enhanced Discover with Enterprise 4Q 2013
- Develop NMLS Plan for Technology-Based Partnerships 4Q 2013

RECOMMENDED PROJECTS AND TECHNOLOGY MINI-PLANS FOR FY 2013/2014

PROJECTS

- Dispose of NMLS' unwanted PCs, batteries, and cartridges 2013
- Conduct proof-of-concept trials ASAP during 2014 with portable devices (e.g., laptops, iPads, Kindles, Nooks) for customers' for in-house Library use (check-out) 2014
- Review, evaluate, tune, and maintain NLS pre-processing services from book suppliers 2013/2014
- Provide social networking Web-based services with Symphony and Enterprise so customers can learn about new resources from other readers. 2013/2014
- Implement eResource Central when it becomes available 2013/2014
- Investigate possibilities for PDA/DDD with eResource Central 2013/2014
- Investigate and implement improved Discovery Services with Enterprise 2013/2014
- Expand deployment of mobile devices for staff and customers 2013/2014
- Train NMLS staff and Customers for increased use by Customers of electronic resources ≥2013
- Plan and conduct staff and customer surveys 2013
- Plan and conduct surveys of non-Library users 2013
- Implement Pro-Active Information and Customer Support Services 2013/2014
- Implement new Technology-Based Partnerships 2013/2014

2013/2014 RECOMMENDED NMLS TECHNOLOGY BUDGETS

The costs of recommended budgets in support of NMLS Technology Mission, Vision, and Information Technology Strategic Plan for the next three years are shown in the following tables that are to be reviewed and revised on an annual basis.

Please note that the NMLS FY budgets years for Operations and CIP are different and defined as follows:

OPERATIONS BUDGET FY = 1 OCT - 30 SEPT

CIP FY = JAN. - DEC.

TABLE 1: NMLS CURRENT TECHNOLOGY BUDGET FY 2013/2014

TABLE 2: NMLS RECOMMENDED TECHNOLOGY BUDGET FY 2014/2015

TABLE 3: NMLS RECOMMENDED TECHNOLOGY BUDGET FY 2015/2016

TABLE 4: NMLS RECOMMENDED TECHNOLOGY BUDGET FY 2016/2017

TABLE 1
NMLS CURRENT TECHNOLOGY BUDGET FY 2013/2014
APART FROM CITY ITS TELECOMMUNICATIONS AND EQUIPMENT BUDGETS FOR THE LIBRARY
OPERATIONS BUDGET FY = 1 OCT - 30 SEPT; CIP FY = JAN. - DEC.

(0)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
CIP or Library Budget	Project/Item	Priority	Planned Fiscal Year	Estimated \$ ne-Time Capital Co:	Estimated \$ Annual 'Amortization'	Estimated \$ Annual Support	Estimated \$ Three-Year Cost	Estimated \$ Annual Support				
			Year	Low	High	Years	Low	High	Low	High	Low	High
2013 NMLS TECHNOLOGY BUDGETS												
CIP	(1) 2013 CIP: CAPITAL PROJECT REQUEST: LIBRARY TECHNOLOGY & RFID INVENTORY PLAN	H	2013	39,000	39,000	0	0	0	0	0	39,000	39,000
	2013 NMLS ANNUAL TECHNOLOGY OPERATIONS/SUPPORT BUDGETS: FROM CAYENTA 2504 Online Services											
LIB	(2) Src 0001 Pay & Benefits	H	2013	0	0	0	0	0	115,723	115,723	347,169	347,169
	Src 0002 Materials, Supplies & Services										0	0
LIB	(3) Sub 6001 Office Supplies	H	2013	0	0	0	0	0	525	525	1,575	1,575
LIB	(4) Sub 6003 Minor Tools & Equipment	H	2013	0	0	0	0	0	4,500	4,500	13,500	13,500
LIB	(5) Sub 6011 Minor Computer Items	H	2013	0	0	0	0	0	6,700	6,700	20,100	20,100
LIB	(6) Sub 6012 Personal Computers & P	H	2013	0	0	0	0	0	18,762	18,762	56,286	56,286
LIB	(7) Sub 7001 Private Line/Lomng Distance	H	2013	0	0	0	0	0	200	200	600	600
LIB	(8) Sub 7003 Cellular Phones	H	2013	0	0	0	0	0	996	996	2,988	2,988
LIB	(9) Sub 7111 Other Outside Services	H	2013	0	0	0	0	0	60,500	60,500	181,500	181,500
LIB	(10) Sub 7121 Services Contracts	H	2013	0	0	0	0	0	5,300	5,300	15,900	15,900
LIB	(11) Sub 7603 Dues & Memberships	H	2013	0	0	0	0	0	150	150	450	450
LIB	(12) Sub 7605 Subscriptions	H	2013	0	0	0	0	0	108,685	108,685	326,055	326,055
LIB	(13) Sub 7609 Personal Milleage Reimbursement	H	2013	0	0	0	0	0	80	80	240	240
LIB	(14) Sub 7611 Professional Development	H	2013	0	0	0	0	0	6,100	6,100	18,300	18,300
LIB	2013 SUB TOTAL Src 0002								212,498	212,498	637,494	637,494
LIB	2013 TOTAL Src 0001 + Src 0002								328,221	328,221	984,663	984,663

