



Public Hearing Submittal Materials

Materials include the listed items check marked below.

- Civil Engineering Documents (Submitted **Directly** to the Engineering Department prior to the submittal of this Application.) **Has this submittal requirement been met?**

For use by Engineering Department:

Engineering Schematic Drawings have been submitted: _____
Engineering Department Representative Signature Date

- Legal Description of Property (Verify document, is it a Word Document?)
- Acknowledgement Sheet _____
- Written description of request
 - Whether the proposal implements the policies of the City
 - Whether the uses allowed by the proposal will be appropriate in the immediate area concerned and their relationship to the general area and the City as a whole;
 - Whether the proposed change is in accordance with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers, and other utilities to the area;
 - Any other factors which substantially affect the public health, safety, morals, or general welfare.
 - If PD application, then include PD Deviations
 - If SUP application, then include:
 - Duration in years for SUP
 - Days of Week and Hours of Operation
 - Proposed Use
- Drawings: (10) 24" X 36" Black Line prints (Folded)
- Drawings: (1) 8 1/2" X 11" Black Line print
- Drawings: (1) 8 1/2" X 11" PDF on a USB Flash Drive
- Drawings: (1) 24" X 36" PDF on a USB Flash Drive
- Drawings: (1) 8 1/2" X 11" PDF Color Elevation on a USB Flash Drive
- Tax Record printed within last 30 calendar days. Search tax records here:
 - City's Tax office: <http://www.garlandtx.gov/Faq.aspx?QID=632>
You will then find an instruction that directs you to Texaspayments.com: <https://www.texaspayments.com/>

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SPECIFIC USE PROVISION

New Construction / Expansion

P NP NR ITEM

- Site plan (see Site Plan Checklist)
- Building Elevation and Signage Plan (See Building Elevation and Signage Plan Checklist)
- Landscape Plan (See Landscape Plan Checklist)
- Lighting Plan (if specified by the Planning Department)
- Floor Plan
- Landscape Plan (See Landscape Plan Checklist)
- Lighting Plan (if specified by the Planning Department)
- Floor Plan

Notes



DOWNTOWN (DT) DISTRICT - FRAME WORK PLAN; REGULATING PLAN; OR MAJOR WAIVER

- | P | NP | NR | ITEM |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Frame-Work Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Regulating Plan <ul style="list-style-type: none"> <input type="checkbox"/> Street network depicting all major, secondary, collector, local and alley thoroughfares and trail network; <input type="checkbox"/> Street types; <input type="checkbox"/> Public open space; Location and capacity of utilities; Mandatory or recommended flex space construction at-grade; Terminated vista and landmark feature locations; <input type="checkbox"/> Building height, building type or land use overlay(s) (if applicable); <input type="checkbox"/> A Phasing Plan of open space amenities (if applicable); <input type="checkbox"/> Any waivers being requested (any variation to this Chapter's standards must be specifically requested); and <input type="checkbox"/> Any requirements specific to the site, as may be determined by the Planning Director |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Site plan (see Site Plan Checklist) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Phasing Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Landscape Plan (See Landscape Plan Checklist) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Hardscape Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Circulation Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lighting Plan (if specified by the Planning Department) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Building Elevation and Signage Plan (See Building Elevation and Signage Plan Checklist) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Floor Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Traffic Impact Analysis, if required |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Schematic Engineering Drawings and, as applicable, utility layout and capacity analysis |

Notes
