



Add the gift of **convenience** to your holiday planning list!

Automatic Bank Draft

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The Automatic Bank Draft program saves you time by doing the work of paying your monthly utility bill for you – leaving you time to do more important things.

The Automatic Bank Draft option is FREE*, and you can elect to discontinue the program at any time.

It's Quick and Easy

Just complete the enrollment form on the back and send it to us with a voided check or a letter on bank letterhead with your account information. For more information, visit **GarlandUtilities.org**, contact Customer Service at **972-205-2671** or email **custserv@GarlandTX.gov**.

* Check if your financial institution will charge any related fees.



GARLAND
TEXAS MADE HERE

Yes, I want Automatic Bank Draft.

Your Garland utility account needs to have a zero balance, and you will need a checking or savings account to participate in the Automatic Bank Draft program.

Here is a voided check or letter from my bank account that I want to have drafted for my monthly utility payment.*

Name

Service Address

City, State, ZIP

Phone

Email (Optional)

Utility Account Number

* Please note that not all Credit Unions or Savings and Loans provide for drafting on checking or savings accounts.

I have given authority to the City of Garland, providing services to the account(s) listed, to draw drafts against my account in payment of my utility bills. I authorize such drafts to be drawn and presented for payment until authority is revoked. Should I close my utility account, I understand my final bill will be drafted.

Signature (As accepted by Bank, Credit Union or Savings and Loan)

Date

Enroll in E-Bill? I want to receive my utility bill by email. (No more paper bills!)

Email (Required if enrolling in E-Bill)

Optional P.A.I.D. Donation _____ \$ (i.e., \$1, \$10, \$20, \$50)
 Round my payment up to the nearest dollar

Return this form and a voided check or bank letter to:

Customer Service Payment Center
City of Garland
P.O. Box 461508
Garland, TX 75046-1508

GarlandUtilities.org