Notes:

- (a) Table 1 presents data from the cited budget documents provided by Connie Moss on 7/27/2013.
- (b) NMLS has submitted the 2014 budget request as shown by Table 2; recommended budgets for 2015 and 2016 as shown by Tabes 3 and 4 are constructed by estimates for add-on items and budget lines to the 2014 core budget.
- (c) Col. 0: Shows the source of budget request and approvals as either CIP or Library operations & support budget as labelled by LIB. Co.1 1 shows the budgety lines from CAYENTA Library Dept 2500 for 2504 Online Services
- (d) Col. 2 Priorities: H=High, M=Medium, L=Low, N=Not in this period
- (e) The Library and City ITS will need to continue to evaluate recommended budget annually -- or more frequently, as needed.

TABLE 2'
NMLS RECOMMENDED TECHNOLOGY BUDGET FY 2014/2015
APART FROM CITY ITS TELECOMMUNICATIONS AND EQUIPMENT BUDGETS FOR THE LIBRARY
OPERATIONS BUDGET FY = 1 OCT - 30 SEPT; CIP FY = JAN. - DEC.

(0) CIP or Library	(1)	(2)	(3) Planned Fiscal	(4) Estimated \$ One-Time Capital Cost	(5) Estimated \$ Annual 'Amortization'	(6) Estimated \$ Annual Support	(7) Low	(8) High	(9) Low	(10) High	(11) Low	(12) High
Budget	Project/Item	Priority	Year	Low	High	# of Years	Low	High	Low	High	Low	High
RECOMMENDED 2014 NMLS TECHNOLOGY BUDGETS												
CIP	RECOMMENDED 2014 CIP: CAPITAL PROJECT REQUEST: LIBRARY TECHNOLOGY & RFID INVENTORY PLAN											
CIP	(17) RFID/AMH DEPLOYMENT, FROM RMG's ESTIMATED COSTS FOR NMLS	H	2014	1,114,700	1,114,700	0	0	0	106,632	106,632	1,434,596	1,434,596
CIP	(18) ACCOMMODATE RFID/AMH DEPLOYMENT -- ESTIMATES TO BE UPDATED BY ARCHITECT	H	2014	100,000	200,000	0	0	0	0	0	100,000	200,000
CIP	(19) CONSULTING SERVICES FOR RFID/AMH PROCUREMENT	H	2014	25,000	35,000	0	0	0	0	0	25,000	35,000
	(20) TOTAL RECOMMENDED 2014 CIP			1,239,700	1,349,700				106,632	106,632	1,559,596	1,669,596
RECOMMENDED 2014 NMLS ANNUAL TECHNOLOGY OPERATIONS/SUPPORT BUDGETS AS REQUESTED BY NMLS												
LIB	(21) Estimated 2014 Src 001 Pay & Benefits	H	2013	0	0	0	0	0	115,723	115,723	347,169	347,169
	2014 Src 0002 Materials, Supplies & Services										0	0
LIB	(22) Sub 6001 Office Supplies	H	2014	0	0	0	0	0	250	250	250	250
LIB	(23) Sub 6003 Minor Tools & Equipment	H	2014	0	0	0	0	0	1,500	1,500	1,500	1,500
LIB	(24) Sub 6011 Minor Computer Items	H	2014	0	0	0	0	0	11,785	11,785	11,785	11,785
LIB	(25) Sub 6012 Personal Computers & P	H	2014	0	0	0	0	0	14,015	14,015	14,015	14,015
LIB	(26) Sub 7001 Private Line/Lomng Distance	H	2014	0	0	0	0	0	200	200	200	200
LIB	(27) Sub 7003 Cellular Phones	H	2014	0	0	0	0	0	540	540	540	540
LIB	(28) Sub 7111 Other Outside Services	H	2014	0	0	0	0	0	61,000	61,000	61,000	61,000
LIB	(29) Sub 7121 Services Contracts	H	2014	0	0	0	0	0	4,500	4,500	4,500	4,500
LIB	(30) Sub 7603 Dues & Memberships	H	2014	0	0	0	0	0	150	150	150	150
LIB	(31) Sub 7605 Subscriptions	H	2014	0	0	0	0	0	116,034	116,034	116,034	116,034
LIB	(32) Sub 7609 Personal Mileage Reimbursement	H	2014	0	0	0	0	0	120	120	120	120
LIB	(33) Sub 7611 Professional Development	H	2014	0	0	0	0	0	4,800	4,800	4,800	4,800
	(34) 2014 SUB TOTAL Src 0002								214,894	214,894	214,894	214,894
	(35) 2014 TOTAL Src 0001 + Src 0002								330,617	330,617	562,063	562,063

