



GARLAND

Downtown Historic District Façade Improvement Program Exhibit "E" Agreement Form

Please return completed with necessary attachments to the Downtown Coordinator in person or mailed to City of Garland, ATTN: Downtown Coordinator, PO Box 469002, Garland, TX 75046.
If you have any questions, please contact the Downtown Coordinator at (972) 205-2370 or lmcnatt@garlandtx.gov.

Applicant Name / Title	/
Mailing Address	
City, State, Zip	
Phone	
Email	
Historical / Current Building Name	/
Project's Physical Address	

By signing below, the undersigned Applicant ("Applicant") certifies that (i) Applicant has met with staff and has read and fully understands the Downtown Historic District Façade Improvement Program ("DHDFIP") established by the Garland City Council and (ii) if Applicant is awarded a DHDFIP Grant, Applicant will comply with all of the restrictions, limitations, terms, conditions, and guidelines of the DHDFIP.

- Applicant is the property owner of the commercial building being considered for a Grant.
- The Applicant will obtain all necessary permits, authorizations, consents, and approvals necessary to complete the proposed improvements including, without limitation, those established or required by the Texas Historical Commission, the U.S. Department of Housing and Urban Development, the U.S. Department of the Interior, and similar agencies, as well as those required by the City.
- The applicant will perform the work or cause the work to be performed in a good and workmanlike manner and cause the work to be promptly completed.
- The Applicant will make the improvements fully available for inspection by the City and other regulatory agencies.
- The Applicant will not materially deviate from the approved plans for the proposed improvements without the express written consent of the City.
- The Applicant authorizes the City to promote the project and property as participating in the DHDFIP, including, without limitation, displaying a sign at the building site during and after construction identifying participation in the DHDFIP and using photographs, illustrations, and descriptions relating to the project in the City's printed promotional materials, press releases, and websites.
- The Applicant agrees to maintain the façade in substantially the same condition in which it was constructed upon approval for a period of not less than five years after completion. Applicant agrees that if: (i) any deviation from the approved project without the prior written consent of the City will result in the total forfeiture of the Grant; and/or (ii) if the façade, awning, or sign work completed in connection with the Grant is altered for any reason without the prior written consent of the City within five (5) years from completion of construction, the Applicant will be required to reimburse the City of Garland immediately for the full amount of the Grant.

- Applicant agrees that all Grant funds awarded to Applicant as part of the DHDFIP will be used for the renovation project described in the Application submitted by the Applicant for the purpose of revitalization and preservation of Garland’s Downtown Historic District.
- Applicant agrees no in-kind match is allowed. No donations, “sweat equity,” or sums paid to any contractor, laborer, or supplier owned directly or indirectly by the Applicant or family member of the Applicant will count towards the Applicant’s required match.
- Applicant has not received, nor will receive insurance monies for the revitalization project described in the Application for the DHDFIP.

Signature of Applicant	Date

FOR ADMINISTRATIVE USE ONLY:

Date Submitted	Date Reviewed	Downtown Coordinator Signature