



Inclement Weather Plan

Christmas on the Square

December 5th 2019 - 5:30-8:30 p.m.

Garland Special Events Inclement Weather Plan begins with the safety of our participants at events. Decisions to delay, postpone, or cancel an event are made by the Special Events Team in conjunction with the hosting City Officials and Safety Personnel. These decisions are made with careful consideration, in the best interest of our participants, and are final. **After review of the NWS weather update, the Special Events Team and City Officials will make the decision regarding Christmas on the Square by 2 p.m. on the event day and an announcement will be made soon after** (unless occurrence is sudden and after the allotted time). This includes but is not limited to the existence of visible lightning, thunder, strong or dangerous wind conditions, hail, and heavy rain and flooding.

Potential Delay or Cancellation of an event could be due to the following:

- **Rain/ Hail/ Lightning/ Thunderstorms/ Flooding** - On or near the event area.
- **Snow** – Dangerous snow/sleet conditions on or near the event area
- **Wind** – Dangerous wind conditions or near the event area
- **Fire** - Dangerous fire, or potential for fire conditions, on or near the event area
- **Heath** – Virus or other hazardous conditions in or near the event area
- **Infrastructure** – Vendors, tents, sound/lighting, and more, causing event to be unsafe
- **Misc./Act of God** – Seen and/or unforeseen hazardous and threatening conditions in or near event area

Execution of such announcement is described below.

Execution details:

- Bearing hazardous and threatening conditions, staff will report to the Plaza Theater.
- Immediate removal of weather sensitive equipment.
- Efficiently notify any vendors, performers, contracted companies, sponsors and staff of cancellation.
- Make the announcements per the media channels listed below
 1. Updated event information will immediately get posted on the City of Garland Parks and Recreation website at www.garlandparks.com.
 2. E-mails will be sent to all necessary City e-mail groups, volunteers and staff with the updated information.
 3. Information will also be posted on the City social networking sites Facebook (City of Garland, Texas Government, Garland Parks and Recreation, and Visit Garland TX).

The quickest and most reliable information will be available to you via the parks and recreation web site, www.garlandparks.com or contact **Special Events Team:** Specialevents@garlandtx.gov. You are urged to check for late breaking event information there first if possible.