Notes:

- (a) Table 1 presents data from the cited budget documents provided by Connie Moss on 7/27/2013.
- (b) NMLS has submitted the 2014 budget request as shown by Table 2; recommended budgets for 2015 and 2016 as shown by Tables 3 and 4 are constructed by estimates for add-on items and budget lines to the 2014 core budget.
- (c) Col. 0: Shows the source of budget request and approvals as either CIP or Library operations & support budget as labelled by LIB. Col.1 shows the budget lines from CAYENTA Library Dept 2500 for 2504 Online Services
- (d) Col. 2 Priorities: H=High, M=Medium, L=Low, N=Not in this period
- (e) The Library and City ITS will need to continue to evaluate recommended budget annually -- or more frequently, as needed.
- (f) Prior to the replacement of Library PCs and laptops evaluate with ITS low profile devices for public service areas @ \$1,000 avg.

TABLE 3
NMLS RECOMMENDED TECHNOLOGY BUDGET FY 2015/2016
APART FROM CITY ITS TELECOMMUNICATIONS AND EQUIPMENT BUDGETS FOR THE LIBRARY
OPERATIONS BUDGET FY = 1 OCT - 30 SEPT; CIP FY = JAN. - DEC.

(0) CIP or Library Budget	(1) Project/Item	(2) Priority	(3) Planned Fiscal Year	(4) Estimated \$ One-Time Capital Cost Low	(5) Estimated \$ High	(6) # of Years	(7) Estimated \$ Annual 'Amortization' Low	(8) High	(9) Estimated \$ Annual Support Low	(10) High	(11) Estimated \$ Three-Year Cost Low	(12) Estimated \$ High
RECOMMENDED 2015 NMLS TECHNOLOGY BUDGET ESTIMATED BY ADD-ONS TO 2014 CORE BUDGET												
LIB (36)	Estimated 2014 Src 001 Pay & Benefits	H	2013	0	0	0	0	0	115,723	115,723	347,169	347,169
LIB (37)	2014 SUB TOTAL Src 0002								214,894	214,894	0	0
LIB (38)	2014 TOTAL Src 0001 + Src 0002								330,617	330,617	347,169	347,169
RECOMMENDED 2015 ADD-ONS TO NMLS 2014 CORE BUDGET												
LIB (39)	Symphony Add-Ons: e.g., for Discovery, ERM, EDS Discovery	L	2015	15,000	25,000				15,000	25,000	60,000	100,000
LIB (40)	Tablets for Staff: e.g., 12 Pro-active reference @ \$1,200	H	2015	14,400.0	24,000.0	-			1,728.0	2,880.0	19,584.0	32,640.0
LIB (41)	Devices to explore newest technologies NMLS patrons may be using	H	2015	3,000.0	4,000.0							
	(42) CEN: 20 mobile devices @ \$500; 20 Chairs @ \$500	H	2015	20,000.0	20,000.0	-			2,400.0	2,400.0	27,200.0	27,200.0
	(43) NGB: 10 mobile devices @ \$500; 6 Chairs @ \$500	H	2015	10,000.0	10,000.0	-			1,200.0	1,200.0	13,600.0	13,600.0
	(44) Public document scanners @ \$7,200; 1 each at CEN, SGB	H	2015	14,500.0	14,500.0	-			1,740.0	1,740.0	19,720.0	19,720.0
LIB (45)	Purchase of LIB gaming equipment & software, accessories	M	2015	2,000.0	2,000.0	-			240.0	240.0	2,720.0	2,720.0
LIB (46)	Replace Microfiche Readers at CEN: 3 digital reader/printers @ 6,000	M	2015	18,000.0	18,000.0	-			2,160.0	2,160.0	24,480.0	24,480.0
LIB (47)	10 replacement Barcode laser scanners @ \$200 to \$300	H	2015	2,000.0	3,000.0	-			240.0	360.0	2,720.0	4,080.0
LIB (48)	Replacement of 4 Staff color laser printers @ \$700	H	2015	2,800.0	4,200.0	-			336.0	0.3	3,808.0	4,200.9
LIB (49)	Replacement of Bar-Code label printers: (5 @ \$900)	H	2015	4,500.0	4,500.0	-			540.0	0.3	6,120.0	4,500.9
LIB (50)	SUB TOTAL OF 2015 ADD-ONS TO 2014 CORE BUDGET								25,584	35,981	179,952	233,142
LIB (51)	TOTAL 2015 RECOMMENDED NMLS TECHNOLOGY BUDGET								356,201	366,598	527,121	580,311

- Notes:**
- (a) Based on Table 1 that presents data from the cited budget documents provided by Connie Moss on 7/27/2013.
 - (b) NMLS has submitted the 2014 budget request as shown by Table 2; recommended budgets for 2015 and 2016 as shown by Tables 3 and 4 are constructed by estimates for add-on items and budget lines to the 2014 core budget.
 - (c) Col. 0: Shows the source of budget request and approvals as either CIP or Library operations & support budget as labelled by LIB. Col. 1 shows the budgetary lines from CAYENTA Library Dept 2500 for 2504 Online Services
 - (d) Col. 2 Priorities: H=High, M=Medium, L=Low, N=Not in this period
 - (e) The Library and City ITS will need to continue to evaluate recommended budget annually -- or more frequently, as needed.
 - (f) Prior to the replacement of Library PCs and laptops evaluate with ITS low profile devices for public service areas @ \$1,000 avg.

TABLE 4*
NMLS RECOMMENDED TECHNOLOGY BUDGET FY 2016/2017
APART FROM CITY ITS TELECOMMUNICATIONS AND EQUIPMENT BUDGETS FOR THE LIBRARY
OPERATIONS BUDGET FY - 1 OCT - 30 SEPT; CIP FY - JAN. - DEC.

(0) CIP or Library Budget	(1) Project/Item	(2) Priority	(3) Planned Fiscal Year	(4) One-Time Low	(5) Estimated \$ Capital Cost High	(6) # of Years	(7) Estimated \$ Annual 'Amortization' Low	(8) High	(9) Estimated \$ Annual Support Low	(10) High	(11) Estimated \$ Three-Year Cost Low	(12) High
RECOMMENDED 2016 NMLS TECHNOLOGY BUDGET ESTIMATED BY ADD-ONS TO 2014 CORE BUDGET												
RECOMMENDED 2016 NMLS ANNUAL TECHNOLOGY OPERATIONS/SUPPORT BUDGETS BASED ON 2014 BUDGET AS REQUESTED BY NMLS												
LIB	(52) Estimated 2014 Src 001 Pay & Benefits	H	2013	0	0	0	0	0	115,723	115,723	347,169	347,169
LIB	(53) 2014 SUB TOTAL Src 0002								214,894	214,894	0	0
LIB	(54) 2014 TOTAL Src 0001 + Src 0002								330,617	330,617	347,169	347,169
RECOMMENDED 2016 ADD-ONS TO NMLS 2014 CORE BUDGET												
LIB	(55) Tablets for Staff e.g., 12 Pro-active reference @ \$1,200	H	2016	14,400.0	24,000.0	3	4,800.0	8,000.0	1,728.0	2,880.0	33,984.0	56,640.0
LIB	(56) Devices to explore newest technologies NMLS patrons may be using	H	2016	3,000.0	4,000.0							
	(57) SGB: 20 mobile devices @ \$500; 20 Chairs @ \$500; XXX	H	2016	20,000.0	20,000.0	3	6,666.7	6,666.7	2,400.0	2,400.0	47,200.0	47,200.0
	(58) WCB: 10 mobile devices @ \$500; 10 Chairs @ \$500; XXX	H	2016	10,000.0	10,000.0	3	3,333.3	3,333.3	1,200.0	1,200.0	23,600.0	23,600.0
LIB	(59) Wireless communications devices for Pro-Active Staff Customer Services for 16 staff @ \$500	H	2016	8,000.0	12,000.0	3	2,666.7	4,000.0	960.0	1,440.0	18,880.0	28,320.0
LIB	(60) Replace Assistive Workstations: Add-ons to existing PCs for Assistive Workstations for Public Use: Jaws software, high-contrast keyboards, ≥19" monitor; add-on cost per existing standard PC: 2 CEN, 2 SGB, 1 WCB, 1 NGB	H	2016	7,200.0	7,200.0	3	2,400.0	2,400.0	864.0	864.0	16,992.0	16,992.0
LIB	(61) Replace PortSet Document Reader for Public Use @ \$2.8K; 1 at CEN	H	2016	2.8	2.8	4	0.7	0.7	0.3	0.3	5.9	5.9
LIB	(62) View Portable Desk Video (VIEW)	H	2016	3,400.0	3,400.0	4	850.0	850.0	408.0	408.0	7,200.0	7,174.0
LIB	(63) Magnifier for Public Use 1 at CEN	H	2016	2,000.0	2,000.0	5	400.0	400.0	240.0	240.0	3,920.0	3,920.0
LIB	(64) Purchase of LIB gaming equipment & software, accessories	H	2016	5,000.0	5,000.0	8	625.0	625.0	600.0	600.0	8,675.0	8,675.0
LIB	(64) Potomac TV monitor replacement	H	2016	5,000.0	5,000.0	8	625.0	625.0	600.0	600.0	8,675.0	8,675.0
LIB	(64) SUB TOTAL OF 2016 ADD-ONS TO 2014 CORE BUDGET	H							8,400	10,032	160,457	192,527
LIB	(65) TOTAL 2016 RECOMMENDED NMLS TECHNOLOGY BUDGET								339,017	340,649	507,626	539,696

Notes:
(a) Based on Table 1 that presents data from the cited budget documents provided by Connie Moss on 7/27/2013.
(b) NMLS has submitted the 2014 budget request as shown by Table 2; recommended budgets for 2015 and 2016 as shown by Tables 3 and 4 are constructed by estimates for add-on items and budget lines to the 2014 core budget.
(c) Col. 0: Shows the source of budget request and approvals as either CIP or Library operations & support budget as labelled by LIB. Col. 1 shows the budgetary lines from CAYENTA Library Dept 2500 for 2504 Online Services
(d) Col. 2 Priorities: H=High, M=Medium, L=Low, N=Not in this period
(e) The Library and City ITS will need to continue to evaluate recommended budget annually -- or more frequently, as needed.
(f) Prior to the replacement of Library PCs and laptops evaluate with ITS low profile devices for public service areas @ \$1,000 avg.



City Council Item Summary Sheet

Work Session

Date: January 20, 2015

Agenda Item

Transportation Report

Summary of Request/Problem

Dean International, the City's transportation consultant, will update Council on the following:

- Transportation Program Updates
 - IH-635
 - Memorandum of Understanding
 - Groundbreaking for express lanes and soundwall
 - Next Steps
 - IH-30
 - Annual Missions Update
- Strategic Events Update
- Advocacy Group Update
- Transportation Updates
 - TEX-21
 - Regional Policy
 - Federal Policy
 - State Update

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

Work Session

Date: January 20, 2015

Agenda Item

Status Update on Phase 2 of Downtown Redevelopment

Summary of Request/Problem

Council will hear a presentation from staff on the progress to date, as well as upcoming milestones, for the Downtown Redevelopment Program.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Becky King
Organizational Development

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

Work Session

Date: January 20, 2015

Agenda Item

Web and Service Request Enhancements Update

Summary of Request/Problem

Council will hear a presentation from staff on several updates and new features to be available soon through the City's website and on mobile devices, including responsive web design and the new Engage Garland and eAssist capabilities.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

**Becky King
Organizational Development**

Approved By:

**William E. Dollar
City Manager**